



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978
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BOARD OF TRUSTEES
Board Minutes

Minutes of Wednesday March 17, 2021 meeting at 7:00 pm Via Zoom

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, Robert Santucci, Vice President, Thomas Moore, Trustee, Mary Anne Yutes, Secretary, and Stephen Wisnoski, Trustee, Susan Rosenberg, Treasurer and Mitchell Schechter, Trustee

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Jay Janoski, Assistant Director

- I. Call to order at 7:08 pm by President Matros
- II. Correspondence: Two cards and donations to the library from Greg Pitzatolla and an anonymous donor.

Motions by President Matros:

If there is no objection, Resolutions A through G except 'B' be approved by unanimous consent.

7 Ayes, 0 Nays

A. Approval of Minutes from February 17, 2021

RESOLVED, that the minutes of the Board of Trustees' Meeting of February 17, 2021 are hereby APPROVED

C. Approval of Monthly Bills

RESOLVED, that the Bills for the Month of January/early February & early March of the Westhampton Free Library are hereby approved.

D. Review Income and Expense Analysis

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

E. Approval of the Payroll

RESOLVED, that the February 19, 2021, February 26, 2021 and March 5, 2021 payrolls are hereby approved.

F. Review Monthly Reports

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

G. Approval of the Treasurer Report

RESOLVED, that the Treasurer Report is hereby approved.

Motion by Trustee Moore:

Motion to enter executive session at 7:12 pm regarding staff member's contract.

Seconded by President Matros and unanimously approved.

7Ayes, 0 Nays

Motion by Trustee Moore:

Motion to adjourn Executive session at 7:21 pm. No action taken

Seconded by Trustee Schecter and unanimously approved.

7 Ayes, 0 Nays

B. Approval of the Personnel Report

RESOLVED that the personnel report is hereby unanimously approved. 7 Ayes, 0 Nays

Motion by Treasurer Rosenberg:

H. Budget 2021-22

WHEREAS, This board has reviewed the draft proposed operating budget for fiscal year 2021-2022 at the February 17, 2021 meeting; now, therefore, be it RESOLVED, The sum of \$2,368,767 is hereby approved for the general use and maintenance of the Westhampton Free Library during the fiscal year July 1, 2021-June 30, 2022, which said sum shall be raised by the taxation on the taxable property in the Westhampton Beach School District, and that the Board of Education of said district be authorized and directed to collect said sum as provided by section 259 of the education law.

Seconded by Trustee Schecter and unanimously approved.

7 Ayes, 0 Nays

Motion by President Matros:

I. Open Meetings Policy

RESOLVED, that the Open Meetings Policy is hereby approved.

Seconded by Trustee Moore and unanimously approved.

7 Ayes, 0 Nays

Motion by Treasurer Rosenberg:

J. State Report

RESOLVED, that the State Report for 2020 is hereby approved.

Seconded by Trustee Yutes and unanimously approved.

7 Ayes, 0 Nays

Motion by Trustee Wisnoski:

K. Retention Policy

RESOLVED, that the Retention Policy is hereby amended.

Seconded by Treasurer Rosenberg and unanimously approved.

7 Ayes, 0 N

Motion by Treasurer Rosenberg:

Motion to adjourn at 7:26 pm.

Seconded by Trustee Yutes and unanimously approved.

7 Ayes, 0 Nays

Next meeting is Wednesday, April 21, 2021 at 7:00 pm.

Respectfully submitted,

Jay Janoski
Assistant Director