



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978
PHONE: 631-288-3335 • FAX: 631-288-5715

BOARD OF TRUSTEES
Approved Board Minutes

Thursday, July 17, 2024 meeting at 6:00 pm

BOARD MEMBERS IN ATTENDANCE: Barbara Matros- President, Robert Santucci- Vice President Susan Rosenberg, Treasurer, Mitchel Schecter, Trustee Steve Wisnoski, Trustee, Mary Anne Yutes, Secretary

Absent: Jessica Rogers, Trustee

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director, and Jay Janoski, Assistant Director,

Call to order at 6:14 pm by President Matros:

Motion by President Matros:

If there is no objection, Resolutions A through F be approved by unanimous consent.

A. Approval of Minutes from June 20, 2024

RESOLVED, that the minutes of the Board of Trustees Meeting of June 20, 2024, are hereby APPROVED.

B. Approval of Monthly Bills

RESOLVED, that the Bills for the Months of July and early August/September of the Westhampton Free Library are hereby approved.

C. Review Income and Expense Analysis

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

D. Approval of the Payroll

RESOLVED: the payrolls from June 28, 2024, July 1, 2024, July 2, 2024, and July 12, 2024, are hereby approved.

E. Approval of the Treasurer Report

RESOLVED, that the Treasurer Report is hereby approved.

F. Review Monthly Reports

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

G. Staff Presentation- Circulation and Technical Services

Executive Session Matters

Motion by Treasurer Rosenberg:

Personnel Report

Motion to adjourn into executive session at 6:19 pm. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Seconded by Vice President Santucci, and unanimously approved. 6 Ayes, 0 Nays

Motion by Treasurer Rosenberg:

Motion to adjourn Executive session at 6:20 pm

Seconded by Trustee Wisnoski, and unanimously approved. 6 Ayes, 0 Nays

Motion by Treasurer Rosenberg:

Motion to Approve the Personnel Report

Seconded by Trustee Wisnoski, and unanimously approved. 6 Ayes, 0 Nays

Motion by Vice President Santucci:

Motion to adjourn at 6:22 pm.

Seconded by Trustee Schecter, and unanimously approved 6 Ayes, 0 Nays

The next meeting is Wednesday, August 21, 2024 at 6:00 pm

Respectfully Submitted,

Jay Janoski
Assistant Director