

Work Week

The Westhampton Free Library is open to the public for 69 hours per week year round. It is likely, therefore, that staff members will be required to do some evening, Saturday, or Sunday work as part of a normal schedule.

Individual employee work schedules will be maintained. However, the hours of any staff member may be changed occasionally when services or emergencies require.

All employees are expected to attend periodically scheduled staff meetings. Employees will be compensated for this time.

Adopted by the Board of Trustees: January 1997
Amended: June 2010