



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978

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BOARD OF TRUSTEES

Board Minutes

Minutes of Wednesday April 15, 2020 meeting at 7:00 pm

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, Robert Santucci, Vice President, Thomas Moore, Trustee, Mary Anne Yutes, Secretary, and Stephen Wisnoski, Trustee, Susan Rosenberg, Treasurer and Mitchell Schecter, Trustee

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Jay Janoski, Assistant Director

Call to order at 7:11 pm by President Matros

Motions by President Matros:

If there is no objection, Resolutions A through G be approved by unanimous consent.

7 Ayes, 0 Nays

A. Approval of Minutes from March 15, 2020

RESOLVED, that the minutes of the Board of Trustees' Meeting of February 20, 2020 is hereby APPROVED

B. Approval of the Personnel Report

RESOLVED that the personnel report is hereby approved.

C. Approval of Monthly Bills

RESOLVED, that the Bills for the Month of February, early April/May of the Westhampton Free Library are hereby approved.

D. Approval Income and Expense Analysis Report

RESOLVED, that the Income and Expense Analysis Report is hereby approved

E. Approval of the Payroll

RESOLVED, that the March 13, 2020 and March 27, 2020 payrolls are hereby approved.

F. Review Monthly Reports

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

G. Approval of the Treasurer Report

RESOLVED that the Treasurer Report is hereby approved.

Motion by President Barbara Matros:

H. MOA Covid-19

WHEREAS the MOA dated March 31, 2020 has been signed by the Director and the WLSA regarding staff concerns during COVID-19, RESOLVED that the MOA between WLSA and the Library dated 3/31/2020 is hereby approved.

Seconded by Trustee Moore and unanimously approved

7 Ayes, 0 Nays

Motion by Trustee Wisnoski:

I. Technology Plan

WHEREAS the Board of Trustees has reviewed the 2020-2025 Technology Plan, RESOLVED that the 2020-2025 Technology Plan is hereby approved.

Seconded by Trustee Schecter and unanimously approved

7 Ayes, 0

Nays

J. COVID-19 Discussion

Motion by President Matros:

K. Nominating Committee

WHEREAS the Bylaws of the Westhampton Free Library state Section 2:

A nominating committee shall be appointed by the President with the approval of the Board a Maximum of three months prior to the annual meeting. Said nominating committee will present a slate of officers at the annual meeting. Additional nominations may be made by the Board.” And the following terms are up at the July annual meeting:

- **Barbara Matros, President, Term Expires 2020**
- **Robert Santucci, Vice President, Term Expires 2020**
- **Susan Rosenber, Treasurer, Term Expires 2020**
- **Mary Anne Yutes, Secretary, Term Expires 2020**

RESOLVED, that the members of the nominating committee are Mitchell Schecter, Steve Wisnoski and Thomas Moore is hereby approved.

Seconded by Trustee Wisnoski and unanimously approve

7 Ayes, 0 Nays

Motion by Treasurer Rosenberg:

Motion to adjourn at 7:31 pm.

Seconded by Trustee Schecter and unanimously approved.

7 Ayes, 0 Nays

Next meeting is Wednesday, May 20, 2020 at 7:00 pm.

Respectfully submitted,

Jay Janoski

Assistant Director