



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978
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BOARD OF TRUSTEES
Board Minutes

Wednesday, February 16, 2022 meeting at 6:00 pm

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, Susan Rosenberg, Treasurer, Mary Anne Yutes, Secretary, Thomas Moore, Trustee, Stephen Wisnoski, Trustee, Robert Santucci, Trustee, Mitchell Schecter, Trustee

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Jay Janoski, Assistant Director

Call to order at 6:06 pm by President Matros

Motions by President Matros:

If there is no objection, Resolutions A through F be approved by unanimous consent.

7 Ayes, 0 Nays

A. Approval of Minutes from January 19, 2021

RESOLVED, that the minutes of the Board of Trustees' Meeting of January 19, 2021 are hereby APPROVED.

B. Approval of Monthly Bills

RESOLVED, that the Bills for the Months of January/February & early March of the Westhampton Free Library are hereby approved.

C. Review Income and Expense Analysis

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

D. Approval of the Payroll

RESOLVED, that the January 28, 2022, and February 11, 2022 payrolls are hereby approved.

E. Review Monthly Reports

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

F. Approval of the Treasurer Report

RESOLVED, that the Treasurer Report is hereby approved.

NEW BUSINESS

Motion by Trustee Santucci:

G. Indoor Masks

WHEREAS the Governor of New York has lifted the mask mandate for indoor businesses, the Westhampton Library has decided to lift the mask requirement for patrons Who are vaccinated. The mask requirement for children ages 2-5 will remain in place.

Seconded by President Matros and unanimously approved 7 Ayes, 0 Nays

Motion by Trustee Wisnoski:

H. Draft Budget 2022-23

WHEREAS the proposed Budget for 2022-23 is subject to review by the Board for input and modifications before it is adopted, RESOLVED that the Draft Budget for 2022-23 has been reviewed by the Board of Trustees.

Seconded by Trustee Schecter and unanimously approved 7 Ayes, 0 Nays

Motion by Trustee Yutes:

I. State Report

WHEREAS, NYS requires libraries to submit an annual report on Libraries and requires the Board of Trustees to review and approve the annual report before submission, RESOLVED, that the NYS annual report for Westhampton Free Library has been reviewed and approved by the Board of Trustees for submission by the Director.

Seconded by Trustee Schecter and unanimously approved 7 Ayes, 0 Nays

Motion by Trustee Wisnoski:

J. Bylaws

WHEREAS the Board of Trustees has created terms that span 3 years and the amendment to the charter was approved in 2016 and WHEREAS, the Board of Trustees has reviewed the proposed changes, RESOLVED the Bylaws of the Westhampton Free Library are hereby amended

Seconded by Treasurer Rosenberg and unanimously approved 7 Ayes, 0 Nays

Motion by Trustee Moore:

K. Sick Leave Policy Amendment

WHEREAS the Board of Trustees has reviewed the advice from counsel and the recommended changes from the Executive Director regarding the Department of Labor's comments regarding the NYS paid sick leave law, RESOLVED that the Sick Leave Policy is hereby amended.

Seconded by Trustee Wisnoski and unanimously approved 7 Ayes, 0 Nays

Motion by Trustee Moore:

Motion to adjourn at 7:17 pm.

Seconded by Trustee Santucci and unanimously approved.

7Ayes, 0 Nays

Next meeting is Wednesday, March 16, 2022 at 6:00 pm.

Respectfully submitted,

Jay Janoski
Assistant Director