



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978
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BOARD OF TRUSTEES

Board Minutes

Minutes of the Wednesday, May 16, 2018 meeting at 7:00 pm

BOARD MEMBERS IN ATTENDANCE: Thomas Moore, President, Barbara Matros, Vice President, Mary Anne Yutes, Secretary, Stephen Wisnoski, Trustee and Mitchell Schecter, Trustee

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Laura Spillane, Director of Operations

EXCUSED: Susan Rosenberg, Treasurer and Robert Santucci, Trustee

Call to order at 7:02 pm by President Moore

Motions by Trustee Moore:

If there is no objection, Resolutions A through H be approved by unanimous consent. 5 Ayes, 0 Nays

A. Approval of Minutes from April 11, 2018

RESOLVED, that the minutes of the Board of Trustees' Meeting of April 11, 2018 are hereby approved.

B. Approval of Personnel Report

RESOLVED, that the Personnel Report is hereby approved.

C. Approval of Monthly Bills

RESOLVED, that the Bills for the Month of April, May and early June of the Westhampton Free Library are hereby approved.

D. Review Income and Expense Analysis

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

E. Approval of the Payroll

RESOLVED, that the April 13, 2018 and April 27, 2018 payrolls are hereby approved.

F. Review Monthly Reports

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

G. Approval of the Treasurer's Report

RESOLVED that the Treasurer's Report is hereby approved.

H. Change in Bylaws

WHEREAS the Board of Trustees wishes to change the length of time between the creation of a nominating committee of officers and the annual meeting. RESOLVED, that Section 2 of the Bylaws be amended as follows: “A nominating committee shall be appointed by the President with the approval of the Board a maximum of three months prior to the annual meeting. Said nominating committee will present a slate of officers at the annual meeting. Additional nominations may be made by the Board” is hereby approved.

Motions by Trustee Moore:

If there is no objection, Resolutions I through K be approved by unanimous consent.

5 Ayes, 0 Nays

I. Fund Transfer

WHEREAS, the Board of Trustees wishes to prepay the last two maturities of the Bond in the amount of \$1,102, 820 and the Board previously committed \$1,000,000 for the purpose of prepayment of the bond. RESOLVED that the Board of Trustees transfers \$103,334.78 from the general fund to the purpose of Bond Repayment to bring the total to \$1,103,334.78.

J. Bond Transfer

RESOLVED, that the Transfer of \$1,103,334.78 as calculated by BNY Mellon including principal and interest for the purpose of Bond Repayment from the committed fund to BNY Mellon by Danielle Waskiewicz or Laura Spillane by June 18, 2018 is hereby approved.

K. Nominating Officer Committee

WHEREAS section 2 of the Bylaws states “A nominating committee shall be appointed by the President with the approval of the Board a maximum of three months prior to the annual meeting. Said nominating committee will present a slate of officers at the annual meeting. Additional nominations may be made by the Board”. RESOLVED, that the following Board members be appointed by the President to the nominating committee: Thomas Moore, Mitchell Schecter and Steve Wisnoski is hereby approved.

Motion by Trustee Matros:

Motion to adjourn at 7:27 pm.

Seconded by Schecter and unanimously approved.

5 Ayes, 0 Nays

Next meeting is Wednesday, June 13, 2018 at 7:00 pm.

Respectfully submitted,

Laura Spillane
Director of Operations