



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978
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BOARD OF TRUSTEES
Draft Board Minutes

Wednesday, September 20, 2023 meeting at 6:00 pm

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, Susan Rosenberg, Treasurer, Steve Wisnoski, Trustee, Mitchel Schecter, , Trustee, Mary Anne Yutes, Secretary

Excused: Trustee, Pricilla Adam

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Jay Janoski, Assistant Director

Call to order at 6:05 pm by President Matros:

Motion by Trustee Wisnoski:

If there is no objection, Resolutions A through F be approved by unanimous consent.

A. Approval of Minutes from July 19, 2023

RESOLVED, that the minutes of the Board of Trustees' Meeting of July 19, 2023 are hereby APPROVED.

B. Approval of Monthly Bills

RESOLVED, that the Bills for the Months of July, August, September and early October of the Westhampton Free Library are hereby approved.

C. Review Income and Expense Analysis

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

D. Approval of the Payroll

RESOLVED, that the payrolls from July 7, July 14, July 28, 2023, and August 11, August 25, 2023 and September 8, 2023 are hereby approved.

E. Approval of the Treasurer Report

RESOLVED, that the Treasurer Report is hereby approved.

F. Review of Monthly Report

RESOLVED, That the monthly staff and marketing reports are hereby approved

Motion by Vice President Santucci

G. MOA WLSA

WHEREAS, Governor Hochul has signed legislation declaring Lunar New Year as an official NYS holiday and schools are closed, RESOLVED the Library will be open for Lunar New Year, as it is NOT a state holiday.

Second by Trustee Wisnoski, and unanimously approved.

6 Ayes, 0 Nays

Motion by Trustee Schecter

H. NYLA and MAPACA

WHEREAS the Director has selected employees to attend the New York Library Association Conference in Syracuse from November 1st to November 4th, RESOLVED that the total cost of the NYLA conference will not exceed \$6,000 is hereby approved. WHEREAS the Director has selected employees to attend the MAPACA in Philadelphia from November 9th to November 11th, RESOLVED that the total cost of the MAPACA conference will not exceed \$1,000 is hereby approved

Seconded by Trustee Yutes and unanimously approved. 6 Ayes, 0 Nays

Motion by Trustee Wisnoski:

Personnel Report

Motion to adjourn into executive session at 6:17 pm. to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Seconded by Trustee Schecter, and unanimously approved. 6 Ayes, 0 Nays

Motion by Treasurer Rosenberg:

Motion to adjourn Executive session at 6:17 pm

Seconded by Vice President Santucci, and unanimously approved. 6 Ayes, 0 Nays

Motion by Trustee Wisnoski:

Motion to Approve the Personnel Report

Seconded by Secretary Yutes, and unanimously approved. 6 Ayes, 0 Nays

Motion by Treasurer Rosenberg:

Motion to adjourn at 6:35 pm.

Seconded by Trustee Schecter, and unanimously approved. 6 Ayes, 0 Nays

Next meeting is Wednesday, October 18, 2023 at 6:00 pm.

Respectfully submitted,

Jay Janoski
Assistant Director