



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978  
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**BOARD OF TRUSTEES**  
**Board Minutes**

**Minutes of the Wednesday, July 17, 2019 meeting at 7:00 pm**

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, Susan Rosenberg, Treasurer, Mary Anne Yutes, Secretary, Stephen Wisnoski, Trustee, Mitchell Schechter, Trustee and Thomas Moore, Trustee

ABSENT: Robert Santucci, Vice President

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Laura Spillane, Director of Operations

Call to order at 7:06 pm by President Matros

**Motions by President Matros:**

**If there is no objection, Resolutions A through F be approved by unanimous consent.** 6 Ayes, 0 Nays

**A. Approval of Minutes from June 19, 2019**

RESOLVED, that the minutes of the Board of Trustees' Meeting of June 19, 2019 is hereby APPROVED.

**B. Approval of Monthly Bills**

RESOLVED, that the Bills for the Month of June/ Early July/ August of the Westhampton Free Library are hereby APPROVED.

**C. Review Income and Expense Analysis**

RESOLVED, that the Income and Expense Analysis Report is hereby APPROVED.

**D. Approval of the Payroll**

RESOLVED, that the June 7, 2019 and June 21, 2019 payrolls are hereby APPROVED.

**E. Review Monthly Reports**

RESOLVED, that Monthly Staff and Marketing Reports are hereby APPROVED.

**F. Approval of the Treasurer Report**

RESOLVED that the Treasurer Report is hereby APPROVED.

**Motion by Trustee Wisnoski:**

**G. Fund Expenditures**

WHEREAS the Board of Trustees has reviewed the expenditures for Lipsky, H2M Architects and Engineers, Sterling Floor Designs for the month of June and July and other capital expenses, RESOLVED, that the total expenditures in the amount of \$72,459.27 for the month of June are hereby to be withdrawn out of the Capital reserve fund committed to the attic renovation.

WHEREAS the BOARD of Trustees has reviewed the expenditures for East End Services and Hampton Duct Cleaning, RESOLVED the following expenditures in the amount of \$18,400 to be withdrawn from the Long Term Maintenance Fund. Approved

Seconded by Schechter and unanimously approved

6 Ayes 0 Nays

**Motion by Trustee Moore:**

Motion to adjourn at 7:25 pm to Executive Session to discuss personnel matters.

Seconded by Wisnoski and unanimously approved.

6 Ayes, 0 Nays

**Motion by Trustee Moore:**

Motion to adjourn Executive Session and return to regular meeting at 7:50 pm.

Seconded by Rosenberg and unanimously approved.

6 Ayes, 0 Nays

**Motion by Trustee Rosenberg:**

**H. Approval of the Personnel Report**

RESOLVED that the personnel report is hereby APPROVED

Seconded by Wisnoski and unanimously approved.

6 Ayes, 0 Nays

**Motion by Trustee Moore:**

Motion to adjourn at 7:51 pm.

Seconded by Rosenberg and unanimously approved.

6 Ayes, 0 Nays

Next meeting is Wednesday, August 14, 2019 at 7:00 pm.

Respectfully submitted,

Laura Spillane  
Director of Operations