



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978  
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**BOARD OF TRUSTEES**  
**Board Minutes**

**Wednesday, November 17, 2021 meeting at 6:00 pm**

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, Robert Santucci, Vice President, Susan Rosenberg, Treasurer, Mary Anne Yutes, Secretary Thomas Moore, Trustee, Stephen Wisnoski, Trustee, and Mitchell Schecter, Trustee

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Jay Janoski, Assistant Director

Call to order at 6:02pm by President Matros

**Motions by President Matros:**

**If there is no objection, Resolutions A through G with the exemption of B, be approved by unanimous consent.**

7

Ayes, 0 Nays

**A. Approval of Minutes from October, 2021**

RESOLVED, that the minutes of the Board of Trustees' Meeting of September 14, 2021 are hereby APPROVED

**B. Approval of the Personnel Report (Tabled to Executive Session)**

**C. Approval of Monthly Bills**

RESOLVED, that the Bills for the Months of October/November & early December of the Westhampton Free Library are hereby approved.

**D. Review Income and Expense Analysis**

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

**E. Approval of the Payroll**

A. RESOLVED, that the October 22, 2021 and November 5, 2021 payrolls are hereby approved.

**F. Review Monthly Reports**

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

**G. Approval of the Treasurer Report**

RESOLVED, that the Treasurer Report is hereby approved

New Business

**H. 1KB4K- Norah Pletka.**

Congratulations to Norah Pletke on the completion of the 1000 Books Before Kindergarten Program.

**Motion by Trustee Wisnoski:**

**I. Vulnerable Adults Policy**

WHEREAS, the Board of Trustees has reviewed the proposed Vulnerable Adults Policy RESOLVED that the Vulnerable Adults Policy is hereby approved.

Seconded by Treasurer Rosenberg and unanimously approved. 7 Ayes, 0 Nays

**Motion by Trustee Moore:**

**J.**

1. Motion to enter executive session at 6:11 pm to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

2. Discussion regarding the accommodation request of a particular person.

**Motion by Trustee Moore:**

Motion to adjourn Executive session at 7:12 pm

Seconded by Trustee Schecter and unanimously approved 7 Ayes, 0 Nays

**K. Personnel Report**

Seconded by Trustee Schecter and unanimously approved. 7 Ayes, 0 Nays

**Motion by Treasurer Rosenberg:**

Motion to adjourn at 7:13 pm.

Seconded by Trustee Yutes and unanimously approved. 7 Ayes, 0 Nays

**Next meeting is Wednesday, December 15, 2021 at 6:00 pm.**

Respectfully submitted,

Jay Janoski  
Assistant Director