



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978
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BOARD OF TRUSTEES
Board Minutes

Wednesday, August 18, 2021 meeting at 6:00 pm

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, Robert Santucci, Vice President, Susan Rosenberg, Treasurer, Mary Anne Yutes, Secretary Thomas Moore, Trustee, Stephen Wisnoski, Trustee, and Mitchell Schecter, Trustee

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Jay Janoski, Assistant Director

Call to order at 6:03 pm by President Matros

Motions by President Matros:

If there is no objection, Resolutions A through G be approved by unanimous consent.

7 Ayes, 0 Nays

A. Approval of Minutes from July 21, 2021

RESOLVED, that the minutes of the Board of Trustees' Meeting of July, 2021 are hereby APPROVED

B. Approval of the Personnel Report

RESOLVED that the personnel report is hereby approved.

C. Approval of Monthly Bills

RESOLVED, that the Bills for the Months of July /August & early September of the Westhampton Free Library are hereby approved.

D. Review Income and Expense Analysis

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

E. Approval of the Payroll

A. RESOLVED, that the July 30 and August 13, 2021 payrolls are hereby approved.

F. Review Monthly Reports

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

G. Approval of the Treasurer Report

RESOLVED, that the Treasurer Report is hereby approved

Motion by Trustee Wisnoski:

H. INFECTIOUS DISEASE AND COMMUNITY SPREAD POLICY

WHEREAS the Board of Trustees has reviewed the amended Infectious Disease and Community Spread Policy to incorporate standards of the NY HERO ACT, RESOLVED that the Infectious Disease and Community Spread Policy is hereby amended

Seconded by Trustee Yutes

7 Ayes, 0 Nays

Motion by Trustee Moore:

I. Probationary Policy

WHEREAS the Board of Trustees has reviewed the amendment of the Probationary Policy to match the terms of the Union Contract, RESOLVED, that the Probationary Policy is hereby amended.

Seconded by Trustee Schecter

7 Ayes, 0 Nays

Motion by Trustee Schecter:

Motion to adjourn at 6:27 pm.

Seconded by Trustee Moore and unanimously approved.

7 Ayes, 0 Nays

Next meeting is Tuesday, September 14, 2021 at 6:00 pm.

Respectfully submitted,

Jay Janoski
Assistant Director