



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978
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BOARD OF TRUSTEES
Board Minutes

Minutes of the Sunday, March 15, 2020 meeting at 3:00 pm

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, Thomas Moore, Trustee, Mary Anne Yutes, Secretary, and Stephen Wisnoski, Trustee, Susan Rosenberg, Treasurer and Mitchell Schechter, Trustee

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Jay Janoski, Assistant Director

Call to order at 3:08 pm by President Matros

Motions by President Matros:

If there is no objection, Resolutions A through G be approved by unanimous consent.

7 Ayes, 0 Nays

A. Approval of Minutes from February 20, 2020

RESOLVED, that the minutes of the Board of Trustees' Meeting of February 20, 2020 is hereby APPROVED

B. Approval of the Personnel Report

RESOLVED that the personnel report is hereby approved.

C. Approval of Monthly Bills

RESOLVED, that the Bills for the Month of February, early March and April of the Westhampton Free Library are hereby approved.

D. Approval Income and Expense Analysis Report

RESOLVED, that the Income and Expense Analysis Report is hereby approved

E. Approval of the Payroll

RESOLVED, that the February 14, 2020 and February 28, 2020 payrolls are hereby approved.

F. Review Monthly Reports

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

G. Approval of the Treasurer Report

RESOLVED that the Treasurer Report is hereby approved

H. Plaque H2M Request,

Motion to approve H2M Request to replace and edit the plaque, RESOLVED, Motion had no support on the Floor, Rejected.

I. Motion by Trustee Wisnoski Identification for Computers during the Census

WHEREAS New York State is considering legislation regarding identification to not be required to fill out the census on a computer, RESOLVED during the Census period, the Library will not require identification to use our computers.

7 Ayes 0 Nays

J. Motion by Trustee Santucci Budget 2020-21

WHEREAS, This board has reviewed the draft proposed operating budget for fiscal year 2020-21 at the February 20, 2020 and March 18, 2020 meetings; now, therefore, be it RESOLVED, The sum of **\$2,340,227** is hereby **approved** for the general use and maintenance of the Westhampton Free Library during the fiscal year July 1, 2020-June 30, 2021, which said sum shall be raised by the taxation on the taxable property in the Westhampton Beach School District, and that the Board of Education of said district be authorized and directed to collect said sum as provided by section 259 of the education law. In addition, the amount collected by the School District and distributed to the Library will continue from year to year until the library board requests another proposition to increase the amount.

7 Ayes 0 Nays

K. Motion by Trustee Santucci Short Term Absence Policy, Paid Time Off Policy, Sick Leave Policy and Infectious Disease and Community Spread Policy

WHEREAS the Board of Trustees has reviewed the proposed changes to the Short Term Absence PTO and Sick Leave Policies to align the policies with the Collective Bargaining Agreement, RESOLVED that the policies are amended. WHEREAS, it has become necessary to create a policy regarding Infectious Disease and Community Spread, RESOLVED that the Infectious Disease and Community Spread policy is adopted and Director or her designee is authorized to enact the Policy as needed.

7 Ayes 0 Nays

L. Motion by Trustee Wisnoski PSEG Easement

WHEREAS, that the PSEG Easement between the Westhampton Free Library and LILCO has been reviewed by the Board of Trustees, regarding the section of the property near the garbage dumpster, RESOLVED, that the Board of Trustees authorizes the Director to sign and execute the necessary documents and the easement is approved.

6 Ayes 0 Nays 1 Abstain (**Moore due to conflict of Interest**)

M. Motion by Trustee Santucci Fund Expenditures

WHEREAS the Board of Trustees has reviewed the expenditures for \$70,000 for the month of February , RESOLVED, that the total expenditures in the amount of \$70,000 for the month of February are hereby to be withdrawn out of the Capital reserve fund committed to the attic renovation.

7 Ayes 0 Nays

Motion by Trustee Rosenberg:

Motion to adjourn at 3:37 pm.

Seconded by Moore and unanimously approved.

7 Ayes, 0 Nays

Next meeting is Wednesday, April 15, 2020 at 7:00 pm.

Respectfully submitted,

Jay Janoski
Assistant Director