



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978
PHONE: 631-288-3335 • FAX: 631-288-5715

BOARD OF TRUSTEES
Board Minutes

Minutes of the Wednesday, February 13, 2019 meeting at 7:00 pm

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, Robert Santucci, Vice President, Susan Rosenberg, Treasurer, Mary Anne Yutes, Secretary, Stephen Wisnoski, Trustee, Thomas Moore, Trustee and Mitchell Schecter, Trustee

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Laura Spillane, Director of Operations

Call to order at 7:03 pm by President Matros

Motions by President Matros:

If there is no objection, Resolutions A through G be approved by unanimous consent. 7 Ayes, 0 Nays

A. Approval of Minutes from January 16, 2019

RESOLVED, that the minutes of the Board of Trustees' Meeting of January 16, 2019 are hereby approved.

B. Approval of Personnel Report

RESOLVED, that the personnel report is hereby approved.

C. Approval of Monthly Bills

RESOLVED, that the Bills for the Months of January/early February/March of the Westhampton Free Library are hereby approved.

D. Review Income and Expense Analysis

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

E. Approval of the Payroll

RESOLVED, that the January 4, 2019 and January 18, 2019 payrolls are hereby approved.

F. Review Monthly Reports

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

G. Approval of the Treasurer's Report

RESOLVED that the Treasurer's Report is hereby approved.

Motions by President Matros:

If there is no objection, Resolutions H through J be approved by unanimous consent.

7 Ayes, 0 Nays

H. Fund Expenditures

WHEREAS the Board of Trustees has reviewed the expenditures for H2M, Lipsky, Jasper, Jeffrey Donlon, LIAT and HON for the month of January and other capital expenses, RESOLVED, that the total expenditures in the amount of \$216,741.91 for the month of January are hereby to be withdrawn out of the capital reserve fund committed to the attic renovation.

Approved.

Seconded by Wisnoski and unanimously approved.

7 Ayes, 0 Nays

I. Draft Budget

WHEREAS the Director has released the draft budget for 2019-2020, RESOLVED that the Board of Trustees will review the budget and present any comments to the Director for adoption at the March 2019 meeting. Approved.

J. Library Closure

WHEREAS the Library will be under construction in areas that impact the public, RESOLVED that the Library will be closed from February 25th to March 19th, 2019 and the Board Meeting is changed from March 13, 2019 to March 20, 2019. Approved.

Motion by Trustee Wisnoski:

Motion to adjourn at 7:21 pm to Executive Session to discuss Union negotiations

Seconded by Schecter and unanimously approved.

7 Ayes, 0 Nays

Motion by Trustee Wisnoski:

Motion to adjourn Executive Session and return to regular meeting at 8:10 pm. No Action taken.

Seconded by Schecter and unanimously approved.

7 Ayes, 0 Nays

Motion by Trustee Matros:

Motion to adjourn at 8:11 pm.

Seconded by Rosenberg and unanimously approved.

7 Ayes, 0 Nays

Next meeting is Wednesday, March 20, 2019 at 7:00 pm.

Respectfully submitted,

Laura Spillane
Director of Operations