



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978  
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**BOARD OF TRUSTEES**  
**Board Minutes**

**Minutes of the Wednesday, August 14, 2019 meeting at 7:00 pm**

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, Robert Santucci, Vice President, Susan Rosenberg, Treasurer, Mary Anne Yutes, Secretary, Mitchell Schecter, Trustee and Thomas Moore, Trustee

ABSENT: Stephen Wisnoski, Trustee

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Laura Spillane, Director of Operations

Call to order at 7:01 pm by President Matros

**Motions by President Matros:**

**If there is no objection, Resolutions A through G be approved by unanimous consent.** 6 Ayes, 0 Nays

**A. Approval of Minutes from July 17, 2019**

RESOLVED, that the minutes of the Board of Trustees' Meeting of July 17, 2019 is hereby APPROVED.

**B. Approval of Monthly Bills**

RESOLVED, that the Bills for the Month of July/Early August & September of the Westhampton Free Library are hereby APPROVED.

**C. Review Income and Expense Analysis**

RESOLVED, that the Income and Expense Analysis Report is hereby APPROVED.

**D. Approval of the Payroll**

RESOLVED, that the July 5, 2019 and July 19, 2019 payrolls are hereby APPROVED.

**E. Review Monthly Reports**

RESOLVED, that Monthly Staff and Marketing Reports are hereby APPROVED.

**F. Approval of the Treasurer Report**

RESOLVED that the Treasurer Report is hereby APPROVED.

**G. Fund Expenditures**

WHEREAS the Board of Trustees has reviewed the expenditures for Lipsky, ARK Kropp, H2M and Engineers, for the month of July, RESOLVED, that the total expenditures in the amount of \$69,142.43 for the month of July are hereby to be withdrawn out of the Capital reserve fund committed to the attic renovation. WHEREAS the WLSA has submitted reviewed and submitted expenditures for Carrie Pecoraro, Michele McCauley, Sara Zarowin and Sarah Pecoraro in the amount of \$265.50 the RESOLVED the following expenditures in the amount of \$265.50 to be withdrawn from the Professional Development Fund. Approved.

**Motion by Trustee Santucci:**

**H. September meeting date**

WHEREAS invoices and payments for the month do not arrive before the 3<sup>rd</sup> of the month, in order to prepare checks for the meeting, the meeting date must be changed. RESOLVED, that the September meeting for the Board of Trustees will be September 18, 2019 at 7:00 pm. Approved.

Seconded by Matros and unanimously approved.

6 Ayes 0 Nays

**Motion by Trustee Rosenberg:**

Motion to adjourn at 7:17 pm to Executive Session to discuss a medical issue of a particular employee.

Seconded by Schecter and unanimously approved.

6 Ayes, 0 Nays

**Motion by Trustee Moore:**

Motion to adjourn Executive Session and return to regular meeting at 7:27 pm. No action taken.

Seconded by Schecter and unanimously approved.

6 Ayes, 0 Nays

**Motion by Trustee Rosenberg:**

Motion to adjourn at 7:28 pm.

Seconded by Matros and unanimously approved.

6 Ayes, 0 Nays

Next meeting is Wednesday, September 18, 2019 at 7:00 pm.

Respectfully submitted,

Laura Spillane  
Director of Operations