



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978
PHONE: 631-288-3335 • FAX: 631-288-5715

BOARD OF TRUSTEES
Board Minutes

Wednesday, March 16, 2022 meeting at 6:00 pm

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, Susan Rosenberg, Treasurer, Mary Anne Yutes, Secretary, Thomas Moore, Trustee, Mitchell Schecter, Trustee

Robert Santucci- Vice President, Stephen Wisnoski - Trustee, Excused

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Jay Janoski, Assistant Director

Call to order at 6:09 pm by President Matros

Motions by President Matros:

If there is no objection, Resolutions A through F be approved by unanimous consent.

5 Ayes, 0 Nays

A. Approval of Minutes from February 16, 2021

RESOLVED, that the minutes of the Board of Trustees' Meeting of February 16, 2021 are hereby APPROVED.

B. Approval of Monthly Bills

RESOLVED, that the Bills for the Months of February/March and early April of the Westhampton Free Library are hereby approved.

C. Review Income and Expense Analysis

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

D. Approval of the Payroll

RESOLVED, that the February 28, 2022, and March 11, 2022 payrolls are hereby approved.

E. Review Monthly Reports

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

F. Approval of the Treasurer Report

RESOLVED, that the Treasurer Report is hereby approved.

NEW BUSINESS

Motion by Trustee Moore:

G. Budget 2022-23

WHEREAS, This board has reviewed the draft proposed operating budget for fiscal year 2022-2023 at the February 16, 2022 meeting; now, therefore, be it RESOLVED, The sum of \$ **2,472,358** is hereby approved for the general use and maintenance of the Westhampton Free Library during the fiscal year July 1, 2022-June 30, 2023, which said sum shall be raised by the taxation on the taxable property in the Westhampton Beach School District, and that the Board of Education of the said district be authorized and directed to collect said sum as provided by section 259 of the education law

Seconded by Treasurer Rosenberg and unanimously approved 5 Ayes, 0 Nays

Motion by Trustee Schecter:

H. Funds Transfer

WHEREAS the Board of Trustees has reviewed last year's audit has amended the sick policy, RESOLVED that \$40,000 is transferred from the general fund to the payout fund is hereby approved

Seconded by Trustee Yutes and unanimously approved 5 Ayes, 0 Nays

Motion by Treasurer Rosenberg:

I. Material Selection Policy

WHEREAS the Board of Trustees has reviewed the Material Selection policy, RESOLVED that Material Selection Policy is hereby amended.

Seconded by Trustee Yutes and unanimously approved 5 Ayes, 0 Nays

Motion by Trustee Yutes:

J. April Meeting Date

WHEREAS the Board of Trustees has created terms that span 3 years and the amendment to the charter was approved in 2016 and WHEREAS, the Board of Trustees has reviewed the proposed changes, RESOLVED the Bylaws of the Westhampton Free Library are hereby amended

Seconded by Trustee Schecter and unanimously approved 5 Ayes, 0 Nays

EXECUTIVE SESSION MATTERS:

Motion by Trustee Schecter

Motion to enter executive session at 6:40 PM to discuss the employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Seconded by Treasurer Rosenberg

5 Ayes, 0 Nays

Motion by Trustee Moore:

Motion to adjourn Executive session at 7:02 PM

Seconded by Trustee Schecter and unanimously approved

5 Ayes, 0 Nays

Motion by Trustee Schecter:

Motion to adjourn at 7:03 PM.

Seconded by Trustee Santucci and unanimously approved.

5 Ayes, 0 Nays

Next meeting is Wednesday, April 13, 2022 at 6:00 pm.

Respectfully submitted,

Jay Janoski
Assistant Director