



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978
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BOARD OF TRUSTEES
Board Minutes

Minutes of Wednesday October 21, 2020 meeting at 7:00 pm Via Zoom

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, Robert Santucci, Vice President, Thomas Moore, Trustee, Mary Anne Yutes, Secretary, and Stephen Wisnoski, Trustee, Susan Rosenberg, Treasurer and Mitchell Schecter, Trustee

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Jay Janoski, Assistant Director

- I. Call to order at 7:00 pm by President Matros.
- II. Correspondence. Donation of \$10,000.00 was received by donors who wished to remain anonymous. Resolved to send a thank you note to the donors.
7 Ayes, 0 Nays

Motions by President Matros:

If there is no objection, Resolutions A through G be approved by unanimous consent.

7 Ayes, 0 Nays

A. Approval of Minutes from September 16, 2020

RESOLVED, that the minutes of the Board of Trustees' Meeting of September 16, 2020 is hereby APPROVED

B. Approval of the Personnel Report

RESOLVED that the personnel report is hereby approved.

C. Approval of Monthly Bills

RESOLVED, that the Bills for the Month of August /early September & early October of the Westhampton Free Library are hereby approved.

D. Approval Income and Expense Analysis Report

RESOLVED, that the Income and Expense Analysis Report is hereby approved

E. Approval of the Payroll

RESOLVED, that the September 11, 2020 and September 25, 2020 payrolls are hereby approved.

F. Review Monthly Reports

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

G. Approval of the Treasurer Report

RESOLVED that the Treasurer Report is hereby approved.

Motion by Trustee Moore

H. Amended Break Policy

RESOLVED that the Break Policy is amended to comply with updates to NYS labor law is hereby approved.

Second by Trustee Santucci and unanimously approved. 7 Ayes, 0 Nays

Motion by Trustee Moore

I. Surveillance Policy

WHEREAS, the Library has cameras on its property and the Board of Trustees has reviewed the proposed policy, RESOLVED that the Surveillance Policy is hereby adopted.

Second by Treasurer Rosenberg and unanimously approved. 7 Ayes, 0 Nays

Motion by Trustee Moore

J. Amended the Sick Leave Policy and ratify MOA in regard to the New York's New Mandatory Safe and Sick Leave Law

RESOLVED that the Sick Leave Policy is hereby amended and the MOA between WLSA and the Library dated October 13, 2020 is hereby ratified.

Second by Treasurer Rosenberg and unanimously approved. 7 Ayes, 0 Nays

Motion by Trustee Schecter

K. Columbus Day

WHEREAS, that from this day forward Columbus Day will be referred to as Columbus Day/Indigenous People Day.

Motion failed due to lack of second.

Motion by Treasurer Rosenberg

L. Juneteenth

Whereas, The State of New York has declared Juneteenth a public holiday, Resolved the Library will be closed on Juneteenth and all Full-time staff will be given a paid holiday and the holiday policy is hereby amended.

Seconded by Trustee Yutes and unanimously approved. 7 Ayes, 0 Nays

Motion by Trustee Moore

Motion to adjourn at 7:36 pm.

Seconded by Treasurer Rosenberg and unanimously approved. 7 Ayes, 0 Nays

Next meeting is Wednesday, December 16, 2020 at 7:00 pm.

Respectfully submitted,

Jay Janoski
Assistant Director