



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978
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BOARD OF TRUSTEES
Board Minutes

Minutes of the Wednesday, May 22, 2019 meeting at 7:00 pm

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, Susan Rosenberg, Treasurer, Mary Anne Yutes, Secretary, Stephen Wisnoski, Trustee, Thomas Moore, Trustee and Mitchell Schecter, Trustee

ABSENT: Robert Santucci, Vice President

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Laura Spillane, Director oo Operations

Call to order at 7:06 pm by President Matros

Motions by President Matros:

If there is no objection, Resolutions A through G be approved by unanimous consent. 6 Ayes, 0 Nays

A. Approval of Minutes from April 10, 2019

RESOLVED, that the minutes of the Board of Trustees' Meeting of April 10, 2019 are hereby approved.

B. Approval of Personnel Report

RESOLVED, that the personnel report is hereby approved.

C. Approval of Monthly Bills

RESOLVED, that the Bills for the Months of April/early May & June of the Westhampton Free Library are hereby approved.

D. Review Income and Expense Analysis

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

E. Approval of the Payroll

RESOLVED, that the April 12, 2019 and April 26, 2019 payrolls are hereby approved.

F. Review Monthly Reports

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

G. Approval of the Treasurer's Report

RESOLVED that the Treasurer's Report is hereby approved.

Motion by President Matros:

If there is no objection, Resolutions H and I be approved by unanimous consent.

6 Ayes, 0 Nays

H. Fund Expenditures

WHEREAS the Board of Trustees has reviewed the expenditures for Lipsky, AR KROPP, Sentry Automatic Fire Protection and H2M Architects and Engineers for the month of April and other Capital expenses, RESOLVED, that the total expenditures in the amount of \$189,502.37 for the month of April are hereby to be withdrawn out of the Capital reserve fund committed to the attic renovation.

I. Transfer

WHEREAS the Library is anticipating funds from the NYS construction grant and the renovation project includes HVAC upgrades, RESOLVED that a transfer from the HVAC REPLACEMENT reserve to the Building Completion item in the \$100,000 is hereby approved. Seconded by Wisnoski and unanimously approved.

7 Ayes, 0 Nays

Motion by Trustee Wisnoski:

Motion to adjourn at 7:25 pm to Executive Session to discuss Union negotiations.

Seconded by Schecter and unanimously approved.

6 Ayes, 0 Nays

Motion by Trustee Wisnoski:

Motion to adjourn Executive Session and return to regular meeting at 7:55 pm. No Action taken.

Seconded by Rosenberg and unanimously approved.

6 Ayes, 0 Nays

Motion by Trustee Rosenberg:

Motion to adjourn at 7:42 pm.

Seconded by Moore and unanimously approved.

6 Ayes, 0 Nays

Next meeting is Wednesday, June 19, 2019 at 7:00 pm.

Respectfully submitted,

Laura Spillane
Director of Operations