



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978
PHONE: 631-288-3335 • FAX: 631-288-5715

BOARD OF TRUSTEES
Board Minutes

Approved Minutes of Wednesday May 20, 2020 Zoom meeting at 7:00 pm

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, Robert Santucci, Vice President, Thomas Moore, Trustee, Mary Anne Yutes, Secretary, Stephen Wisnoski, Trustee, Susan Rosenberg, Treasurer and Mitchell Schecter, Trustee

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Jay Janoski, Assistant Director

Call to order at 7:06 pm by President Matros

Motions by President Matros:

If there is no objection, Resolutions A through G be approved by unanimous consent.

7 Ayes, 0 Nays

A. Approval of Minutes from April 15, 2020

RESOLVED, that the minutes of the Board of Trustees' Meeting of April 15, 2020 is hereby APPROVED

B. Approval of the Personnel Report

RESOLVED that the personnel report is hereby approved.

C. Approval of Monthly Bills

RESOLVED, that the Bills for the Month of April/May & early June of the Westhampton Free Library are hereby approved.

D. Approval Income and Expense Analysis Report

RESOLVED, that the Income and Expense Analysis Report is hereby approved

E. Approval of the Payroll

RESOLVED, that the April 10, 2020 and April 24, 2020 payrolls are hereby approved.

F. Review Monthly Reports

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

G. Approval of the Treasurer Report

RESOLVED that the Treasurer Report is hereby approved.

Motion by President Barbara Matros:

H. Budget Vote June 9, 2020 Discussion

Motion by Trustee Yutes:

I. Risk Management Policy

WHEREAS it is prudent to adopt a risk management policy RESOLVED that The Risk Management Policy is hereby approved.

Seconded by Trustee Schecter and unanimously approved

7 Ayes, 0 Nays

J. COVID-19 Discussion

Motion by President Matros:

Motion to adjourn at 7:33 pm.

Seconded by Trustee Schecter and unanimously approved.

7 Ayes, 0 Nays

Next meeting is Wednesday, June 17, 2020 at 7:00 pm.

Respectfully submitted,

Jay Janoski
Assistant Director