



7 LIBRARY AVENUE • WESTHAMPTON BEACH • NY 11978
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BOARD OF TRUSTEES

Board Minutes

Minutes of the Wednesday, September 13, 2017 meeting at 7:00 pm

BOARD MEMBERS IN ATTENDANCE: Thomas Moore, President, Barbara Matros, Vice President, Susan Rosenberg, Treasurer, Mary Anne Yutes, Secretary, Robert Santucci, Trustee, Mitchell Schecter, Trustee and Stephen Wisnoski, Trustee

ALSO IN ATTENDANCE: Danielle Waskiewicz, Director and Laura Spillane, Director of Operations

Call to order at 7:01 pm by President Moore

Motions by Trustee Moore:

If there is no objection, Resolutions A through G be approved by unanimous consent.

7 Ayes, 0 Nays

A. Approval of Minutes from August 16, 2017

RESOLVED, that the minutes of the Board of Trustees' Meeting of August 16, 2017 are hereby approved.

B. Approval of Personnel Report

RESOLVED, that the Personnel Report is hereby approved.

C. Approval of Monthly Bills

RESOLVED, that the Bills for the Month of September/early October of the Westhampton Free Library are hereby approved.

D. Review Income and Expense Analysis

RESOLVED, that the Income and Expense Analysis Report is hereby approved.

E. Approval of the Payroll

RESOLVED, that the August 4, 2017 and August 18, 2017 payrolls are hereby approved.

F. Review Monthly Reports

RESOLVED, that Monthly Staff and Marketing Reports are hereby approved.

G. Approval of the Treasurer's Report

RESOLVED that the Treasurer's Report is hereby approved.

Motion by Trustee Moore:

H. Closures

WHEREAS customer service training will take place on October 4th and November 10th is the Federal observed holiday (as per policy) RESOLVED that the library will close at 12:30 pm on October 4th and be closed on November 10th as well is hereby approved.

Seconded by Rosenberg and unanimously approved.

7 Ayes, 0 Nays

Motion by Trustee Moore:

I. H2M Proposal

WHEREAS H2M has provided a professional engineering additional services proposal to assist the library with obtaining approval from SCDHS, RESOLVED that said proposal for the amount of \$6,500 is hereby amended to be approved only after the Director ascertains that we have all the documentation available as needed to proceed.

Seconded by Matros and unanimously approved.

7 Ayes, 0 Nays

Motion by Trustee Schecter:

J. Extension of Negotiating Committee

WHEREAS the Library Negotiating Committee has made substantial progress in negotiating the first collective bargaining agreement with the Westhampton Library Staff Association and the term of the members was to expire on September 30, 2017; and

WHEREAS the Board of Trustees expects this committee to be able to complete its duties in the very near future,

NOW be it RESOLVED that the terms of the committee members will be extended and will conclude upon the earlier of the execution of the first collective bargaining agreement with the Westhampton Library Staff Association, or November 30, 2017.

Seconded by Yutes and unanimously approved.

7 Ayes, 0 Nays

Motion by Trustee Moore:

Motion to adjourn at 7:55 pm.

Seconded by Wisnoski and unanimously approved.

7 Ayes, 0 Nays

Next meeting is Wednesday, October 11, 2017 at 7:00 pm.

Respectfully submitted,

Laura Spillane
Director of Operations