



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978
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BOARD OF TRUSTEES
Board Minutes

Minutes of the Wednesday, January 16, 2019 meeting at 7:00 pm

BOARD MEMBERS IN ATTENDANCE: Barbara Matros, President, Robert Santucci, Vice President, Susan Rosenberg, Treasurer, Mary Anne Yutes, Secretary, Stephen Wisnoski, Trustee, Thomas Moore, Trustee and Mitchell Schecter, Trustee

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Laura Spillane, Director of Operations

Call to order at 7:00 pm by President Matros

Motions by President Matros:

If there is no objection, Resolutions A through G be approved by unanimous consent. 7 Ayes, 0 Nays

A. Approval of Minutes from December 19, 2018

RESOLVED, that the minutes of the Board of Trustees' Meeting of December 19, 2018 are hereby approved.

B. Approval of Personnel Report

RESOLVED, that the personnel report is hereby approved.

C. Approval of Monthly Bills

RESOLVED, that the Bills for the Months of December/early January/February of the Westhampton Free Library are hereby approved.

D. Review Income and Expense Analysis

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

E. Approval of the Payroll

RESOLVED, that the December 4, 2018 and December 21, 2018 payrolls are hereby approved.

F. Review Monthly Reports

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

G. Approval of the Treasurer's Report

RESOLVED that the Treasurer's Report is hereby approved.

Motion by Trustee Matros:

H. Fund Expenditures

WHEREAS the Board of Trustees has reviewed the expenditures for H2M, Lipsky, Jasper, Farrell Fritz PC for the month of December and other capital expenses, RESOLVED, that the total expenditures in the amount of \$351, 601.32 for the month of December are hereby to be withdrawn out of the capital reserve fund committed to the attic renovation.

WHEREAS WLSA has reviewed, approved and submitted an expenditure for WLSA unit member Colleen Oates-Robesch in the amount of \$1,000.00, RESOLVED that it is hereby approved to be withdrawn from the Professional Development Fund.

Seconded by Wisnoski and unanimously approved.

7 Ayes, 0 Nays

Motion by Trustee Matros:

I. Computer Proposal

WHEREAS the Board of Trustees has reviewed the proposal for computers for new workstations, RESOLVED that the Computer Proposal dated January 10, 2019 in the amount of \$12,494 is hereby approved.

Seconded by Moore and unanimously approved.

7 Ayes, 0 Nays

Motion by Trustee Matros:

J. GAZEBO SERIES

RESOLVED, that the Westhampton Free Library is a cosponsor for the Gazebo Series held by the Westhampton Cultural Consortium Inc in the amount of \$5,000 is hereby approved.

Seconded by Santucci and unanimously approved.

7 Ayes, 0 Nays

Motion by Trustee Matros:

Motion to adjourn at 7:33 pm.

Seconded by Rosenberg and unanimously approved.

7 Ayes, 0 Nays

Next meeting is Wednesday, February 13, 2019 at 7:00 pm.

Respectfully submitted,

Laura Spillane
Director of Operations