



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978
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BOARD OF TRUSTEES
Board Minutes

Minutes of the Wednesday, June 19, 2019 meeting at 7:00 pm

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, Susan Rosenberg, Treasurer, Mary Anne Yutes, Secretary, Stephen Wisnoski, Trustee and Mitchell Schecter, Trustee

ABSENT: Robert Santucci, Vice President and Thomas Moore, Trustee

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Laura Spillane, Director of Operations

Call to order at 7:05 pm by President Matros

Motions by President Matros:

If there is no objection, Resolutions A through G be approved by unanimous consent. 5 Ayes, 0 Nays

A. Approval of Minutes from May 22, 2019

RESOLVED, that the minutes of the Board of Trustees' Meeting of May 22, 2019 are hereby approved.

B. Approval of Personnel Report

RESOLVED, that the personnel report is hereby approved.

C. Approval of Monthly Bills

RESOLVED, that the Bills for the Months of May/early June and July of the Westhampton Free Library are hereby approved.

D. Review Income and Expense Analysis

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

E. Approval of the Payroll

RESOLVED, that the May 9, 2019 and May 23, 2019 payrolls are hereby approved.

F. Review Monthly Reports

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

G. Approval of the Treasurer's Report

RESOLVED that the Treasurer's Report is hereby approved.

Motion by President Matros:

If there is no objection, Resolutions H and I be approved by unanimous consent.

5 Ayes, 0 Nays

H. Fund Expenditures

WHEREAS the Board of Trustees has reviewed the expenditures for Lipsky, Amcase Inc., DJJ Technologies, Lipsky Enterprises Inc, Palmeri Furniture, Richard Security and H2M Architects and Engineers for the month of June and other capital expenses, RESOLVED, that the total expenditures in the amount of \$216,053.40 for the month of June are hereby to be withdrawn out of the Capital reserve fund committed to the attic renovation. RESOLVED the following expenditures in the amount of \$378.00 to be withdrawn from the Union Professional Development Fund for the following employee (Carrie Pecoraro) Approved

I. Memorandum of Agreement (MOA)- WESTHAMPTON FREE LIBRARY STAFF ASSOCIATION (WLSA)

WHEREAS the Board of Trustees has reviewed the MOA dated 6/19/19 between WLSA and the Library showing the parties engaged in good faith to modify their 2016-2019 Collective Bargaining Agreement and arrive at a successor agreement that will extend the parties' Agreement from July 1, 2019 through June 30, 2022, RESOLVED that the MOA is hereby ratified.

Motion by President Matros:

If there is no objection, Resolutions K and L be approved by unanimous consent.

5 Ayes, 0 Nays

K. Revision of H2M Construction Administration Fee Proposal

WHEREAS the Board of Trustees has reviewed the revised Construction Administration Fee Proposal to change the terms to percentage of costs rather than an hourly rate, RESOLVED that the H2M Construction Administration Fee Proposal is hereby approved.

L. Amend the Retirement Policy

WHEREAS the Retirement Policy is amended for management employees, RESOLVED that the Retirement Policy is hereby approved.

Motion by Trustee Wisnoski:

Motion to adjourn at 7:11 pm to Executive Session to discuss Union negotiations.

Seconded by Rosenberg and unanimously approved.

5 Ayes, 0 Nays

Motion by Trustee Rosenberg:

Motion to adjourn Executive Session and return to regular meeting at 7:16 pm.

Seconded by Rosenberg and unanimously approved.

5 Ayes, 0 Nays

Motion by Trustee Schecter:

J. Ratification of the 2019-2022 Contract

WHEREAS the Board of Trustees has reviewed the 2019-2022 Collective Bargaining Agreement and the WLSA has approved the 2019-2022 Collective Bargaining Agreement, RESOLVED that the 2019-2022 Collective Bargaining Agreement is approved and ratified by the Board of Trustees. The Board President and Library Director are approved to sign the 2019-2022 agreement on behalf of the Library. Approved.

Seconded by Yutes and unanimously approved.

5 Ayes, 0 Nays

Motion by Trustee Rosenberg:

Motion to adjourn at 7:17 pm.

Seconded by Wisnoski and unanimously approved.

5 Ayes, 0 Nays

Next meeting is Wednesday, July 17, 2019 at 7:00 pm.

Respectfully submitted,

Laura Spillane
Director of Operations