



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978
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BOARD OF TRUSTEES
Board Minutes

Minutes of the Wednesday, April 10, 2019 meeting at 7:00 pm

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, Robert Santucci, Vice President, Susan Rosenberg, Treasurer, Mary Anne Yutes, Secretary, Stephen Wisnoski, Trustee, Thomas Moore, Trustee and Mitchell Schecter, Trustee

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director

Call to order at 7:04 pm by President Matros

Motions by President Matros:

If there is no objection, Resolutions A through G be approved by unanimous consent. 7 Ayes, 0 Nays

A. Approval of Minutes from March 20, 2019

RESOLVED, that the minutes of the Board of Trustees' Meeting of March 20, 2019 are hereby approved.

B. Approval of Personnel Report

RESOLVED, that the personnel report is hereby approved.

C. Approval of Monthly Bills

RESOLVED, that the Bills for the Months of March/April and early May of the Westhampton Free Library are hereby approved.

D. Review Income and Expense Analysis

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

E. Approval of the Payroll

RESOLVED, that the March 1, 2019, March 15, 2019 and March 29, 2019 payrolls are hereby approved.

F. Review Monthly Reports

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

G. Approval of the Treasurer's Report

RESOLVED that the Treasurer's Report is hereby approved.

Motion by President Matros:

H. Amendment of the Tutoring Policy

WHEREAS the Library has limited seating space, RESOLVED that the Tutoring Policy has been revised to set a limit of three hours per day per student. RESOLVED that the Tutoring Policy is hereby amended.

Seconded by Wisnoski and unanimously approved.

7 Ayes, 0 Nays

Motion by Trustee Rosenberg:

I. Fund Expenditures

WHEREAS the Board of Trustees has reviewed the expenditures for Lipsky, AR KROPP, Sentry Automatic Fire Protection and Tanner Fasteners Industrial Supplies for the month of March and other capital expenses, RESOLVED, that the total expenditures in the amount of \$84, 338.62 the month of March are hereby to be withdrawn out of the capital reserve fund committed to the attic renovation. RESOLVED the following expenditures in the amount of \$907.50 to be withdrawn from the Union Professional Development Fund for the following employees (Carrie Pecoraro and Sarah Pecoraro) Approved.

Seconded by Moore and unanimously approved.

7 Ayes, 0 Nays

Motion by Trustee Rosenberg:

J. Memorandum of Agreement (MOA)

RESOLVED that the MOA between the Westhampton Library Staff Association and the Westhampton Free Library dated April 9, 2019 regarding job titles is hereby approved

Seconded by Schecter and unanimously approved.

7 Ayes, 0 Nays

Motion by Trustee Matros:

Motion to adjourn at 7:31 pm to Executive Session to discuss Union negotiations.

Seconded by Schecter and unanimously approved.

7 Ayes, 0 Nays

Motion by Trustee Rosenberg:

Motion to adjourn Executive Session and return to regular meeting at 7:55 pm. No Action taken.

Seconded by Moore and unanimously approved.

7 Ayes, 0 Nays

Motion by Trustee Rosenberg:

Motion to adjourn at 7:56 pm.

Seconded by Moore and unanimously approved.

7 Ayes, 0 Nays

Next meeting is Wednesday, May 15, 2019 at 7:00 pm.

Respectfully submitted,

Danielle Waskiewicz
Director