



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978  
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**BOARD OF TRUSTEES**  
**Board Minutes**

**Approved Minutes of the Wednesday, January 15, 2020 meeting at 7:00 pm**

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, Thomas Moore, Trustee, Mary Anne Yutes, Secretary, Robert Santucci, Vice President and Stephen Wisnoski, Trustee

ABSENT: Susan Rosenberg, Treasurer and Mitchell Schechter, Trustee

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Jay Janoski, Assistant Director

Call to order at 7:00 pm by President Matros

**Motions by President Matros:**

**If there is no objection, Resolutions A through G be approved by unanimous consent.** 5 Ayes, 0 Nays

**A. Approval of Minutes from December 19, 2019**

RESOLVED, that the minutes of the Board of Trustees' Meeting of December 19, 2019 is hereby APPROVED

**B. Approval of the Personnel Report**

RESOLVED that the personnel report is hereby approved

**C. Approval of Monthly Bills**

RESOLVED, that the Bills for the Month of December, early January/February of the Westhampton Free Library are hereby approved

**D. Review Income and Expense Analysis**

RESOLVED, that the Income and Expense Analysis Report is hereby approved

**E. Approval of the Payroll**

RESOLVED, that the December 6, 2019 and December 20, 2019 payrolls are hereby approved

**F. Review Monthly Reports**

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved

**G. Approval of the Treasurer Report**

RESOLVED that the Treasurer Report is hereby approved

**Motion By Trustee Moore:**

**H. Fund Expenditures**

WHEREAS the Board of Trustees has reviewed the expenditures for \$36.54 for the month of December, RESOLVED, that the total expenditures in the amount of \$36.54 for the month of December are hereby to be withdrawn out of the Capital reserve fund committed to the attic renovation.

Seconded by Wisnoski and unanimously approved

5 Ayes, 0 Nays

**Motion by Trustee Wisnoski:**

Motion to adjourn at 7:11 pm.

Seconded by Moore and unanimously approved.

5 Ayes, 0 Nays

Next meeting is Wednesday, February 19, 2020 at 7:00 pm.

Respectfully submitted,

Jay Janoski  
Assistant Director