



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978
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BOARD OF TRUSTEES
Board Minutes

Thursday, September 21, 2022 meeting at 6:00 pm

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, Robert Santucci, Vice President, Susan Rosenberg, Treasurer, Mitchell Schecter, Trustee, Stephen Wisnoski, Trustee, Priscilla Adam, Trustee, Mary Anne Yutes, Secretary

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Jay Janoski, Assistant Director

Call to order at 6:06pm by President Matros

Motions by President Matros:

If there is no objection, Resolutions A through F be approved by unanimous consent.

7 Ayes, 0 Nays

A. Approval of Minutes from August 17, 2022

RESOLVED, that the minutes of the Board of Trustees' Meeting of August 17, 2022 are hereby APPROVED.

B. Approval of Monthly Bills

RESOLVED, that the Bills for the Month of August/September and Early October of the Westhampton Free Library are hereby approved.

C. Review Income and Expense Analysis

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

D. Approval of the Payroll

RESOLVED, that the payrolls from August 12, 2022, August 26, 2022 and September 9, are hereby approved.

E. Review Monthly Reports

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

F. Approval of the Treasurer Report

RESOLVED, That the Treasurer Report is hereby approved.

Motion by Trustee Adam:

G. Audit

WHEREAS, the Auditor Baldessari and Coster presented the 2021 Audit and the Board of Trustees reviewed the 2021 Audit, RESOLVED that the Audit is hereby approved.

Seconded by Trustee Wisnoski and unanimously approved 6 Ayes, 0 Nays

Treasurer Rosenberg Abstained from the vote.

Motion by Treasurer Rosenberg:

H. Construction Grant

WHEREAS, the Library wishes to connect to the sewer system for clean water initiatives and the Director has filed the application for a construction grant and the Board of Trustees has reviewed this grant application and assurances, RESOLVED that the application has been approved for submission. RESOLVED that the proposal/estimate from All Island Plumbing in the amount of \$14,700 is hereby approved.

Seconded by Trustee Wisnoski and unanimously approved 7 Ayes, 0 Nays

Motion by Trustee Wisnoski:

I. NYLA

WHEREAS the Director has selected employees to attend the New York Library Association Conference in Syracuse from November 2nd to November 5th, RESOLVED that the total cost of the NYLA conference will not exceed \$9,000 is hereby approved

Seconded by Trustee Adam and unanimously approved 7 Ayes, 0 Nays

J. Meet and Greet

Discussion to hold Meet and Greet to introduce Trustee Adam to the community and staff. Scheduled for December 21, 2022 at 5:30 pm.

EXECUTIVE SESSION MATTERS:

Motion by Trustee Schecter:

Personnel Report

Motion to adjourn into executive session at 6:50 pm. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Seconded by Trustee Wisnoski and unanimously approved 7 Ayes, 0 Nays

Motion by Trustee Wisnoski:

Motion to adjourn Executive session at 6:54 pm

Seconded by Trustee Schecter, and unanimously approved 7 Ayes, 0 Nays

Motion by Secretary Yutes:

Motion to Approve the Personnel Report

Seconded by Trustee Adam, and unanimously approved 7 Ayes, 0 Nays

Motion by Treasurer Rosenberg:

Motion to adjourn at 6:56 PM.

Seconded by Trustee Adam, and unanimously approved.

7 Ayes, 0 Nays

Next meeting is Wednesday, October 19, 2022 at 6:00 pm.

Respectfully submitted,

Jay Janoski
Assistant Director