



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978
PHONE: 631-288-3335 • FAX: 631-288-5715

BOARD OF TRUSTEES

Board Minutes

Minutes of the Wednesday, February 14, 2018 meeting at 7:00 pm

BOARD MEMBERS IN ATTENDANCE: Thomas Moore, President, Barbara Matros, Vice President, Susan Rosenberg, Treasurer, Mary Anne Yutes, Secretary, Robert Santucci, Trustee, Stephen Wisnoski, Trustee and Mitchell Schecter, Trustee

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Laura Spillane, Director of Operations

Call to order at 7:05 pm by President Moore

Motions by Trustee Moore:

If there is no objection, Resolutions A through G be approved by unanimous consent. 7 Ayes, 0 Nays

A. Approval of Minutes from January 14, 2017

RESOLVED, that the minutes of the Board of Trustees' Meeting of January 14, 2017 are hereby approved.

B. Approval of Personnel Report

There is no personnel report this month.

C. Approval of Monthly Bills

RESOLVED, that the Bills for the Month of January/early February & March of the Westhampton Free Library are hereby approved.

D. Review Income and Expense Analysis

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

E. Approval of the Payroll

RESOLVED, that the January 5, 2018 and January 19, 2018 payrolls are hereby approved.

F. Review Monthly Reports

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

G. Approval of the Treasurer's Report

RESOLVED that the Treasurer's Report is hereby approved.

Motions by Trustee Moore:

If there is no objection, Resolutions H through J be approved by unanimous consent. 7 Ayes, 0 Nays

H. NYS Annual Report

WHEREAS the Board of Trustees has reviewed the New York State Annual Library Report and the Director has conducted the necessary research RESOLVED, that the New York State Annual Library Report is hereby approved.

I. MOA (Memorandum of Agreement) between WLSA (the Union) and the Library

WHEREAS the Board of Trustees has reviewed the MOA dated 2/12/18 between the Library and the WLSA, RESOLVED, that the MOA dated 2/12/18 between the Library and the WLSA is hereby ratified. In addition, the notice to Ms. Thacker has been reviewed by the Board of Trustees.

J. Emergency Gutter Repairs

WHEREAS the gutters of the Library have rotted and due to the weather, a hazard regarding the freezing water around the building has occurred., RESOLVED that the library repaired the gutters as an emergency purchase in the amount of \$5,806 by JSC Gutters, subcontracted through Eastern Tennis Landscaping and Construction.

Motion by Trustee Moore:

Motion to adjourn at 7:54 pm.

Seconded by Rosenberg and unanimously approved.

7 Ayes, 0 Nays

Next meeting is Wednesday, March 14, 2018 at 7:00 pm.

Respectfully submitted,

Laura Spillane
Director of Operations