



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978
PHONE: 631-288-3335 • FAX: 631-288-5715

BOARD OF TRUSTEES
Board Minutes

Wednesday, October 18, 2023 meeting at 6:00 pm

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, Susan Rosenberg, Treasurer, Steve Wisnoski, Trustee, Mitchel Schecter, Trustee, Mary Anne Yutes, Secretary

Excused: Trustee, Pricilla Adam

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Jay Janoski, Assistant Director, Al Coster CPA, Jessica Rogers, Trustee Candidate

Call to order at 6:07 pm by President Matros:

Motion by Trustee Wisnoski:

If there is no objection, Resolutions A through F be approved by unanimous consent.

A. Approval of Minutes from September 20, 2023

RESOLVED, that the minutes of the Board of Trustees' Meeting of September 20, 2023, are hereby APPROVED.

B. Approval of Monthly Bills

RESOLVED, that the Bills for the Months of August, September, October, and early November of the Westhampton Free Library are hereby approved.

C. Review Income and Expense Analysis

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

D. Approval of the Payroll

RESOLVED, that the payrolls from September 23, 2023, October 1, and October 5, 2023 are hereby approved.

E. Approval of the Treasurer Report

RESOLVED, that the Treasurer Report is hereby approved.

F. Review of Monthly Report

RESOLVED, That the monthly staff and marketing reports are hereby approved

Motion by Vice President Santucci

G. Audit and Board Training

WHEREAS, the Board of Trustees has reviewed the 2022-2023 Audit, RESOLVED that the 2022-2023 Audit is approved

Second by Trustee Wisnoski, and unanimously approved.

6 Ayes, 0 Nays

Motion by Trustee Schecter

H. SCLS Draft Budget

Discussion

I. Westhampton/ Film Use of Space

WHEREAS, the Board of Trustees has reviewed the request for the Westhampton Free Library space on November 10, 2023, and RESOLVED that the request is **Denied**.

0 Ayes, 4 Nays, 2 Abs

J. Bylaws Amendment

WHEREAS, the Board of Trustees wishes to clarify the language regarding Honorary Trustees and establish term limits for Honorary Trustees, RESOLVED that the bylaws are hereby amended.

Motion by Trustee Wisnoski:

K. Friends Liaison

WHEREAS, the Board of Trustees wishes to strengthen the relationship with the Friends of the Westhampton Free Library, RESOLVED that Trustee Steven Wisnoski is approved as the Friends Liaison to the Board.

Seconded by Treasurer Rosenberg, and unanimously approved.

6 Ayes, 0 Nays

Motion by Trustee Wisnoski:

L. Custodian Agreement

WHEREAS, the Board of Trustees has reviewed the Custodian Agreement for M&T bank with Wilmington Trust, RESOLVED that the Custodian Agreement is hereby approved.

Seconded by Trustee Schecter, and unanimously approved.

6 Ayes, 0 Nays

Motion by Treasurer Rosenberg

M. Trustee Resignation

WHEREAS, Priscilla N. Adam has submitted her resignation as a trustee of the Westhampton Free Library, RESOLVED that Jessica Rodgers is appointed to serve the vacancy of Priscilla N. Adam and her term that expires in July 2026 and that Priscilla N. Adam has been appointed as an Honorary Trustee to a term that expires in July 2026.

Seconded by Vice President Santucci, and unanimously approved.

6 Ayes, 0 Nays

Motion by Treasurer Rosenberg:

Personnel Report

Motion to adjourn into executive session at 7:38 pm. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Seconded by Trustee Wisnoski, and unanimously approved. 6 Ayes, 0 Nays

Motion by Treasurer Rosenberg:

Motion to adjourn Executive session at 7:40 pm

Seconded by Vice President Santucci, and unanimously approved. 6 Ayes, 0 Nays

Motion by Trustee Schecter:

Motion to Approve the Personnel Report

Seconded by Treasurer Rosenberg, and unanimously approved. 6 Ayes, 0 Nays

Motion by Trustee Rogers:

Motion to adjourn at 7:41 pm.

Seconded by Trustee Wisnoski, and unanimously approved. 6 Ayes, 0 Nays

Next meeting is Wednesday, November 15, 2023 at 6:00 pm.

Respectfully submitted,

Jay Janoski
Assistant Director