



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978
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BOARD OF TRUSTEES
Board Minutes

Wednesday, December 20, 2023 meeting at 6:00 pm

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, Susan Rosenberg, Treasurer, Steve Wisnoski, Trustee, Mitchel Schecter, Trustee, Mary Anne Yutes, Secretary
Jessica Rogers, Trustee
Absent: Robert Santucci, Vice-President

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Jay Janoski, Assistant Director,

Call to order at 6:05 pm by President Matros:

Motion by Trustee Wisnoski:

If there is no objection, Resolutions A through F be approved by unanimous consent.

A. Approval of Minutes from November 15, 2023

RESOLVED, that the minutes of the Board of Trustees' Meeting of October 18, 2023, are hereby APPROVED.

B. Approval of Monthly Bills

RESOLVED, that the Bills for the Months of November, December, and early January of the Westhampton Free Library are hereby approved.

C. Review Income and Expense Analysis

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

D. Approval of the Payroll

RESOLVED, that the payrolls from November 17 and 18, 2023, and December 14, 2023, are hereby approved.

E. Approval of the Treasurer Report

RESOLVED, that the Treasurer Report is hereby approved.

F. Review Monthly Reports

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

VIII Executive Session

Motion by Trustee Rogers

Personnel Report

Motion to adjourn into executive session at 6:06 pm. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to

the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Seconded by Trustee Wisnoski, and unanimously approved. 6 Ayes, 0 Nays

Motion by Trustee Wisnoski:

Motion to adjourn Executive session at 6:09 pm

Seconded by Treasurer Rosenberg, and unanimously approved. 6 Ayes, 0 Nays

Motion by Trustee Wisnoski:

Motion to Approve the Personnel Report

Seconded by Trustee Schecter, and unanimously approved. 6 Ayes, 0 Nays

Motion by Treasurer Rosenberg:

Motion to adjourn at 6:37 pm.

Seconded by Trustee Rogers, and unanimously approved. 6 Ayes, 0 Nays

Next meeting is Wednesday, January 17, 2024 at 6:00 pm

Respectfully submitted,

Jay Janoski
Assistant Director