



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978

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BOARD OF TRUSTEES

Draft Board Minutes

Wednesday, April 23, 2025 meeting at 6:00 pm

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, Susan Rosenberg, Treasurer, Steve Wisnoski, Trustee, Mitchel Schecter, Trustee, Jacqueline Hubbard, Trustee, Mary Anne Yutes, Secretary

ABSENT: Robert Santucci, Vice President

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director, and Jay Janoski, Assistant Director

Call to order at 6:05 pm by President Matros:

Motion by President Matros:

If there is no objection, Resolutions A through F will be approved by unanimous consent.

A. Approval of Minutes from March 19, 2025

RESOLVED, that the minutes of the Board of Trustees Meeting of March 19, 2025, are hereby APPROVED.

B. Approval of Monthly Bills

RESOLVED, that the Bills for the Months of February/March and early April of the Westhampton Free Library are hereby approved.

C. Review Income and Expense Analysis

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

D. Approval of the Payroll

RESOLVED, that the payroll of March 21, April 4, and April 18 2025, are hereby approved.

E. Approval of the Treasurer's Report

RESOLVED, that the Treasurer's Report is hereby approved.

F. Review Monthly Reportsa

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

G. Staff Presentation: Saryna Neary, Page Supervisor/Payroll

Motion by Trustee Wisnoski:

H. Southampton Beach Permit

WHEREAS the Board of Trustees has reviewed the request from the Town of Southampton regarding beach permits, RESOLVED, that the Town of Southampton may utilize the lobby to distribute and sell beach permits for the summer of 2025

Seconded by Trustee Hubbard and unanimously approved 6 Ayes, 0 Nays

Executive Session Matters

Motion by Treasurer Rosenberg:

A. Personnel Report

Motion to adjourn into executive session at 6:14 pm. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Seconded by Trustee Schecter and unanimously approved. 6 Ayes, 0 Nays

Motion by Treasurer Rosenberg:

Motion to adjourn Executive session at 6:16 pm

Seconded by Trustee Hubbard and unanimously approved. 6 Ayes, 0 Nays

Motion by Secretary Yutes:

Motion to Approve the Personnel Report

Seconded by Trustee Wisnoski and unanimously approved. 6 Ayes, 0 Nays

Motion by Secretary Yutes:

Motion to adjourn at 6:46 pm.

Seconded by Trustee Hubbard, and unanimously approved 6 Ayes, 0 Nays

The next meeting is Wednesday, May 21, 2025 at 6:00 pm

Respectfully Submitted,

Jay Janoski
Assistant Director