

Westhampton Free Library

Annual Report For Public And Association Libraries - 2015

CURRENT YEAR

PREVIOUS YEAR

1. GENERAL LIBRARY INFORMATION

Part 1

Report all information in Part 1 as of December 31, 2015, except for questions related to the current library director/manager (questions 1.35 through 1.40).

1.1	Library ID Number	8000587040	8000587040
1.2	Library Name	WESTHAMPTON FREE LIBRARY	<i>WESTHAMPTON FREE LIBRARY</i>
1.3	Name Status (State use only)	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>
1.4	Structure Status (State use only)	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>
1.5	Community	Westhampton Beach	<i>Westhampton Beach</i>
1.6	Beginning Fiscal Reporting Year	07/01/2014	<i>07/01/2013</i>
1.7	Ending Fiscal Reporting Year	06/30/2015	<i>06/30/2014</i>
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No	<i>No</i>
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A	<i>7/1/13</i>
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A	<i>6/30/14</i>
1.11	Beginning <u>Local</u> Fiscal Year	07/01/2014	<i>07/01/2013</i>
1.12	Ending <u>Local</u> Fiscal Year	06/30/2015	<i>06/30/2014</i>
1.13	Address Status	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>
1.14	Street Address	7 LIBRARY AVENUE	<i>7 LIBRARY AVENUE</i>
1.15	City	WESTHAMPTON BEACH	<i>WESTHAMPTON BEACH</i>
1.16	Zip Code	11978	<i>11978</i>
1.17	Mailing Address	7 LIBRARY AVENUE	<i>7 LIBRARY AVENUE</i>
1.18	City	WESTHAMPTON BEACH	<i>WESTHAMPTON BEACH</i>
1.19	Zip Code	11978	<i>11978</i>
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(631) 288-3335	<i>(631) 288-3335</i>
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(631) 288-5715	<i>(631) 288-5715</i>

1.22	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	whamlib@westhamptonlibrary.org	<i>whamlib@suffolk.lib.ny.us</i>
1.23	Library Home Page URL (Enter N/A if no home page URL)	www.westhamptonlibrary.net	<i>www.westhamptonlibrary.net</i>
1.24	Population Chartered to Serve (per 2010 Census)	5,571	<i>5,571</i>
1.25	Indicate the type of library as stated in the library's charter (select one):	ASSOCIATION	<i>ASSOCIATION</i>
1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	School District	<i>School District</i>
1.27	During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.	N	<i>N</i>
1.28	Indicate the type of charter the library currently holds (select one):	Absolute	<i>Absolute</i>
1.29	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	07/02/1902	<i>07/02/1902</i>
1.30	Date the library was last registered	05/02/1977	<i>05/02/1977</i>
1.31	Federal Employer Identification Number	111672825	<i>111672825</i>
1.32	County	SUFFOLK	<i>SUFFOLK</i>
1.33	School District	Westhampton	<i>Westhampton</i>
1.34	Town/City	Westhampton Beach	<i>Westhampton Beach</i>
1.35	Library System	Suffolk Cooperative Library System	<i>Suffolk Cooperative Library System</i>
NOTE: For questions 1.36 through 1.41, report all information for the <u>current</u> library director/manager.			
1.36	Title of Library Director/Manager (select one):	Mrs.	<i>Ms.</i>
1.37	First Name of Library Director/Manager	Danielle	<i>Danielle</i>
1.38	Last Name of Library Director/Manager	Waskiewicz	<i>Waskiewicz</i>
1.39	NYS Public Librarian Certification Number	19703	<i>19703</i>
1.40	E-mail Address of the Director/Manager	danielle@westhamptonlibrary.org	<i>danielle@westhamptonlibrary.net</i>
1.41	Fax Number of the Director/Manager	(631) 288-5715	<i>(631) 288-5715</i>
1.42	Does the library charge fees for library cards to people residing outside the system's service area?	N	<i>N</i>

Part 2

1.43	Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2015? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.44.	Y	Y
1.	Name of municipality or district holding the public vote	Westhampton Beach School District	<i>Westhampton Beach School District</i>
2.	Indicate the type of municipality or district holding the public vote	School District	<i>School District</i>
3.	Date the vote was held (mm/dd/2015)	05/19/2015	<i>05/20/2014</i>
4.	Was the vote successful? Y/N	Y	Y
5.	What type of public vote was it?	school district ballot proposition (Ed. Law Â§259(1)(a))	Y
6a.	Most recent prior year approved appropriation from a public vote:	\$2,101,861	<i>\$2,101,861</i>
6b.	Proposed increase in appropriation as a result of the vote held on the date reported in question number 3:	\$56,495	
6c.	Total proposed appropriation (sum of 6a and 6b):	\$2,158,356	

This question should only be answered if "No" was answered in Q1.43 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.

1.44	Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2015) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.45.	76.45
1.	Name of municipality or district holding the public vote	
2.	Indicate the type of municipality or district holding the public vote	
3.	Date the last successful vote was held (mm/dd/yyyy)	

4. What type of public vote was it?
5. What was the total dollar amount of the appropriation from tax dollars resulting from the last successful vote?

Part 3

1.45 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for *each* contract. If no, go to question 1.46.

1.	Name of contracting municipality or district	Eastport South Manor School District	<i>Eastport South Manor</i>
2.	Is this a written contractual agreement?	N/A	<i>N/A</i>
3.	Population of the geographic area served by this contract	18,782	<i>18,927</i>
4.	Dollar amount of contract	\$220,448	<i>\$183,495</i>
5.	Enter the appropriate code for range of services provided (select one):	Full	<i>Partial</i>
1.	Name of contracting municipality or district	East Moriches School District	<i>East Quogue</i>
2.	Is this a written contractual agreement?	N/A	<i>N/A</i>
3.	Population of the geographic area served by this contract	5,711	<i>4,757</i>
4.	Dollar amount of contract	\$54,781	<i>\$182,963</i>
5.	Enter the appropriate code for range of services provided (select one):	Full	<i>Partial</i>
1.	Name of contracting municipality or district	East Quogue School District	<i>Remsenberg/Speonk</i>
2.	Is this a written contractual agreement?	N/A	<i>N/A</i>
3.	Population of the geographic area served by this contract	4,607	<i>2,642</i>
4.	Dollar amount of contract	\$194,691	<i>\$223,255</i>
5.	Enter the appropriate code for range of services provided (select one):	Full	<i>Partial</i>

1.	Name of contracting municipality or district	Remsenburg School District	<i>East Moriches</i>
2.	Is this a written contractual agreement?	N/A	<i>N/A</i>
3.	Population of the geographic area served by this contract	1,938	<i>7,580</i>
4.	Dollar amount of contract	\$228,275	<i>\$51,730</i>
5.	Enter the appropriate code for range of services provided (select one):	Full	<i>Partial</i>

1.46	For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the <u>State</u> note; if no, please go to Part 2, Library Collection.	N	<i>N</i>
------	--	---	----------

2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1. Please click [here](#) to read general instructions before completing this section.

This section of the survey (2.1-2.22) collects data on selected types of materials.

It does not cover all materials (i.e., microform, scores, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Do not include items that are permanently retained by the patron; count only items that have a set circulation period where it is available for their use. Count electronic materials at the administrative entity level; do not duplicate numbers at each branch.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	13,926	<i>15,917</i>
2.2	Adult Non-fiction Books	14,183	<i>13,436</i>
2.3	Total Adult Books (Total questions 2.1 & 2.2)	28,109	<i>29,353</i>
2.4	Children's Fiction Books	15,023	<i>12,524</i>
2.5	Children's Non-fiction Books	7,751	<i>6,954</i>
2.6	Total Children's Books (Total questions 2.4 & 2.5)	22,774	<i>19,478</i>
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	50,883	<i>48,831</i>

Other Print Materials

2.8	Total Uncataloged Books	0	<i>0</i>
-----	-------------------------	---	----------

2.9	Total Print Serials	2,464	2,199
2.10	All Other Print Materials	0	0
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	2,464	2,199
2.12	Total Print Materials (Total questions 2.7 and 2.11)	53,347	51,030

ALL OTHER MATERIALS

Electronic Materials

2.13	Electronic Books	119,844	96,336
2.14	Local Electronic Collections	37	39
2.15	NOVEL ^{NY} Electronic Collections	10	11
2.16	Total Electronic Collections (Total questions 2.14 and 2.15)	47	50
2.17	Audio - Downloadable Units	27,022	16,695
2.18	Video - Downloadable Units	8,547	4,845
2.19	Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)	136,672	122,535
2.20	Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)	292,132	240,461

Non-Electronic Materials

2.21	Audio - Physical Units	2,953	3,095
2.22	Video - Physical Units	15,690	14,286
2.23	Other Non-Electronic Materials (includes films, slides, etc.)	874	272
2.24	Total Other Materials Holdings (Total questions 2.21 through 2.23)	19,517	17,653
2.25	GRAND TOTAL HOLDINGS (Total questions 2.12, 2.20 and 2.24)	364,996	309,144

CURRENT SERIAL SUBSCRIPTIONS

2.26	Current Print Serial Subscriptions	243	243
------	------------------------------------	-----	-----

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.27	Cataloged Books	5,350	5,343
2.28	All Other Print Materials	1,864	1,943
2.29	Electronic Materials	41,992	52,468
2.30	All Other Materials	2,148	41

2.31	Total Additions (Total questions 2.27 through 2.30)	51,354	59,795
------	---	--------	--------

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.26 as of the fiscal year reported in Part 1; report information on questions 3.27 through 3.78 for the 2015 calendar year. Please click [here](#) to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Part 1.

LIBRARY USE

3.1	Library visits (total annual attendance)	159,043	171,531
3.2	Registered resident borrowers	11,718	11,200
3.3	Registered non-resident borrowers	2,294	2,879

Please report information on WRITTEN POLICIES as of 12/31/15.

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.4	Does the library have an open meeting policy?	Y	Y
3.5	Does the library have a policy protecting the confidentiality of library records?	Y	Y
3.6	Does the library have an Internet use policy?	Y	Y
3.7	Does the library have a disaster plan?	Y	Y
3.8	Does the library have a board-approved conflict of interest policy?	Y	Y
3.9	Does the library have a board-approved whistle blower policy?	Y	Y

Please report information on ACCESSIBILITY as of 12/31/15.

ACCESSIBILITY (Answer Y for Yes, N for No)/b>

3.10	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y	Y
3.11	Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	Y	Y
3.12	Does the library have large print books?	Y	
3.13	Does the library have assistive technology for the blind and visually impaired?	N	

3.14 - If so, what do you have?

screen reader, such as JAWS or Windoweyes	No
---	----

refreshable Braille keyboard	No
screen magnification software, such as Zoomtext	No
electronic scanning and reading software, such as OpenBook	No

Please report information on LIBRARY SPONSORED PROGRAMS as of the end of the fiscal year reported in Part 1.

LIBRARY SPONSORED PROGRAMS

3.15	Adult Program Sessions	1,857	1,392
3.16	Young Adult Program Sessions	390	372
3.17	Children's Program Sessions	729	677
3.18	All Other Program Sessions	89	70
3.19	Total Number of Program Sessions (Total questions 3.15 through 3.18)	3,065	2,511
3.20	One-on-One Program Sessions	N/A	
3.21	Adult Program Attendance	17,480	14,865
3.22	Young Adult Program Attendance	3,080	3,670
3.23	Children's Program Attendance	21,272	20,237
3.24	All Other Program Attendance	806	567
3.25	Total Program Attendance (Total questions 3.21 through 3.24)	42,638	39,339
3.26	One-on-One Program Attendance	N/A	

Please report information on SUMMER READING PROGRAMS for the 2015 calendar year.

SUMMER READING PROGRAM

3.27 - Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2015 (check all that apply):

a.	Program(s) for children	Yes	Yes
b.	Program(s) for young adults	Yes	Yes
c.	Program(s) for Adults	Yes	Yes
d.	Summer Reading at New York Libraries name and/or logo used	Yes	Yes
e.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used)	Yes	Yes
f.	N/A	No	No
3.28	Library outlets offering a summer reading program	1	1

3.29	Children registered for the library's summer reading program	404	445
3.30	Young adults registered for the library's summer reading program	65	72
3.31	Adults registered for the library's summer reading program	70	64
3.32	Total number registered for the library's summer reading program (total 3.29 + 3.30 + 3.31)	539	581
3.33	Children's program sessions - Summer 2015	211	170
3.34	Young adult program sessions - Summer 2015	104	106
3.35	Adult program sessions - Summer 2015	679	707
3.36	Total program sessions - Summer 2015 (total 3.33 + 3.34 + 3.35)	994	983
3.37	Children's program attendance - Summer 2015	9,366	6,382
3.38	Young adult program attendance - Summer 2015	967	1,237
3.39	Adult program attendance - Summer 2015	7,596	5,863
3.40	Total program attendance - Summer 2015 (total 3.37 + 3.38 + 3.39)	17,929	13,482

COLLABORATORS

3.41	Public school district(s) and/or BOCES	4	4
3.42	Non-public school(s)	1	1
3.43	Childcare center(s)	2	2
3.44	Summer camp(s)	0	0
3.45	Municipality/Municipalities	1	0
3.46	Literacy provider(s)	0	0
3.47	Other (describe using the State note)	0	0
3.48	Total Collaborators (total 3.41 through 3.47)	8	7

Please report information on EARLY LITERACY PROGRAMS for the 2015 calendar year.

EARLY LITERACY PROGRAMS

3.49	Did the library offer early literacy programs? (Enter Y for Yes, N for No)	Y	Y
3.50	- Indicate types of programs offered (check all that apply)		
a.	Focus on birth - school entry	Yes	No
b.	Focus on parents & caregivers	Yes	No

c.	Combined audience	No	Yes
d.	N/A	No	No
3.51 - Number of sessions			
a.	Focus on birth - school entry	224	185
b.	Focus on parents & caregivers	210	8
c.	Combined audience	0	257
d.	N/A	0	0
3.52	Total Sessions	434	450

3.53 - Attendance at sessions

a.	Focus on birth - school entry	3,765	11,805
b.	Focus on parents & caregivers	8,253	180
c.	Combined audience	0	3,577
d.	N/A	0	0
3.54	Total Attendance	12,018	15,562

3.55 - Collaborators (check all that apply):

a.	Childcare center(s)	Yes	Yes
b.	Public School District(s) and/or BOCES	Yes	Yes
c.	Non-Public School(s)	Yes	Yes
d.	Health care providers/agencies	No	No
e.	Other (describe using the State note)	No	No

Please report information on ADULT LITERACY for the 2015 calendar year.

ADULT LITERACY

3.56	Did the library offer adult literacy programs?	Yes	Yes
3.57	Total group program sessions	4	4
3.58	Total one-on-one program sessions	0	
3.59	Total group program attendance	20	20
3.60	Total one-on-one program attendance	0	

3.61 - Collaborators (check all that apply)

a.	Literacy NY (Literacy Volunteers of America)	No	No
b.	Public School District(s) and/or BOCES	No	No
c.	Non-Public Schools	No	No
d.	Other (see instructions and describe using State Note)	No	No

Please report information on PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL) for the 2015 calendar year.

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.62	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	Y	Y
3.63	Children's program sessions	5	5
3.64	Young adult program sessions	0	0
3.65	Adult program sessions	45	14
3.66	One-on-one program sessions	0	
3.67	Total program sessions (total 3.63 + 3.64 + 3.65)	50	19
3.68	Children's program attendance	38	35
3.69	Young adult program attendance	0	0
3.70	Adult program attendance	987	333
3.71	One-on-one program attendance	0	
3.72	Total program attendance (total 3.68 + 3.69 + 3.70)	1,025	368
3.73 - Collaborators (check all that apply):			
a.	Literacy NY (Literacy Volunteers of America)	No	No
b.	Public School District(s) and/or BOCES	No	Yes
c.	Non-Public School(s)	No	No
d.	Other (describe using the State note)	No	No

Please report information on DIGITAL LITERACY for the 2015 calendar year.

DIGITAL LITERACY

3.74	Did the library offer digital literacy programs?	Y	Y
3.75	Total group program sessions	985	973
3.76	Total one-on-one program sessions	0	
3.77	Total group program attendance	1,344	982
3.78	Total one-on-one program attendance	0	

4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	32,759	37,319
4.2	Adult Non-fiction Books	17,310	18,941
4.3	Total Adult Books (Total questions 4.1 & 4.2)	50,069	56,260
4.4	Children's Fiction Books	39,302	40,288
4.5	Children's Non-fiction Books	9,503	10,171

4.6	Total Children's Books (Total questions 4.4 & 4.5)	48,805	50,459
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	98,874	106,719

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	68,066	75,318
4.9	Circulation of Children's Other Materials	26,311	26,868
4.10	Circulation of Electronic Materials	13,637	10,001
4.11	Total Circulation of Other Materials (Total questions 4.8, 4.9 & 4.10)	108,014	112,187
4.12	Grand Total Circulation Transactions (Total questions 4.7 & 4.11)	206,888	218,906
4.13	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	75,116	77,327

REFERENCE TRANSACTIONS

4.14	Total Reference Transactions	21,141	27,141
4.15	Does the library offer virtual reference?	Y	Y

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.16	TOTAL MATERIALS RECEIVED	14,952	16,168
------	--------------------------	--------	--------

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.17	TOTAL MATERIALS PROVIDED	19,603	18,250
------	--------------------------	--------	--------

5. TECHNOLOGY AND TELECOMMUNICATIONS

Report all information as of December 31, 2015.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y	Y
5.2	Online public access catalog (OPAC)?	Y	Y
5.3	Electronic access to the OPAC from outside the library?	Y	Y
5.4	Annual number of visits to the library's web site	60,527	63,119
5.5	Does the library use Internet filtering software on any computer?	Y	Y
5.6	Number of uses (sessions) of public Internet computers per year	16,033	16,419

5.7	Name of the person responsible for the library's Information Technology (IT) services	Dave Jones	<i>Dave Jones</i>
5.8	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(631) 288-3335	<i>(631) 288-3335</i>
5.9	IT contact's email address	dave@westhamptonlibrary.org	<i>dave@westhamptonlibrary.net</i>

6. STAFF INFORMATION

Note: Report figures as of the last day of the fiscal year reported in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	35	35
-----	--	----	----

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1	<i>1</i>
6.3	Vacant Library Director (certified)	0	<i>0</i>
6.4	Librarian (certified)	14.76	<i>14.76</i>
6.5	Vacant Librarian (certified)	0	<i>0</i>
6.6	Library Manager (not certified)	0	<i>0</i>
6.7	Vacant Library Manager (not certified)	0	<i>0</i>
6.8	Library Specialist/Paraprofessional (not certified)	1.75	<i>1.75</i>
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0	<i>0</i>
6.10	Other Staff	23.85	<i>23.85</i>
6.11	Vacant Other Staff	0	<i>0</i>
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	41.36	<i>41.36</i>
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00	<i>0.00</i>

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	1	<i>1</i>
6.15	Salary - Entry Level Librarian (certified)	\$40,086	<i>\$39,494</i>
6.16	FTE - Library Director (certified)	1	<i>1</i>

6.17	Salary - Library Director (certified)	\$105,438	\$103,500
6.18	FTE - Library Manager (not certified)	0	0
6.19	Salary - Library Manager (not certified)	\$0	\$0

7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2015. Please click [here](#) to read general instructions before completing this section.

7.1	1. Is governed by board-approved written bylaws which outline the responsibilities and procedures of the library board of trustees.	Y	Y
7.2	2. Has a board-approved written long range plan of service.	Y	Y
7.3	3. Presents a board-approved annual report to the community on the library's progress in meeting its goals and objectives.	Y	Y
7.4	4. Has board-approved written policies for the operation of the library.	Y	Y
7.5	5. Presents annually to appropriate funding agencies a written board-approved budget which would enable the library to meet or exceed these standards and to carry out its long-range plan of service.	Y	Y
7.6	6. Periodically evaluates the effectiveness of the library's collection and services in meeting community needs.	Y	Y
7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	Y	Y
8. Maintains a facility to meet community needs, including adequate:			
7.8	8a. space	Y	Y
7.9	8b. lighting	Y	Y
7.10	8c. shelving	Y	Y
7.11	8d. seating	Y	Y
7.12	8e. restroom (see instructions)	Y	Y
9. Provides equipment and connections to meet community needs and provide access to other library catalogs and other electronic information, including but not limited to the following:			
7.13	9a. telephone	Y	Y
7.14	9b. photocopier (see instructions)	Y	Y

7.15	9c. microcomputer or terminal	Y	Y
7.16	9d. printer	Y	Y
7.17	9e. Fax capability (see instructions)	Y	Y
7.18	10. Distributes board-approved printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y	Y
7.19	11. Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8.	Y	Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click [here](#) to read general instructions before completing this section.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1	1
8.2	Branches	0	0
8.3	Bookmobiles	0	0
8.4	Other Outlets	0	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1	1

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	69.00	69
8.7	Minimum Weekly Total Hours - Branch Libraries	0.00	0
8.8	Minimum Weekly Total Hours - Bookmobiles	0.00	0
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	69.00	69.00
8.10	Annual Total Hours - Main Library	3,700.00	3,700
8.11	Annual Total Hours - Branch Libraries	0.00	0
8.12	Annual Total Hours - Bookmobiles	0.00	0
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	3,700.00	3,700.00

9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

1.	Outlet Name	Westhampton Free Library	<i>Westhampton Free Library</i>
2.	Outlet Name Status	00 (for no change)	<i>00 (for no change)</i>
3.	Street Address	7 Library Avenue	<i>7 Library Avenue</i>
4.	Outlet Street Address Status	00 (for no change)	<i>00 (for no change)</i>
5.	City	Westhampton Beach	<i>Westhampton Beach</i>
6.	Zip Code	11978	<i>11978</i>
7.	Phone (enter 10 digits only)	(631) 288-3335	<i>(631) 288-3335</i>
8.	Fax Number (enter 10 digits only)	(631) 288-5715	<i>(631) 288-5715</i>
9.	E-mail Address	whamlib@westhamptonlibrary.org	<i>whamlib@suffolk.lib.ny.us</i>
10.	Outlet URL	http://www.westhamptonlibrary.org	<i>http://www.westhamptonlibrary.org</i>
11.	County	Suffolk	<i>Suffolk</i>
12.	School District	Westhampton Beach School District	<i>Westhampton Beach School District</i>
13.	Library System	Suffolk Cooperative Library System	<i>Suffolk Cooperative Library System</i>
14.	Outlet Type Code (select one):	CE	<i>CE</i>
15.	Public Service Hours Per Year for This Outlet	0	<i>3,700</i>
16.	Number of Weeks This Outlet is Open	0	<i>52</i>
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y	<i>Y</i>
18.	Is the meeting space available for public use even when the outlet is closed?	N	<i>N</i>
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	89	<i>70</i>
20.	Enter the appropriate outlet code (select one):	LO	<i>LO</i>
21.	Who owns this outlet building?	Library Board	<i>Library Board</i>
22.	Who owns the land on which this outlet is built?	Library Board	<i>Library Board</i>
23.	Indicate the year this outlet was initially constructed	2010	<i>2010</i>
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2010	<i>2010</i>
25.	Square footage of the outlet	14,250	<i>14,250</i>
26.	Total number of Internet terminals at this outlet used by the general public	25	<i>28</i>
27.	Type of connection on the outlet's public Internet computers	Cable	<i>Cable</i>

28.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps	<i>10 Greater than or equal to 50 mbps and less than 100 mbps</i>
29.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	5 Greater than or equal to 3 mbps and less than 6 mbps	<i>9 Greater than or equal to 25 mbps and less than 50 mbps</i>
30.	Internet Provider	Other (specify using the State note)	<i>Cablevision/Optimum</i>
31.	WiFi Access	Password required	<i>Password required</i>
32.	Number of wireless sessions provided by the library wireless service per year	5,139	<i>11,852</i>
33.	Does the outlet have interactive videoconferencing capability for public use?	Y	<i>N</i>
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y	<i>Y</i>
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y	<i>Y</i>
36.	<i>LIBID</i>	8000587040	<i>8000587040</i>
37.	<i>FSCSID</i>	NY0694	<i>NY0694</i>
38.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0	<i>0</i>
39.	<i>Outlet Structure Status</i>	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>

10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2015. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2015 to December 31, 2015)	22	<i>18</i>
10.2	Number of voting library board positions stated in the library's charter.	7	<i>7</i>
10.3	Number of current <u>voting</u> positions on library board.	4	<i>6</i>
10.4	Trustee term length	4 years	<i>4 years</i>

BOARD MEMBER SELECTION

10.5	Enter Board Member Selection Code (select one):	O - other (specify using the State note)	<i>O - other (specify using the State note)</i>
------	---	--	---

List Officers and Board Members as of February 1, 2016. Complete one record for each board member. There must be a record for each voting position, whether filled or vacant. Do not include non-voting positions.

BOARD PRESIDENT

10.6	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), or Vacant	Mr.	<i>Mrs.</i>
10.7	First Name	Thomas	<i>Joan</i>
10.8	Last Name	Moore	<i>Levan</i>
10.9	Mailing Address	36 Lilac Rd	<i>17 Oneck Rd</i>
10.10	City	Westhampton Beach	<i>Westhampton Beach</i>
10.11	Zip Code (5 digits only)	11978	<i>11978</i>
10.12	Phone (enter 10 digits only)	(631) 288-8782	<i>(631) 288-0771</i>
10.13	E-mail Address	tmoore@westhamptonlibrary.org	<i>jlevan@optonline.net</i>
10.14	Term Begins - Month	June	<i>July</i>
10.15	Term Begins - Year (yyyy)	2015	<i>2014</i>
10.16	Term Expires - Month	July	<i>July</i>
10.17	Term Expires - Year (yyyy)	2019	<i>2016</i>
10.18	The date the Oath of Office was taken (mm/dd/yyyy)	10/30/2015	<i>07/20/2014</i>
10.19	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A	<i>N/A</i>
10.20	Is this a brand new trustee?	Y	<i>N</i>
1.	Title of Board Member (select one):	Ms.	<i>Mrs.</i>
2.	First Name of Board Member	Susan	<i>Karen</i>
3.	Last Name of Board Member	Rosenberg	<i>Andrews</i>
4.	Mailing Address	7 Library Avenue	<i>35 Baycrest Ave</i>
5.	City	Westhampton Beach	<i>Westhampton</i>
6.	Zip Code (5 digits only)	11978	<i>11977</i>
7.	E-mail address	srosenberg@westhamptonlibrary.org	<i>kvand@optonline.net</i>
8.	Office Held or Trustee	Treasurer	<i>Vice President</i>
9.	Term Begins - Month	June	<i>July</i>
10.	Term Begins - Year (year)	2012	<i>2014</i>
11.	Term Expires	July	<i>July</i>
12.	Term Expires - Year (yyyy)	2016	<i>2018</i>
13.	The date the Oath of Office (mm/dd/yyyy) was taken	10/30/2015	<i>07/18/2014</i>
14.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A	<i>N/A</i>
15.	Is this a brand new trustee?	Y	<i>N</i>
1.	Title of Board Member (select one):	Mrs.	<i>Mrs.</i>
2.	First Name of Board Member	Barbara	<i>Maria</i>
3.	Last Name of Board Member	Matros	<i>Moore</i>
4.	Mailing Address		<i>36 Lilac Road</i>
5.	City		<i>Westhampton Beach</i>
6.	Zip Code (5 digits only)		<i>11978</i>
7.	E-mail address	bmatros@westhamptonlibrary.org	<i>N/A</i>
8.	Office Held or Trustee	Trustee	<i>Trustee</i>

9.	Term Begins - Month	June	<i>July</i>
10.	Term Begins - Year (year)	2012	<i>2012</i>
11.	Term Expires	July	<i>July</i>
12.	Term Expires - Year (yyyy)	2016	<i>2016</i>
13.	The date the Oath of Office (mm/dd/yyyy) was taken	10/30/2016	<i>07/17/2012</i>
14.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A	<i>N/A</i>
15.	Is this a brand new trustee?	Y	<i>N</i>
1.	Title of Board Member (select one):	Mrs.	<i>Mrs.</i>
2.	First Name of Board Member	Jennifer	<i>Jennifer</i>
3.	Last Name of Board Member	Mendelson	<i>Mendelsen</i>
4.	Mailing Address		<i>5 Beaver Lane West</i>
5.	City		<i>Westhampton</i>
6.	Zip Code (5 digits only)		<i>11977</i>
7.	E-mail address	jmendelson@westhamptonlibrary.org	<i>jennifergina@optonline.net</i>
8.	Office Held or Trustee	Secretary	<i>Trustee</i>
9.	Term Begins - Month	June	<i>July</i>
10.	Term Begins - Year (year)	2014	<i>2014</i>
11.	Term Expires	July	<i>July</i>
12.	Term Expires - Year (yyyy)	2018	<i>2018</i>
13.	The date the Oath of Office (mm/dd/yyyy) was taken		<i>07/09/2014</i>
14.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)		<i>N/A</i>
15.	Is this a brand new trustee?	N	<i>N</i>

11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

11.1	Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3.	Y	<i>Y</i>
1.	Source of Funds	School District	<i>School District</i>
2.	Name of funding County, Municipality or District	Westhampton Beach School District	<i>Westhampton Beach UFSD</i>
3.	Amount	\$2,033,961	<i>\$2,089,684</i>
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	Y	<i>Y</i>
5.	Written Contractual Agreement	Y	<i>Y</i>
1.	Source of Funds	School District	<i>School District</i>

2.	Name of funding County, Municipality or District	East Quogue	<i>Westhampton Beach UFSD</i>
3.	Amount	\$182,963	<i>\$16,204</i>
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N	<i>N</i>
5.	Written Contractual Agreement	N	<i>N</i>
1.	Source of Funds	School District	<i>School District</i>
2.	Name of funding County, Municipality or District	Eastport South Manor	<i>East Quogue School District</i>
3.	Amount	\$183,496	<i>\$173,510</i>
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N	<i>N</i>
5.	Written Contractual Agreement	N	<i>N</i>
1.	Source of Funds	School District	<i>School District</i>
2.	Name of funding County, Municipality or District	Remsenburg Speonk	<i>Eastport/South Manor UFSD</i>
3.	Amount	\$223,255	<i>\$197,179</i>
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N	<i>N</i>
5.	Written Contractual Agreement	N	<i>N</i>
1.	Source of Funds	School District	<i>School District</i>
2.	Name of funding County, Municipality or District	East Moriches	<i>Remsenberg Speonk UFSD</i>
3.	Amount	\$51,730	<i>\$218,983</i>
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N	<i>N</i>
5.	Written Contractual Agreement	N	<i>N</i>

11.2 **TOTAL LOCAL PUBLIC FUNDS** \$2,675,405 *\$2,749,421*

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	\$1,593	<i>\$1,576</i>
11.4	Central Library Aid (CLDA and/or CBA)	\$0	<i>\$0</i>
11.5	Additional State Aid received from the System	\$3,000	<i>\$3,816</i>
11.6	Federal Aid received from the System	\$0	<i>\$0</i>
11.7	Other Cash Grants	\$0	<i>\$0</i>
11.8	TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$4,593	<i>\$5,392</i>

OTHER STATE AID

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$0	\$0
------	---	-----	-----

FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	\$0	\$0
-------	------	-----	-----

11.11	Other Federal Aid	\$0	\$0
-------	-------------------	-----	-----

11.12	TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)	\$0	\$0
-------	---	-----	-----

11.13	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$0	\$0
-------	--	-----	-----

OTHER RECEIPTS

11.14	Gifts and Endowments	\$92,616	\$78,817
-------	----------------------	----------	----------

11.15	Fund Raising	\$0	\$0
-------	--------------	-----	-----

11.16	Income from Investments	\$22,447	\$23,079
-------	-------------------------	----------	----------

11.17	Library Charges	\$6,354	\$6,318
-------	-----------------	---------	---------

11.18	Other	\$4,124	\$7,759
-------	-------	---------	---------

11.19	TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$125,541	\$115,973
-------	--	-----------	-----------

11.20	TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$2,805,539	\$2,870,786
-------	---	-------------	-------------

11.21	BUDGET LOANS	\$0	\$0
-------	---------------------	-----	-----

TRANSFERS

11.22	From Capital Fund (Same as Question 14.8)	\$0	\$3,087,323
-------	---	-----	-------------

11.23	From Other Funds	\$0	\$0
-------	------------------	-----	-----

11.24	TOTAL TRANSFERS (Add Questions 11.22 and 11.23)	\$0	\$3,087,323
-------	--	-----	-------------

11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2015 (Same as Question 12.40 of previous year if fiscal year has not changed)	\$4,079,351	\$853,132
-------	---	-------------	-----------

11.26	GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.41)	\$6,884,890	\$6,811,241
-------	--	-------------	-------------

12. OPERATING FUND DISBURSEMENTS

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

Please click [here](#) to read general instructions before completing this section.

12.1	Certified Librarians	\$559,740	\$540,677
12.2	Other Staff	\$606,271	\$577,901
12.3	Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$1,166,011	\$1,118,578
12.4	Employee Benefits Expenditures	\$319,365	\$288,234
12.5	Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$1,485,376	\$1,406,812

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$83,865	\$98,658
12.7	Electronic Materials Expenditures	\$28,419	\$26,082
12.8	Other Materials Expenditures	\$65,475	\$77,864
12.9	Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$177,759	\$202,604

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$10,401	\$36,943
12.11	From Other Funds (71OF)	\$0	\$0
12.12	Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$10,401	\$36,943

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	\$29,839	\$30,650
12.14	From Other Funds (72OF)	\$0	\$0
12.15	Total Repairs (Add Questions 12.13 and 12.14)	\$29,839	\$30,650
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$123,279	\$123,494
12.17	Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$153,118	\$154,144

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	\$26,015	\$24,110
12.19	Telecommunications	\$6,159	\$7,015
12.20	Binding Expenses	\$0	\$0
12.21	Postage and Freight	\$9,048	\$8,323
12.22	Professional & Consultant Fees	\$28,127	\$41,350

12.23	Equipment	\$15,612	\$23,713
12.24	Other Miscellaneous	\$203,777	\$220,053
12.25	Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22, 12.23 and 12.24)	\$288,738	\$324,564
12.26	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$20,437	\$20,493

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.27	From Local Public Funds (73PF)	\$585,130	\$586,330
12.28	From Other Funds (73OF)	\$0	\$0
12.29	Total (Add Questions 12.27 and 12.28)	\$585,130	\$586,330
12.30	Budget Loans (Principal and Interest)	\$0	\$0
12.31	Short-Term Loans	\$0	\$0
12.32	Total Debt Service (Add Questions 12.29, 12.30 and 12.31)	\$585,130	\$586,330
12.33	TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.25, 12.26 and 12.32)	\$2,720,959	\$2,731,890

TRANSFERS

Transfers to Capital Fund

12.34	From Local Public Funds (76PF)	\$0	\$0
12.35	From Other Funds (76OF)	\$0	\$0
12.36	Total Transfers to Capital Fund (Add Questions 12.34 and 12.35; same as Question 13.8)	\$0	\$0
12.37	Transfer to Other Funds	\$0	\$0
12.38	TOTAL TRANSFERS (Add Questions 12.36 and 12.37)	\$0	\$0
12.39	TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.33 and 12.38)	\$2,720,959	\$2,731,890
12.40	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2015	\$4,163,931	\$4,079,351

12.41	GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.39 and 12.40; same as Question 11.26)	\$6,884,890	\$6,811,241
-------	--	-------------	-------------

ASSURANCE

12.42	The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).	02/10/2015	03/11/2015
-------	--	------------	------------

FISCAL AUDIT

12.43	Last audit performed (mm/dd/yyyy)	08/26/2015	12/22/2014
12.44	Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	07/01/2014- 06/30/2015	07/01/2013-06/30/2014
12.45	Indicate type of audit (select one):	Private Accounting Firm	Private Accounting Firm

CAPITAL FUND

12.46	Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.	N	Y
-------	--	---	---

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	\$0	\$0
13.2	All Other Revenues from Local Sources	\$0	\$0
13.3	Total Revenues from Local Sources (Add Questions 13.1 and 13.2)	\$0	\$0

STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	\$0	\$0
13.5	Other State Aid	\$0	\$0
13.6	Total State Aid (Add Questions 13.4 and 13.5)	\$0	\$0

FEDERAL AID FOR CAPITAL PROJECTS

13.7	TOTAL FEDERAL AID	\$0	\$0
------	--------------------------	-----	-----

INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.36)	\$0	\$0
13.9	TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$0	\$0
13.10	NON-REVENUE RECEIPTS	\$0	\$0
13.11	TOTAL CASH RECEIPTS (Add Questions 13.9 and 13.10)	\$0	\$0
13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2015 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$0	\$3,087,323
13.13	TOTAL CASH RECEIPTS AND BALANCE (Add Questions 13.11 and 13.12; same as Question 14.12)	\$0	\$3,087,323

14. CAPITAL FUND DISBURSEMENTS

PROJECT EXPENDITURES

Please click [here](#) to read general instructions before completing this section.

14.1	Construction	\$0	\$0
14.2	Incidental Construction	\$0	\$0
Other Disbursements			
14.3	Purchase of Buildings	\$0	\$0
14.4	Interest	\$0	\$0
14.5	Collection Expenditures	\$0	\$0
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$0	\$0
14.7	TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6)	\$0	\$0
14.8	TRANSFER TO OPERATING FUND (Same as Question 11.22)	\$0	\$3,087,323
14.9	NON-PROJECT EXPENDITURES	\$0	\$0
14.10	TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9)	\$0	\$3,087,323
14.11	BALANCE IN CAPITAL FUND - Ending Balance for the Fiscal Year Ending 2015	\$0	\$0

14.12 **TOTAL CASH DISBURSEMENTS AND BALANCE** (Add Questions 14.10 and 14.11; same as Question 13.13) \$0 \$3,087,323

15. CENTRAL LIBRARIES

PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	13.79	13.79
16.2	Total Librarians	15.32	15.32
16.3	All Other Paid Staff	20.87	20.87
16.4	Total Paid Employees	36.19	36.19
16.5	State Government Revenue	\$4,593	\$5,392
16.6	Federal Government Revenue	\$0	\$0
16.7	Other Operating Revenue	\$125,541	\$115,973
16.8	Total Operating Revenue	\$2,805,539	\$2,870,786
16.9	Other Operating Expenditures	\$462,293	\$499,201
16.10	Total Operating Expenditures	\$2,125,428	\$2,108,617
16.11	Total Capital Expenditures	\$10,401	\$3,124,266
16.12	Print Materials	53,347	51,030
16.13	Total Registered Borrowers	14,012	14,079
16.14	Other Capital Revenue and Receipts	\$0	\$0
16.15	Total Number of Internet Terminals Used by the General Public	25	28

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	LIB ID	8000587040	8000587040
17.2	Interlibrary Relationship Code	ME	ME
17.3	Legal Basis Code	NP	NP
17.4	Administrative Structure Code	SO	SO
17.5	FSCS Public Library Definition	Y	Y
17.6	Geographic Code	SD1	SD1
17.7	FSCS ID	NY0694	NY0694
17.8	SED CODE	580902700003	

SUGGESTED IMPROVEMENTS

Library Name:	WESTHAMPTON FREE LIBRARY	WESTHAMPTON FREE LIBRARY
Library System:	Suffolk Cooperative Library System	Suffolk Cooperative Library System

Name of Person Completing Form: Danielle Waskiewicz

Danielle Waskiewicz

Phone Number: (631) 288-3335

(631) 288-3335

Please share with us your suggestions for improving the *Annual Report*. When providing feedback, if applicable please indicate the question number each comment/suggestion refers to.
Thank you!