



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978
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BOARD OF TRUSTEES
Draft Board Minutes

Wednesday, November 20, 2024 meeting at 6:00 pm

BOARD MEMBERS IN ATTENDANCE: Barbara Matros- President, Robert Santucci, Vice President, Susan Rosenberg, Treasurer, Mitchel Schechter Trustee, Steve Wisnoski, Trustee, Mary Anne Yutes, Secretary

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director, and Jay Janoski, Assistant Director
Jaqueline Hubbard Trustee Candidate

Call to order at 6:04 pm by President Matros:

Motion by President Matros:

If there is no objection, Resolutions A through F be approved by unanimous consent.

A. Approval of Minutes from October 18, 2024

RESOLVED, that the minutes of the Board of Trustees' Meeting of October 18, 2024 are hereby APPROVED.

B. Approval of Monthly Bills

RESOLVED, that the Bills for the Month of September/October and early November of the Westhampton Free Library are hereby approved.

C. Review Income and Expense Analysis

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

D. Approval of the Payroll

RESOLVED, that the payrolls from October 18, and November 1, and November 15, 2024, are hereby approved.

E. Approval of the Treasurer Report

RESOLVED, that the Treasurer Report is hereby approved.

F. Review Monthly Reports

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

G. Staff Presentation- Nola Thacker, Programmer

Motion by Trustee Wisnoski

H. Technology Proposal.

WHEREAS the Board of Trustees has reviewed the Technology Proposal from the Head of Digital Services, **RESOLVED** that the proposal in the amount of \$13,876.39 is hereby approved.

Seconded by Trustee Schecter

6 Ayes, 0 Nays

I. Sculpture

WHEREAS the Board of Trustees has reviewed the sculpture proposal from John Bell, **RESOLVED** that the proposal is hereby accepted as a full donation.

Motion by Treasurer Rosenberg

J. Resignation of Trustee

WHEREAS Jessica Rodgers has submitted her resignation to the Board of Trustees, **RESOLVED**, that the resignation is hereby approved.

6 Ayes, 0 Nays

Seconded by Trustee Wisnoski

Executive Session Matters

Motion by Treasurer Rosenberg:

A. Personnel Report

Motion to adjourn into executive session at 6:24 pm. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Seconded by Trustee Wisnoski, and unanimously approved.

6 Ayes, 0 Nays

Motion by Treasurer Rosenberg:

B. Board Trustee Appointment

WHEREAS a vacancy on the Board exists, **RESOLVED**, that Jaqueline Hubbard is hereby appointed to serve Jessica Rodger's term expiring June 30, 2026

Seconded by President Matros

Motion by Trustee Wisnoski:

Motion to adjourn Executive session at 6:27 pm

Seconded by Trustee Schecter, and unanimously approved.

6 Ayes, 0 Nays

Motion by Trustee Wisnoski:

Motion to Approve the Personnel Report

Seconded by Secretary Yutes, and unanimously approved.

6 Ayes, 0 Nays

Motion by Trustee Hubbard:

Motion to adjourn at 6:52 pm.

Seconded by Treasurer Rosenberg, and unanimously approved 7 Ayes, 0 Nays

The next meeting is Wednesday, December 18, 2024 at 6:00 pm

Respectfully Submitted,

Jay Janoski
Assistant Director