



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978

PHONE: 631-288-3335 • FAX: 631-288-5715

BOARD OF TRUSTEES

Board Minutes

Wednesday, February 26, 2025 meeting at 6:00 pm

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, Susan Rosenberg, Treasurer, Steve Wisnoski, Trustee, Mitchel Schecter Trustee, Mary Anne Yutes, Secretary

Absent: Robert Santucci, Vice President, Jacqueline Hubbard, Trustee

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director, and Jay Janoski, Assistant Director

Call to order at 6:07 pm by Vice President Santucci:

Motion by President Matros:

If there is no objection, Resolutions A through F be approved by unanimous consent.

A. Approval of Minutes from January 15, 2025

RESOLVED, that the minutes of the Board of Trustees Meeting of January 15, 2025, are hereby APPROVED.

B. Approval of Monthly Bills

RESOLVED, that the Bills for the Months of December/January and early February of the Westhampton Free Library are hereby approved.

C. Review Income and Expense Analysis

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

D. Approval of the Payroll

RESOLVED, that the payrolls of January 24, 2025, and February 7, 2025, are hereby approved.

E. Approval of the Treasurer Report

RESOLVED, that the Treasurer Report is hereby approved.

F. Review Monthly Reports

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

G. Staff Presentation- Mara Zonderman, Adult Reference Department

Motion by Trustee Wisnoski

H. Internet Policy

WHEREAS the Library receives funds from E-Rate, RESOLVED that the Internet Safety Policy is hereby adopted.

Seconded by Treasurer Rosenberg and unanimously approved

5 Ayes, 0 Nays

Motion by Trustee Wisnoski:

I. State Report

WHEREAS the State Report has been compiled by the Assistant Director and reviewed by the Executive Director and Board of Trustees, RESOLVED, that the state report has been approved for submission.

Seconded by Trustee Schecter and unanimously approved 5 Ayes, 0 Nays

Executive Session Matters

Motion by Treasurer Rosenberg:

A. Personnel Report

Motion to adjourn into executive session at 6:25 pm. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Seconded by Secretary Yutes, and unanimously approved. 5Ayes, 0 Nays

B. Union Negotiations Discussion

Motion by Trustee Wisnoski:

Motion to adjourn Executive session at 6:34 pm

Seconded by Trustee Schecter and unanimously approved. 5 Ayes, 0 Nays

Motion by Treasurer Rosenberg:

Motion to Approve the Personnel Report

Seconded by Trustee Schecter, and unanimously approved. 5 Ayes, 0 Nays

Motion by Treasurer Rosenberg:

Motion to adjourn at 6:36 pm.

Seconded by Trustee Wisnoski, and unanimously approved 5 Ayes, 0 Nays

The next meeting is Wednesday, March 19, 2025 at 6:00 pm

Respectfully Submitted,

Jay Janoski
Assistant Director