



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978
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BOARD OF TRUSTEES
Draft Board Minutes

Wednesday, April 17, 2024 meeting at 6:00 pm

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, , Susan Rosenberg, Treasurer, Mitchel Schecter, Trustee Steve Wisnoski, Trustee, Mary Anne Yutes, Secretary Jessica Rogers, Trustee

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director, and Jay Janoski, Assistant Director,

Call to order at 6:05 pm by President Matros:

Motion by President Matros:

If there is no objection, Resolutions A through F be approved by unanimous consent.

A. Approval of Minutes from March 20, 2024

RESOLVED, that the minutes of the Board of Trustees Meeting of March 20, 2024, are hereby APPROVED.

B. Approval of Monthly Bills

RESOLVED, that the Bills for the Months of April and early May/June of the Westhampton Free Library are hereby approved.

C. Review Income and Expense Analysis

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

D. Approval of the Payroll

RESOLVED, that the payrolls from March 22, 2024, and April 5, 2024, are hereby approved.

E. Approval of the Treasurer Report

RESOLVED, that the Treasurer Report is hereby approved.

F. Review Monthly Reports

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

G. Staff Presentation- Head Page Dept.

Motion by President Matros:

H. Appointment of Board Officer Nominating Committee

RESOLVED, that in accordance with the By-Laws Article 1, Section 2, a nominating committee is hereby selected to consist of Steve Wisnoski, Jessica Rodgers, and Mitchell Schechter, to nominate a slate of officers at the annual meeting this July 2024, whereupon the board will also consider such other nominations as may be offered at that time for any office by any trustees.

Seconded by Vice President Santucci, and unanimously approved. 6 Ayes, 0 Nays

Motion by Trustee Wisnoski:

I. Brokerage Account/Conversion of CD to Treasury Bill.

WHEREAS, the interest rates have risen in Treasury Bills and the CD is expiring, RESOLVED that Barbara Matros is authorized to sign for the Brokerage Account in order for M&T to purchase the Treasury Bill (T-Bill) in exchange for the CD for more favorable rates.

Seconded by Trustee Rodgers, and unanimously approved. 6 Ayes, 0 Nays

Motion by Trustee Rogers:

J. WHEREAS, The Town of Southampton has previously sold beach parking permits at the Westhampton Free Library, it is RESOLVED that the town can continue to sell beach parking permits for the upcoming 2024 summer season.

Seconded by Trustee Rodgers, and unanimously approved. 6 Ayes, 0 Nays

Executive Session Matters

Motion by Secretary Yutes:

Personnel Report

Motion to adjourn into executive session at 6:21 pm. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Seconded by Vice President Santucci, and unanimously approved. 6 Ayes, 0 Nays

Motion by Trustee Wisnoski:

Motion to adjourn Executive session at 6:31 pm

Seconded by Trustee Rogers, and unanimously approved. 6 Ayes, 0 Nays

Motion by Secretary Yutes:

Motion to Approve the Personnel Report

Seconded by Trustee Rogers, and unanimously approved.

6 Ayes, 0 Nays

Motion by Trustee Wisnoski:

Motion to adjourn at 6:36 pm.

Seconded by Trustee Rodgers, and unanimously approved

6 Ayes, 0 Nays

The next meeting is Wednesday, May 15, 2024 at 6:00 pm

Respectfully submitted,

Jay Janoski
Assistant Director