



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978

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**BOARD OF TRUSTEES**

**Wednesday, December 18, 2024 meeting at 6:00 pm**

BOARD MEMBERS IN ATTENDANCE: Barbara Matros- President, Robert Santucci, Vice President, Susan Rosenberg, Treasurer, Jacqueline Hubbard, Trustee, Mitchel Schechter Trustee, Steve Wisnoski, Trustee, Mary Anne Yutes, Secretary

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director, and Jay Janoski, Assistant Director

Call to order at 6:02 pm by President Matros:

**Motion by President Matros:**

**If there is no objection, Resolutions A through F be approved by unanimous consent.**

**A. Approval of Minutes from November 20, 2024**

RESOLVED, that the minutes of the Board of Trustees' Meeting of November 20, 2024, are hereby APPROVED.

**B. Approval of Monthly Bills**

RESOLVED, that the Bills for the Months of October/November and early December of the Westhampton Free Library are hereby approved.

**C. Review Income and Expense Analysis**

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

**D. Approval of the Payroll**

RESOLVED, that the payrolls of November 22, November 27, 2024, and December 13 are hereby approved.

**E. Approval of the Treasurer Report**

RESOLVED, that the Treasurer Report is hereby approved.

**F. Review Monthly Reports**

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

**G. Staff Presentation-** Coleen Fothergill, ESL and Art Liaison

**Motion by President Matros:**

**If there is no objection, Resolutions H and I, be approved by unanimous consent.**

#### **H. SCLS Trustee Vote**

WHEREAS the Board of Trustees has reviewed the ballot for SCLS Trustees, vote for the following candidate to serve on the System Board to fill a term beginning January 8, 2025 – December 31, 2027

#### **I. SCLS Budget Vote**

WHEREAS the Board of Trustees has reviewed the draft and final budget of SCLS, RESOLVED, that the 2025 budget is hereby approved.

#### **Executive Session Matters**

##### **Motion by Treasurer Rosenberg:**

##### **A. Personnel Report**

Motion to adjourn into executive session at 6:14 pm. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Seconded by Trustee Schecter, and unanimously approved. 7 Ayes, 0 Nays

##### **Motion by Trustee Wisnoski:**

Motion to adjourn Executive session at 6:27 pm

Seconded by Trustee Schecter, and unanimously approved. 7 Ayes, 0 Nays

##### **Motion by Trustee Wisnoski:**

Motion to Approve the Personnel Report

Seconded by Trustee Hubbard, and unanimously approved. 7 Ayes, 0 Nays

##### **Motion by Treasurer Rosenberg:**

Motion to adjourn at 6:28 pm.

Seconded by Trustee Wisnoski, and unanimously approved 7 Ayes, 0 Nays

**The next meeting is Wednesday, January 15, 2025 at 6:00 pm**

Respectfully Submitted,

Jay Janoski  
Assistant Director