



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978  
PHONE: 631-288-3335 • FAX: 631-288-5715

**Approved BOARD OF TRUSTEES  
Board Minutes**

**Minutes of Wednesday September 16, 2020 meeting at 7:00 pm Via Zoom**

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, Robert Santucci, Vice President, Thomas Moore, Trustee, Mary Anne Yutes, Secretary, and Stephen Wisnoski, Trustee, Susan Rosenberg, Treasurer and Mitchell Schecter, Trustee

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Jay Janoski, Assistant Director

Call to order at 7:05 pm by President Matros floor yielded to Waskiewicz to run the meeting.

**Motions by President Matros:**

**If there is no objection, Resolutions A through G be approved by unanimous consent.**

7 Ayes, 0 Nays

**A. Approval of Minutes from August 19, 2020**

RESOLVED, that the minutes of the Board of Trustees' Meeting of August 19, 2020 is hereby APPROVED

**B. Approval of the Personnel Report**

RESOLVED that the personnel report is hereby approved.

**C. Approval of Monthly Bills**

RESOLVED, that the Bills for the Month of July & early August and early September of the Westhampton Free Library are hereby approved.

**D. Approval Income and Expense Analysis Report**

RESOLVED, that the Income and Expense Analysis Report is hereby approved

**E. Approval of the Payroll**

RESOLVED, that the August 14, 2020 and August 28, 2020 payrolls are hereby approved.

**F. Review Monthly Reports**

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

**G. Approval of the Treasurer Report**

RESOLVED that the Treasurer Report is hereby approved.

**Motion by Trustee Moore**

**H. Audit 2020**

RESOLVED that the Audit is hereby reviewed and approved.

Seconded by President Matros and unanimously approved.

7 Ayes, 0 Nays

**I.Easement with Westhampton Beach Village**

The Village seeks to acquire an underground easement on a portion of the Library Association's property (herein "Property"). The Property is located within the Phase One Area of the Sewer System and will be served by a public sewer once the system is completed. This is a Permanent Easement. The Village also needs a Temporary Easement for construction purposes. The Temporary Easement will expire once the new sewer collection system is completed.

**Motion by Treasurer Rosenberg**

Seconded by Trustee Yutes

RESOLVED that The Board of Trustees has reviewed these requests and the easements described above are hereby approved.

Trustee Moore abstained due to a conflict of interest.

6 Ayes, 0 Nays, 1 Abstention

**Motion by Trustee Wisnoski**

Seconded by Vice President Santucci

Motion to authorize Danielle Waskiewicz to answer on behalf of the association regarding the issue of the easement.

6 Ayes, 0 Nays, 1 Abstention

**J. CONCERTS ON THE GAZEBO Discussion**

**K. COVID-19 Impacts Discussion**

**Motion by President Matros**

**Resolved that the Board of Trustees enter Executive Session**

Seconded by Treasurer Rosenberg and unanimously approved. 7 Ayes, 0 Nays

Exited Executive Session 8:04 pm, no action taken.

**Motion by Trustee Schecter**

**Resolved that the trustees will reconvene for a special Executive Session Meeting 9/21/20**

Seconded by Trustee Moore unanimously approved.

7 Ayes, 0 Nays

**Motion by President Matros:**

Motion to adjourn at 8:10 pm.

Seconded by Treasurer Rosenberg and unanimously approved.

7 Ayes, 0 Nays

Next meeting is Wednesday, October 21, 2020 at 7:00 pm.

Respectfully submitted,

Jay Janoski  
Assistant Director