



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978
PHONE: 631-288-3335 • FAX: 631-288-5715

BOARD OF TRUSTEES
Draft Board Minutes

Wednesday, September 18, 2024 meeting at 6:00 pm

BOARD MEMBERS IN ATTENDANCE: Barbara Matros- President, Robert Santucci- Vice President Susan Rosenberg, Treasurer, Mitchel Schecter, Trustee Steve Wisnoski, Trustee, Mary Anne Yutes, Secretary

Absent: Jessica Rogers, Trustee

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Jay Janoski, Assistant Director

Call to order at 6:04pm by President Matros:

Motion by President Matros:

If there is no objection, Resolutions A through F be approved by unanimous consent.

A. Approval of Minutes from August 21, 2024

RESOLVED, that the minutes of the Board of Trustees' Meeting of August 21, 2024 is hereby APPROVED.

B. Approval of Monthly Bills

RESOLVED, that the Bills for the Month of August/September and early October of the Westhampton Free Library are hereby approved.

C. Review Income and Expense Analysis

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

D. Approval of the Payroll

RESOLVED, that the payrolls from August 23, 2024, and September 6, 2024, are hereby approved.

E. Approval of the Treasurer Report

RESOLVED, that the Treasurer Report is hereby approved.

F. Review Monthly Reports

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

G. Staff Presentation- Andrea Roberts – Teen Librarian

Motion by Trustee Wisnoski:

H. Designated Space Policy Amendment

WHEREAS the Board of Trustees has reviewed the Designated Space Policy to update new areas of the building, RESOLVED that the Designated Space Policy is hereby approved.

Seconded by Secretary Yutes, and unanimously approved. 6 Ayes, 0 Nays

Executive Session Matters

Motion by Vice President Santucci:

Personnel Report

Motion to adjourn into executive session at 6:30 pm. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Seconded by Trustee Schecter, and unanimously approved. 6 Ayes, 0 Nays

Motion by Treasurer Rosenberg:

Motion to adjourn Executive session at 6:35 pm

Seconded by Trustee Wisnoski, and unanimously approved. 6 Ayes, 0 Nays

Motion by Trustee Wisnoski:

Motion to Approve the Personnel Report

Seconded by Secretary Yutes, and unanimously approved. 6 Ayes, 0 Nays

Motion by Vice President Santucci:

Motion to adjourn at 7:01 pm.

Seconded by Trustee Schecter, and unanimously approved 6 Ayes, 0 Nays

The next meeting is Wednesday, October 16, 2024 at 6:00 pm

Respectfully Submitted,

Jay Janoski
Assistant Director