



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978
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BOARD OF TRUSTEES

Board Minutes

Minutes of the Wednesday, December 13, 2017 meeting at 7:00 pm

BOARD MEMBERS IN ATTENDANCE: Thomas Moore, President, Barbara Matros, Vice President, Susan Rosenberg, Treasurer, Mary Anne Yutes, Secretary (arrived at 7:07 pm), Robert Santucci, Trustee and Stephen Wisnoski, Trustee

EXCUSED: Mitchell Schecter, Trustee

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Laura Spillane, Director of Operations

Call to order at 7:02 pm by President Moore

Motions by Trustee Moore:

If there is no objection, Resolutions A through G be approved by unanimous consent. 5 Ayes, 0 Nays

A. Approval of Minutes from November 15, 2017

RESOLVED, that the minutes of the Board of Trustees' Meeting of November 15, 2017 are hereby approved.

B. Approval of Personnel Report

RESOLVED, that the Personnel Report is hereby approved.

C. Approval of Monthly Bills

RESOLVED, that the Bills for the Month of November/early December of the Westhampton Free Library are hereby approved.

D. Review Income and Expense Analysis

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

E. Approval of the Payroll

RESOLVED, that the November 10, 2017 and November 24, 2017 payrolls are hereby approved.

F. Review Monthly Reports

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

G. Approval of the Treasurer's Report

RESOLVED that the Treasurer's Report is hereby approved.

Motion by Trustee Moore:

If there is no objection, Resolution H be approved by unanimous consent.

5 Ayes, 0 Nays

H. Approval of the BNY MELLON BANK Collateralization Agreement

WHEREAS the Board of Trustees has reviewed the proposed collateralization agreement from BNY Mellon Bank and People's bank is moving from M&T bank for collateralizations, RESOLVED that the collateralization agreement from BNY MELLON BANK is authorized to be signed by the Treasurer and/or Board President.

Motion by Trustee Moore:

If there is no objection, Resolution I be approved by unanimous consent.

5 Ayes, 0 Nays

I. Approval of the Capital Reserve Fund Expenditures

WHEREAS the Board of Trustees has reviewed the expenditures for H2M and Trikes for November 2017 RESOLVED, that the total expenditures in the amount of \$5, 262.67 for the month of November are hereby approved to be withdrawn out of the capital reserve fund committed to the attic renovation.

Motion by Trustee Moore:

If there is no objection, Resolution J be approved by unanimous consent.

5 Ayes, 0 Nays

J. Ratification of the Memo of Agreements between the Westhampton Library Staff Association, NYSUT, AFT, NEA, AFL-CIO and the Westhampton Free Library.

WHEREAS the Board of Trustees has reviewed the Memo of Agreements between the Westhampton Library Staff Association, NYSUT, AFT, NEA, AFL-CIO and the Westhampton Free Library RESOLVED, that the Memo of Agreements between the Westhampton Library Staff Association, NYSUT, AFT, NEA, AFL-CIO and the Westhampton Free Library that are dated December 5th 2017 and December 13th 2017 are hereby approved.

Motion by Trustee Moore:

Motion to adjourn at 7:08 pm.

Seconded by Santucci and unanimously approved.

6 Ayes, 0 Nays

Motion by Trustee Moore:

Motion to go into Executive session at 7:12 pm to discuss a particular personnel issue.

Seconded by Matros and unanimously approved.

6 Ayes, 0 Nays

Motion by Trustee Moore:

Motion to adjourn Executive session at 7:17 pm. No action taken.

Seconded by Rosenberg and unanimously approved.

6 Ayes, 0 Nays

Motion by Trustee Moore:

Motion to adjourn at 7:18 pm.

Seconded by Rosenberg and unanimously approved.

6 Ayes, 0 Nays

Next meeting is Wednesday, January 17, 2017 at 7:00 pm.

Respectfully submitted,

Laura Spillane
Director of Operations