



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978  
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**BOARD OF TRUSTEES**  
**Board Minutes**

**Minutes of the Thursday, December 19, 2019 meeting at 7:00 pm**

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, Susan Rosenberg, Treasurer, Thomas Moore, Trustee, Mary Anne Yutes, Secretary, Mitchell Schecter, Trustee and Stephen Wisnoski, Trustee

ABSENT: Robert Santucci, Vice President

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Jay Janoski, Assistant Director

Call to order at 7:11 pm by President Matros

**Motion By Trustee Rosenberg:**

Motion to change the Agenda to match the letters corresponding on the Resolutions.

Seconded by Yutes and unanimously approved

6 Ayes, 0 Nays

**Motions by President Matros:**

**If there is no objection, Resolutions A through G be approved by unanimous consent.**

6 Ayes, 0 Nays

**A. Approval of Minutes from November 20, 2019**

RESOLVED, that the minutes of the Board of Trustees' Meeting of November 20, 2019 is hereby APPROVED

**B. Approval of the Personnel Report**

RESOLVED that the personnel report is hereby approved

**C. Approval of Monthly Bills**

RESOLVED, that the Bills for the Month of November, early December/January of the Westhampton Free Library are hereby approved

**D. Review Income and Expense Analysis**

RESOLVED, that the Income and Expense Analysis Report is hereby approved

**E. Approval of the Payroll**

RESOLVED, that the November 8, 2019 and November 22, 2019 payrolls are hereby approved

**F. Review Monthly Reports**

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved

**G. Approval of the Treasurer Report**

RESOLVED that the Treasurer Report is hereby approved

**Motion By Trustee Matros:**

**H. Fund Expenditures**

WHEREAS the Board of Trustees has reviewed the expenditures for \$12,705.56 for the month of November, RESOLVED, that the total expenditures in the amount of \$12,705.56 for the month of November are hereby to be withdrawn out of the Capital reserve fund committed to the attic renovation.

Seconded by Wisnoski and unanimously approved

6 Ayes, 0 Nays

**Motion By Trustee Moore:**

**I. SCLS Budget**

WHEREAS the Board of Trustees has reviewed the SCLS budget for 2020, RESOLVED that the SCLS budget is hereby approved.

Seconded by Schecter and unanimously approved

6 Ayes, 0 Nays

**Motion by Trustee Rosenberg:**

Motion to adjourn at 7:26 pm.

Seconded by Moore and unanimously approved.

6 Ayes, 0 Nays

Next meeting is Wednesday, January 15, 2020 at 7:00 pm.

Respectfully submitted,

Jay Janoski  
Assistant Director