



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978
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BOARD OF TRUSTEES

Board Minutes

Minutes of the Wednesday, March 14, 2018 meeting at 7:00 pm

BOARD MEMBERS IN ATTENDANCE: Thomas Moore, President, Barbara Matros, Vice President, Susan Rosenberg, Treasurer, Mary Anne Yutes, Secretary, Robert Santucci, Trustee, Stephen Wisnoski, Trustee and Mitchell Schecter, Trustee

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Laura Spillane, Director of Operations

Call to order at 7:12 pm by President Moore

Motions by Trustee Moore:

If there is no objection, Resolutions A through G be approved by unanimous consent. 7 Ayes, 0 Nays

A. Approval of Minutes from February 14, 2018

RESOLVED, that the minutes of the Board of Trustees' Meeting of February 14, 2018 are hereby approved.

B. Approval of Personnel Report

RESOLVED, that the Personnel Report is hereby approved.

C. Approval of Monthly Bills

RESOLVED, that the Bills for the Month of February/ March and early April of the Westhampton Free Library are hereby approved.

D. Review Income and Expense Analysis

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

E. Approval of the Payroll

RESOLVED, that the February 2, 2018 and February 16, 2018 payrolls are hereby approved.

F. Review Monthly Reports

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

G. Approval of the Treasurer's Report

RESOLVED that the Treasurer's Report is hereby approved.

Motions by Trustee Moore:

If there is no objection, Resolutions H through L be approved by unanimous consent. 7 Ayes, 0 Nays

H. MOAs (Memorandum of Agreements) between WLSA (the Union) and the Library
WHEREAS the Board of Trustees has reviewed the MOA dated 2/22/18 and 2/20/18 between the Library and the WLSA, RESOLVED, that the MOA dated 2/22/18 and 2/20/18 between the Library and the WLSA are hereby ratified.

I. Bond Redemption Notice
WHEREAS The Board of Trustees has reviewed the Bond Redemption Notice as drafted by Katten Law, RESOLVED, that the wording and language of the Bond Redemption Notice is hereby approved.

J. First Amendment of Indenture of Trust
WHEREAS the Board of Trustees has reviewed the First Amendment of Indenture of Trust as drafted by Katten Law, RESOLVED the Board of Trustees Authorizes Danielle Waskiewicz, Director to sign on behalf of the Library.

K. Establishment of Professional Development Fund
WHEREAS The Agreement between WLSA (The Union) and The Library from 2016-2019 states under Article 15 that a Professional Development be established in the amount \$43,000, RESOLVED that Board of Trustees is committing \$43,000 from the general fund to establish a Professional Development Fund for the purpose of professional development and this fund will not be replenished in whole or part by the Library upon exhaustion, absent a written agreement by the parties that is ratified and approved by the Board of Trustees. If the Fund is not exhausted by the expiration of the 2016-2019 Agreement, it may continue to be used thereafter, consistent with the procedures established in Article 15.

L. Professional Development Expenditures
WHEREAS Nicole Loder and Andrea Roberts have requested funds in the amount of \$50 each for the difference between a Library Day Pass and a 3 Day Pass for Book Expo to the Union Professional Development Committee and the Library Director has received the approval of these requests from the Union Professional Development Committee and the expenses have been submitted and whereas in Article 15 of the agreement states that all expenses must be submitted to the Library Director for placement on the next Board Meeting Agenda so they can be reviewed and approved by the Board of Trustees. Reimbursements for conference-related expenses that are not tuition of fee based will be subject to the Library's Meeting and Conference Attendance Policy. The Board will not unreasonable deny requests for expense payments of reimbursements from the Fund, RESOLVED, that said expenses are hereby approved.

Motion by Trustee Moore:

Motion to adjourn at 7:27 pm.

Seconded by Rosenberg and unanimously approved.

7 Ayes, 0 Nays

Next meeting is Wednesday, April 11, 2018 at 7:00 pm.

Respectfully submitted,

Laura Spillane
Director of Operations