



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978  
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**BOARD OF TRUSTEES**  
**Board Minutes**

**Wednesday, December 15, 2021 meeting at 6:00 pm**

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, Susan Rosenberg, Treasurer, Mary Anne Yutes, Secretary Thomas Moore, Trustee, Stephen Wisnoski, Trustee, and Mitchell Schecter, Trustee

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Jay Janoski, Assistant Director  
Vice President Santucci arrived 6:18

Call to order at 6:11pm by President Matros

**Motions by President Matros:**

**If there is no objection, Resolutions A through G with the exemption of B, be approved by unanimous consent.**

6 Ayes, 0 Nays

**A. Approval of Minutes from November, 2021**

RESOLVED, that the minutes of the Board of Trustees' Meeting of November 17, 2021 are hereby APPROVED

**B. Approval of the Personnel Report (Tabled to Executive Session)**

**C. Approval of Monthly Bills**

RESOLVED, that the Bills for the Months of November/December & early January of the Westhampton Free Library are hereby approved.

**D. Review Income and Expense Analysis**

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

**E. Approval of the Payroll**

A. RESOLVED, that the November, 2021 and November 5, 2021 payrolls are hereby approved.

**F. Review Monthly Reports**

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

**G. Approval of the Treasurer Report**

RESOLVED, that the Treasurer Report is hereby approved

New Business

**Motion by Trustee Wisnoski:**

**H. SCLS Budget**

WHEREAS, the Board of Trustees has reviewed the Suffolk Cooperative Library System Budget (SCLS), RESOLVED the SCLS Budget is hereby approved.

Seconded by Trustee Schecter and unanimously approved. 7 Ayes, 0 Nays

**Motion by Trustee Moore:**

**I. SCLS Trustee**

WHEREAS, there is a vacancy in the East End Zone for Library Trustee and only one candidate is running, RESOLVED that Board of Trustees vote all 5 votes in favor of Jo-Ann Robotti.

Seconded by Secretary Yutes and unanimously approved. 7 Ayes, 0 Nays

**Motion by Trustee Wisnoski:**

**J. Masks**

WHEREAS the next tier of vaccination has occurred and NYS requires businesses to either mask or vax for entry until January 15, 2022, RESOLVED that the Board of Trustees vote unanimously to continue the masking requirement to be re-evaluated at the next board meeting.

Seconded by Trustee Schecter and unanimously approved. 7 Ayes, 0 Nays

**Motion by Trustee Moore:**

**K. Create Library Negotiating Committee**

WHEREAS on November 28, 2021 Thomas Glenn, Labor Relations Specialist, NYSUT, the certified representative of the Westhampton Library Staff Association, advised the Director of the Library, Danielle Waskiewicz, that the Westhampton Library Staff Association has prepared a proposal for the terms and conditions of employment for members of the union and would like to begin meeting to negotiate the third collective bargaining agreement (2022-2025); and

WHEREAS this is the third collective bargaining agreement to be negotiated between the Westhampton Free Library and of the Westhampton Library Staff Association, and, therefore

NOW BE IT RESOLVED that the “Library Negotiating Committee” is hereby created to:

1. report to the Board of Trustees, in an executive session, those recommended changes, if any, to the current contract; and

- a. report to the Board of Trustees the management and fiscal implications of the *2022-2025 collective bargaining agreement*; and
  - b. make such recommendations, in executive session, of those changes to the 2019-2022 contract that the committee considers fair, reasonable and fiscally prudent; and
2. The Library Negotiating Committee shall be comprised of three Trustees and the Director of the Library and Assistant Director of the Library; and
3. The Library Negotiating Committee is hereby authorized to obtain legal advice from counsel as it deems fit resulting in a cost for legal services in amount up to \$5,000.00, and may request such additional authorization from the Board of Trustees for legal fees as it deems necessary.
4. The Library Negotiating Committee, by virtue of this resolution alone, is not authorized to bind the Westhampton Free Library in its contractual relations with the Westhampton Library Staff Association; but is authorized to receive proposals from the Westhampton Library Staff Association, advice from counsel, and make a recommendation in a report to the full Board of Trustees; and
5. The Director of the Library will cause a true and accurate copy of this resolution to be delivered to the certified representative of the Westhampton Library Staff Association.

And be it further

RESOLVED that the terms of committee members and alternate committee member(s) will conclude upon the execution of the third collective bargaining agreement with the Westhampton Library Staff Association, and be it further

RESOLVED that President, Barbara Matros, Treasurer, Susan Rosenberg and Trustee Steven Wisnoski to serve as committee members, with Trustee Robert Santucci to serve as a first alternate for any occasion when a committee member is unavailable to serve; and be it further

RESOLVED that the Library Director and Assistant Library Director shall be non-voting members of the committee to provide such information, insights and support as the committee may require from time to time.

RESOLVED that President Matros and Treasurer Rosenberg shall serve as the Personnel Committee until the July 30, 2025

Seconded by Secretary Yutes and unanimously approved.

7 Ayes, 0 Nays

**Motion by Trustee Wisnoski:**

Motion to Adjourn at 7:26 PM

Seconded by Trustee Moore and unanimously approved.

7 Ayes, 0 Nays

Respectfully submitted,

Jay Janoski  
Assistant Director

**Next meeting is Wednesday, January 19, 2022 at 6:00 pm.**