

Programming Policy

The Westhampton Free Library sponsors and conducts cultural and informative presentations, demonstrations, films, reading programs, workshops, children's story times and crafts, concerts, educational and learning sessions and other special events.

Library programs provide an opportunity to present the library and its resources to the community, promote books and reading, encourage lifelong learning, and provide shared family activities.

Library programs conducted by the library staff are offered free to the public and those sponsored / coordinated by them may be priced to defray costs.

Programs are selected by library director and/or staff for their relevance to

1. community needs and interests,
2. suitability for a general audience and
3. library's mission statement.

The Library can utilize/rely on community resources in developing programs and actively partner with other libraries, community agencies, organizations, educational and cultural institutions, or individuals to develop and present co-sponsored public programs. Programs may be offered to partner libraries/institutions at library director's discretion.

Presenters are chosen for their good reputation, proven expertise and public performance experience.

The programs will be conducted keeping the safety and wellbeing of the participants and the library resources in mind. Registration may be required for planning purposes or when space is limited. Children's programs may be limited to certain age groups. Programs may be held on site or off site.

The Library welcomes opinions from patrons concerning the programs. Library will seek feedback of the programs it presents from the participants and use these for planning future programs.

Any sales of products at Library programs must be approved by the Library and will only be approved if it benefits the Library.

Programs may be cancelled due to severe weather, absence of the presenter, low registration or any other valid reason at the discretion of the Library Director. Cancelled programs are not automatically rescheduled. If a fee is charged for a program, the fee will be refunded if the program has been cancelled.

Any program, not in line with this policy should be discussed with and approved by the Library Director in advance.

A review of the programs, program attendance and feedback from patrons may be presented to the Board monthly with a year round summary.

Adopted by the Board of Trustees November 12, 2014