



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978

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BOARD OF TRUSTEES

Board Minutes

Minutes of Wednesday July 15, 2020 meeting at 7:00 pm Via Zoom

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, Robert Santucci, Vice President, Thomas Moore, Trustee, Mary Anne Yutes, Secretary, and Stephen Wisnoski, Trustee, Susan Rosenberg, Treasurer and Mitchell Schecter, Trustee

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Jay Janoski, Assistant Director

Call to order at 7:05 pm by President Matros

Motions by President Matros:

If there is no objection, Resolutions A through G be approved by unanimous consent.

7 Ayes, 0 Nays

A. Approval of Minutes from June 17, 2020

RESOLVED, that the minutes of the Board of Trustees' Meeting of June 17, 2020 is hereby APPROVED

B. Approval of the Personnel Report

RESOLVED that the personnel report is hereby approved.

C. Approval of Monthly Bills

RESOLVED, that the Bills for the Month of June early July & early August of the Westhampton Free Library are hereby approved.

D. Approval Income and Expense Analysis Report

RESOLVED, that the Income and Expense Analysis Report is hereby approved

E. Approval of the Payroll

RESOLVED, that the June 5, 2020 and June 19, 2020 payrolls are hereby approved.

F. Review Monthly Reports

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

G. Approval of the Treasurer Report

RESOLVED that the Treasurer Report is hereby approved.

Motion by Trustee Moore:

H. Bank of America Credit Card Changes

RESOLVED, Add Lisa Toner to access and authorize Lisa Toner as Cardholder. Remove Laura Spillane and Agnes Chimelewski from access and cardholder.

Seconded by Trustee Santucci and unanimously approved

7 Ayes, 0 Nays

I. COVID-19 Discussion

Motion by Treasurer Rosenberg:

Motion to adjourn at 7:23 pm.

Seconded by Trustee Moore and unanimously approved.

7 Ayes, 0 Nays

Next meeting is Wednesday, August 19, 2020 at 7:00 pm.

Respectfully submitted,

Jay Janoski
Assistant Director