



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978  
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**BOARD OF TRUSTEES**  
**Board Minutes**

**Wednesday, March 20, 2024 meeting at 6:00 pm**

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, , Susan Rosenberg, Treasurer, Mitchel Schecter, Trustee Steve Wisnoski, Trustee, Mary Anne Yutes, Secretary Jessica Rodgers, Trustee

Absent: Robert Santucci, Vice-President

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director, and Jay Janoski, Assistant Director,

Call to order at 6:05 pm by President Matros:

**Motion by President Matros:**

**If there is no objection, Resolutions A through F be approved by unanimous consent.**

**A. Approval of Minutes from February 21, 2024**

RESOLVED, that the minutes of the Board of Trustees Meeting of January 17, 2024, are hereby APPROVED.

**B. Approval of Monthly Bills**

RESOLVED, that the Bills for the Months of March and Early April of the Westhampton Free Library are hereby approved.

**C. Review Income and Expense Analysis**

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

**D. Approval of the Payroll**

RESOLVED, that the payrolls from February 23, 2024, and March 8, 2024, are hereby approved.

**E. Approval of the Treasurer Report**

RESOLVED, that the Treasurer Report is hereby approved.

**F. Review Monthly Reports**

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

**G. Staff Presentation- Head of Wellness**

**Motion by Trustee Wisnoski:**

**H. Budget 2024-25**

WHEREAS, This board has reviewed the draft proposed operating budget for the fiscal year 2024-2025 at the February 21, 2024 meeting; now, therefore, be it RESOLVED, The sum of \$ **2,633,248** is hereby **approved** for the general use and maintenance of the Westhampton Free Library during the fiscal year July 1, 2024-June 30, 2025, which said sum shall be raised by the taxation on the taxable property in the Westhampton Beach School District, and that the Board of Education of the said district be authorized and directed to collect said sum as provided by section 259 of the education law

Seconded by Trustee Schector, and unanimously approved. 6 Ayes, 0 Nays

**Motion by Treasurer Rosenberg:**

**I. Policy for Supporting Breastfeeding/Chestfeeding**

**Employees: Westhampton Free Library**

WHEREAS, the Board of Trustees has reviewed the Breastfeeding in the Workplace Policy, RESOLVED, that the Policy for Supporting Breastfeeding/Chestfeeding Employees: Westhampton Free Library is hereby approved

Seconded by Trustee Rodgers, and unanimously approved. 6 Ayes, 0 Nays

**Executive Session Matters**

**Motion by Trustee Wisnoski**

**Personnel Report**

Motion to adjourn into executive session at 6:40pm. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Seconded by Trustee Schector, and unanimously approved. 6 Ayes, 0 Nays

**Motion by Treasurer Rosenberg:**

Motion to adjourn Executive session at 6:31 pm

Seconded by Trustee Schector, and unanimously approved. 6 Ayes, 0 Nays

**Motion by Secretary Yutes:**

Motion to Approve the Personnel Report

Seconded by Trustee Schector, and unanimously approved. 6 Ayes, 0 Nays

**Motion by Trustee Wisnoski:**

Motion to adjourn at 6:34 pm.

Seconded by Trustee Rodgers, and unanimously approved

6 Ayes, 0 Nays

**The next meeting is Wednesday, April 17, 2024 at 6:00 pm**

Respectfully submitted,

Jay Janoski  
Assistant Director