



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978  
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**BOARD OF TRUSTEES**  
**Board Minutes**

**Wednesday, February 21, 2024 meeting at 6:00 pm**

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, , Susan Rosenberg, Treasurer, Steve Wisnoski, Trustee, Mary Anne Yutes, Secretary

Absent: Robert Santucci, Vice-President, Mitchel Schecter, Trustee, Jessica Rodgers, Trustee

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director, and Jay Janoski, Assistant Director,

Call to order at 6:05 pm by President Matros:

**Motion by President Matros:**

**If there is no objection, Resolutions A through F be approved by unanimous consent.**

**A. Approval of Minutes from January 17, 2024**

RESOLVED, that the minutes of the Board of Trustees Meeting of January 17, 2024, are hereby APPROVED.

**B. Approval of Monthly Bills**

RESOLVED, that the Bills for the Months of January, February, and early March of the Westhampton Free Library are hereby approved.

**C. Review Income and Expense Analysis**

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

**D. Approval of the Payroll**

RESOLVED, that the payrolls from January 26, 2024, and February 2, and 16, 2024, are hereby approved.

**E. Approval of the Treasurer Report**

RESOLVED, that the Treasurer Report is hereby approved.

**F. Review Monthly Reports**

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

**G. Staff Presentation- Head of Youth Services**

**Motion by Treasurer Rosenberg:**

**H. State Report**

WHEREAS the Board of Trustees has reviewed the state report RESOLVED that the state report is hereby approved.

Seconded by Trustee Wisnoski, and unanimously approved.

4 Ayes, 0 Nays

**I. Draft Budget**

Discussion regarding Draft Budget 2024-25.

**Executive Session Matters**

**Motion by Trustee Wisnoski**

**Personnel Report**

Motion to adjourn into executive session at 6:40pm. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Seconded by Secretary Yutes, and unanimously approved. 4 Ayes, 0 Nays

**Motion by Treasurer Rosenberg:**

Motion to adjourn Executive session at 6:42 pm

Seconded by Secretary Yutes, and unanimously approved. 4 Ayes, 0 Nays

**Motion by Trustee Wisnoski**

Motion to Approve the Personnel Report

Seconded by Treasurer Rosenberg, and unanimously approved. 4 Ayes, 0 Nays

**Motion by President Matros:**

Motion to adjourn at 6:43 pm.

Seconded by Trustee Wisnoski, and unanimously approved 4 Ayes, 0 Nays

**The next meeting is Wednesday, March 20, 2024 at 6:00 pm**

Respectfully submitted,

Jay Janoski  
Assistant Director