



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978

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**BOARD OF TRUSTEES**

**Draft Board Minutes**

**Wednesday, May 21, 2025 meeting at 6:00 pm**

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, Robert Santucci, Vice President Susan Rosenberg, Treasurer, Mitchel Schechter, Trustee, Jacqueline Hubbard, Trustee, Mary Anne Yutes, Secretary

ABSENT: Steve Wisnoski, Trustee

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director, and Jay Janoski, Assistant Director

Call to order at 6:05 pm by President Matros:

**Motion by President Matros:**

**If there is no objection, Resolutions A through F will be approved by unanimous consent.**

**A. Approval of Minutes from April 23, 2025**

RESOLVED, that the minutes of the Board of Trustees Meeting of April 23, 2025, are hereby APPROVED.

**B. Approval of Monthly Bills**

RESOLVED, that the Bills for the Months of March/April and early May of the Westhampton Free Library are hereby approved.

**C. Review Income and Expense Analysis**

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

**D. Approval of the Payroll**

RESOLVED, that the payroll of May 2, and May 16, 2025, are hereby approved.

**E. Approval of the Treasurer's Report**

RESOLVED, that the Treasurer's Report is hereby approved.

**F. Review Monthly Reports**

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

**G. Staff Presentation: Gabriella Davila**

## **Executive Session Matters**

### **Motion by Treasurer Rosenberg:**

#### **A. Personnel Report**

Motion to adjourn into executive session at 6:23 pm. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Seconded by Trustee Hubbard and unanimously approved.

6 Ayes, 0 Nays

### **Motion by Treasurer Rosenberg:**

Motion to adjourn Executive session at 6:28 pm

Seconded by Trustee Schecter and unanimously approved.

6 Ayes, 0 Nays

### **Motion by Secretary Yutes:**

Motion to Approve the Personnel Report

Seconded by Vice President Santucci and unanimously approved.

6 Ayes, 0 Nays

### **Motion by Trustee Hubbard:**

Motion to adjourn at 6:29 pm.

Seconded by Vice President Santucci, and unanimously approved

6 Ayes, 0 Nays

**The next meeting is Wednesday, June 18, 2025 at 6:00 pm**

Respectfully Submitted,

Jay Janoski  
Assistant Director