

Westhampton Free Library

Annual Report For Public And Association Libraries - 2008

1. GENERAL LIBRARY INFORMATION

Report all information in Part 1 as of December 31, 2008

1.1	Library ID Number	8000587040
1.2	Library Name	Westhampton Free Library
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Westhampton Beach
1.6	Beginning Fiscal Reporting Year	7/1/2007
1.7	Ending Fiscal Reporting Year	6/30/2008
1.8	Street Address	28 Library Avenue
1.9	City	Westhampton Beach
1.10	Zip Code (5 Digits Only)	11978
1.11	Four-Digit Zip Code Extension (4 digits only; enter N/A if unknown)	2697
1.12	Address Status	07 (for move to new location)
1.13	Mailing Address	7 Library Avenue
1.14	City	Westhampton Beach
1.15	Zip Code (5 digits only)	11978
1.16	Four-Digit Zip Code Extension (4 digits only; enter N/A if unknown)	2697
1.17	Telephone Number (enter 10 digits only; enter N/A if no telephone number)	(631) 288-3335
1.18	Fax Number (enter 10 digits only; enter N/A if no fax number)	(631) 288-5715
1.19	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	whamlib@suffolk.lib.ny.us
1.20	Library Home Page URL (Enter N/A if no home page URL)	http://www.westhamptonlibrary.org
1.21	Population Chartered to Serve (per 2000 Census)	5,759
1.22	Indicate the type of library as stated in the library's charter (select one):	ASSOCIATION

- 1.23 Indicate the area chartered to serve as stated in the library's School District charter (select one):
- 1.24 During the reporting year, has there been any change to the library's legal service area boundaries? Changes may be the result of a Regents charter action or due to a new contract to provide library services to residents of an area not served by a public library or due to a change to an existing contract. Answer Y for Yes, N for No. N
- 1.25 Indicate the type of charter the library currently holds (select one): ABSOLUTE
- 1.26 Date the library was granted its absolute charter or the date of the provisional charter if the library does not have an absolute charter 7/02/1902
- 1.27 Date the library was last registered 5021977
- 1.28 Federal Employer Identification Number 111672825
- 1.29 County Suffolk
- 1.30 School District Westhampton
- 1.31 Library System Suffolk Cooperative Library System
- 1.32 Title of Library Director/ Manager (select one): Mr.
- 1.33 First Name of Library Director/Manager Matthew
- 1.34 Last Name of Library Director/Manager Bollerman
- 1.35 NYS Public Librarian Certification Number 20154
- 1.36 E-mail Address of the Director/Manager mbollerm@suffolk.lib.ny.us
- 1.37 Fax Number of the Director/Manager (631) 288-5715
- 1.38 Does the library charge fees for library cards to people residing outside the system's service area? N
- 1.39 Was all or part of the library's 2008 budget subject to a public vote (see instructions)? Enter Y for Yes, N for No. If yes, please complete one record for each vote held. If no, go to question 1.40. Y
1. Name of municipality or district holding the vote Westhampton Beach UFSD
2. Indicate the type of municipality or district holding the vote School District
3. Was this a Chapter 414 (Ed. Law §259.1.b)? N
4. Dollar amount \$1,921,771
5. Was the vote successful? Y

6.	Date the vote was held	05/20/2008
1.40	For the fiscal year that ended in 2008, indicate the total percentage of the library's local public funding that was either subject to public vote(s) <u>or</u> that came from a previous appropriation(s) approved by public vote(s) still in effect.	97%
1.41	Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for <i>each</i> contract. If no, go to question 1.42.	Y
1.	Name of contracting municipality or district	South Manor/Eastport
2.	Is this a written contractual agreement?	Y
3.	Population of the geographic area served by this contract	6,237
4.	Dollar amount of contract	\$101,746
5.	Enter the appropriate code for range of services provided (select one):	Full
1.	Name of contracting municipality or district	East Moriches
2.	Is this a written contractual agreement?	Y
3.	Population of the geographic area served by this contract	1,941
4.	Dollar amount of contract	\$27,915
5.	Enter the appropriate code for range of services provided (select one):	Full
1.	Name of contracting municipality or district	East Quogue
2.	Is this a written contractual agreement?	Y
3.	Population of the geographic area served by this contract	1,472
4.	Dollar amount of contract	\$120,657
5.	Enter the appropriate code for range of services provided (select one):	Full
1.	Name of contracting municipality or district	Remsenburg/Speonk
2.	Is this a written contractual agreement?	Y
3.	Population of the geographic area served by this contract	1,336
4.	Dollar amount of contract	\$164,812
5.	Enter the appropriate code for range of services provided (select one):	Full

1.42 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the State note; if no, please go to Part 2, Library Collection.

N

2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	14,244
2.2	Adult Non-fiction Books	14,027
2.3	Total Adult Books (Total questions 2.1 & 2.2)	28,271
2.4	Children's Fiction Books	11,858
2.5	Children's Non-fiction Books	6,879
2.6	Total Children's Books (Total questions 2.4 & 2.5)	18,737
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	47,008

Other Print Materials

2.8	Total Uncataloged Books	0
2.9	Total Print Serials	2,918
2.10	All Other Print Materials	0
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	2,918
2.12	Total Print Materials (Total questions 2.7 and 2.11)	49,926

ELECTRONIC MATERIALS

2.13	Electronic Books	4,881
2.14	Local Databases	52
2.15	NOVELNY Databases	14
2.16	Other Databases	2
2.17	Total Databases (Total questions 2.14, 2.15 and 2.16)	68
2.18	Other Electronic Materials (includes all other materials in digital format such as e-serials, CD-ROMs, government documents, electronic files, reference tools, scores, maps, etc.)	0
2.19	Total Electronic Materials (Total questions 2.13, 2.17 and 2.18)	4,949

ALL OTHER MATERIALS

2.20	Audio Recordings (includes audio CDs, tapes, etc.)	5,047
2.21	Video Recordings (includes VHS, DVD, etc.)	6,331

2.22	All Other Materials (includes microform, films, slides, filmstrips, etc.)	0
2.23	Total Other Materials Holdings (Total questions 2.20, 2.21 and 2.22)	11,378
2.24	GRAND TOTAL HOLDINGS (Total questions 2.12, 2.19 and 2.23)	66,253

CURRENT SERIAL SUBSCRIPTIONS

2.25	Current Print Serial Subscriptions	271
2.26	Current Electronic Serial Subscriptions	10,470
2.27	Total Current Subscriptions (Total questions 2.25 and 2.26)	10,741

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.28	Cataloged Books	6,594
2.29	All Other Print Materials	0
2.30	Electronic Materials	339
2.31	All Other Materials	3,127
2.32	Total Additions (Total questions 2.28 through 2.31)	10,060

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.10 and 3.51 through 3.59 as of the end of the fiscal year reported in Part 1; report information on questions 3.11 through 3.50 for the 2008 calendar year.

LIBRARY SPONSORED PROGRAMS

3.1	Adult Program Sessions	405
3.2	Young Adult Program Sessions	214
3.3	Children's Program Sessions	1,811
3.4	All Other Program Sessions	330
3.5	Total Number of Program Sessions (Total questions 3.1 through 3.4)	2,760
3.6	Adult Program Attendance	5,724
3.7	Young Adult Program Attendance	1,373
3.8	Children's Program Attendance	7,077
3.9	All Other Program Attendance	2,447
3.10	Total Program Attendance (Total questions 3.6 through 3.9)	16,621

SUMMER READING PROGRAM

3.11- Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2008 (check all that apply):

a.	Program(s) for children	Yes
b.	Program(s) for young adults	Yes
c.	NYS Summer Reading Program theme for children used	No
d.	NYS Summer Reading Program theme for young adults used	No
e.	N/A	No

3.12	Library outlets offering the summer reading program	1
3.13	Children registered for the library's summer reading program	295
3.14	Young adults registered for the library's summer reading program	83
3.15	Total number registered for the library's summer reading program (total 3.13 + 3.14)	378
3.16	Children's program sessions – Summer 2008	74
3.17	Young adult program sessions – Summer 2008	35

3.18	Total program sessions – Summer 2008 (total 3.16 + 3.17)	109
3.19	Children’s program attendance – Summer 2008	3,431
3.20	Young adult program attendance – Summer 2008	427
3.21	Total program attendance – Summer 2008 (total 3.19 + 3.20)	3,858

COLLABORATORS

3.22	Public school district(s) and/or BOCES	2
3.23	Non-public school(s)	1
3.24	Childcare center(s)	4
3.25	Summer camp(s)	0
3.26	Municipality/Municipalities	1
3.27	Literacy provider(s)	1
3.28	Other (describe using the State note)	0
3.29	Total Collaborators (total 3.22 through 3.28)	9

EARLY LITERACY PROGRAMS

3.30	Did the library offer early literacy programs? (Enter Y for Yes, N for No)	Y
3.31	Indicate age group(s) (check all that apply):	
a.	Birth - 3 years	Yes
b.	4 - 5 years	Yes
c.	Parents and Caregivers	No
d.	N/A	No
3.32	Ages birth to three years program sessions	75
3.33	Ages four to five years program sessions	69
3.34	Parent and/or caregiver program sessions	0
3.35	Total program sessions (total 3.32 + 3.33 + 3.34)	144
3.36	Ages birth to three years program attendance	3,062
3.37	Ages four to five years program attendance	4,205
3.38	Parent and/or caregiver program attendance	0
3.39	Total program attendance (total 3.36 + 3.37 + 3.38)	7,267
3.40	Collaborators (check all that apply):	
a.	Childcare center(s)	Yes

b.	Public School District(s) and/or BOCES	Yes
c.	Non-Public School(s)	Yes
d.	Other (describe using the State note)	No
e.	N/A	No

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.41	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	Y
3.42	Children’s program sessions	5
3.43	Young adult program sessions	0
3.44	Adult program sessions	11
3.45	Total program sessions (total 3.42 + 3.43 + 3.44)	16
3.46	Children’s program attendance	225
3.47	Young adult program attendance	0
3.48	Adult program attendance	103
3.49	Total program attendance (total 3.46 + 3.47 + 3.48)	328
3.50	Collaborators (check all that apply):	
a.	Literacy NY (Literacy Volunteers of America)	No
b.	Public School District(s) and/or BOCES	No
c.	Non-Public School(s)	No
d.	Other (describe using the State note)	No
e.	N/A	No

LIBRARY USE

3.51	Library visits (total annual attendance)	171,297
3.52	Registered resident borrowers	9,205
3.53	Registered non-resident borrowers	1,789

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.54	Does the library have an open meeting policy?	Y
3.55	Does the library have a policy protecting the confidentiality of library records?	Y
3.56	Does the library have an Internet use policy?	Y
3.57	Does the library have a disaster policy?	Y

ACCESSIBILITY (Answer Y for Yes, N for No)/b>

- 3.58 Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)? Y
- 3.59 Does the library have devices for the deaf and hearing impaired (TTY/TDD)? N

4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	36,716
4.2	Adult Non-fiction Books	20,254
4.3	Total Adult Books (Total questions 4.1 & 4.2)	56,970
4.4	Children's Fiction Books	27,830
4.5	Children's Non-fiction Books	6,419
4.6	Total Children's Books (Total questions 4.4 & 4.5)	34,249
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	91,219

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	63,376
4.9	Circulation of Children's Other Materials	15,080
4.10	Total Circulation of Other Materials (Total questions 4.8 & 4.9)	78,456
4.11	Grand Total Circulation Transactions (Total questions 4.7 & 4.10)	169,675
4.12	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	49,329

REFERENCE TRANSACTIONS

4.13	Total Reference Transactions	32,410
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INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.14	TOTAL MATERIALS RECEIVED	18,107
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INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.15	TOTAL MATERIALS PROVIDED	9,110
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5. AUTOMATION AND TELECOMMUNICATIONS

Report all information as of December 31, 2008.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y
5.2	Online public access catalog (OPAC)?	Y
5.3	Electronic access to your OPAC from outside the library?	Y
5.4	Does the library use Internet filtering software on any computer?	Y
5.5	Total number of Internet terminals used by the general public.	14
5.6	Number of users (in-library only) of public Internet computers per year	21,937
5.7	Type of connection on public library Internet computers	
a.	Dial-Up	No
b.	DSL	No
c.	Cable	Yes
d.	Leased Line	No
e.	Municipal Networks (wireless or other)	No
f.	State Network	No
g.	Fiber	No
h.	Other (specify using the State note)	No
5.8	Maximum speed of connection on public library Internet computers	
a.	Less than 128 kilobits per second	No
b.	129 to 256 kilobits per second	No
c.	257 to 768 kilobits per second	No
d.	769 kilobits to 1.4 megabits per second	No
e.	1.5 megabits per second	No
f.	1.6 to 5.0 megabits per second	Yes
g.	6.0 to 10 megabits per second	No
h.	Greater than 10 megabits per second	No

6. STAFF INFORMATION

Report all staff information as of the end of the fiscal year reported in Part 1.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1 The number of hours per workweek used to compute FTE for all paid library personnel in this section. 35

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS - Report positions to two decimal places.

6.2	Library Director (certified)	1
6.3	Vacant Library Director (certified)	0
6.4	Librarian (certified)	6.86
6.5	Vacant Librarian (certified)	0
6.6	Library Manager (not certified)	0
6.7	Vacant Library Manager (not certified)	0
6.8	Library Specialist/Paraprofessional (not certified)	1.57
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0
6.10	Other Staff	9.99
6.11	Vacant Other Staff	0
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	19.42
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	1
6.15	Salary - Entry Level Librarian (certified)	\$41,600
6.16	FTE - Library Director (certified)	1
6.17	Salary - Library Director (certified)	\$84,000
6.18	FTE - Library Manager (not certified)	0
6.19	Salary - Library Manager (not certified)	\$0

7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2008.

7.1	1. Is governed by board-approved written bylaws.	Y
7.2	2. Has a board-approved written long range plan of service.	Y
7.3	3. Presents an annual report to the community.	Y
7.4	4. Has board-approved written policies.	Y
7.5	5. Presents an annual written budget to appropriate funding agencies.	Y
7.6	6. Periodically evaluates the effectiveness of the collection and services in meeting community needs.	Y
7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	Y
8. Maintains a facility to meet community needs, including adequate:		
7.8	8a. space	Y
7.9	8b. lighting	Y
7.10	8c. shelving	Y
7.11	8d. seating	Y
7.12	8e. restroom (see instructions)	Y
9. Has the equipment and connections necessary to facilitate access to information:		
7.13	9a. telephone	Y
7.14	9b. photocopier (see instructions)	Y
7.15	9c. microcomputer or terminal	Y
7.16	9d. printer	Y
7.17	9e. telefacsimile capability (see instructions)	Y
7.18	10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y
7.19	11. Employs a paid director in accordance with the provisions of section 90.8 of Commissioner's Regulations. (see instructions)	Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	0
8.3	Bookmobiles	0
8.4	Other Outlets	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	69
8.7	Minimum Weekly Total Hours - Branch Libraries	0
8.8	Minimum Weekly Total Hours - Bookmobiles	0
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	69.00
8.10	Annual Total Hours - Main Library	3,588
8.11	Annual Total Hours - Branch Libraries	0
8.12	Annual Total Hours - Bookmobiles	0
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	3,588.00

9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

1. Outlet Name	Westhampton Free Library
2. Outlet Name Status (State Use Only - Do <u>Not</u> Modify)	00 (for no change)
3. Street Address	28 Library Avenue
4. Outlet Street Address Status	07 (moved to new location)
5. City	Westhampton Beach
6. Zip Code	11978
7. Four-Digit Zip Code Extension	2697
8. Phone (enter 10 digits only)	(631) 288-3335
9. Fax Number (enter 10 digits only)	(631) 288-5715
10. E-mail Address	whamlib@suffolk.lib.ny.us
11. Outlet URL	http://www.westhamptonlibrary.org
12. County	Suffolk
13. Outlet Type Code (select one):	CE
14. Enter the appropriate outlet code (select one):	LRF
15. Indicate the year this outlet was initially constructed	2008
16. Indicate the year the outlet underwent a major renovation costing \$25,000 or more	2008
17. Square footage of the outlet	5,040
18. Does the outlet have a building entrance that is physically accessible to the person in a wheelchair?	Y
19. Is every public part of the outlet accessible to the person in a wheelchair?	Y
20. <i>LIBID</i>	8000587040
21. <i>FSCSID</i>	NY0694
22. <i>Metropolitan Status Code</i> (State Use Only - Do <u>Not</u> Modify)	NC
23. <i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
24. <i>Structure Status</i> (State Use Only - Do <u>Not</u> Modify)	02 (New Library)

10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2008. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1 Total number of board meetings held during calendar year 14
(January 1, 2008 to December 31, 2008)

10.2 Number of voting positions on library board. 7

BOARD MEMBER SELECTION

10.3 Enter Selection Code (select one): EA - board members are elected by the library association membership

List Officers and Board Members for the **2009 Calendar Year**. Complete one record for *each* board member.

1. Title of Board Member (select one):	Mrs.
2. First Name of Board Member	Joan
3. Last Name of Board Member	Levan
4. Mailing Address	7 Library Ave
5. City	Westhampton Beach
6. Zip Code (5 digits only)	11978
7. Phone for the Board President only (enter 10 digits only)	N/A
8. E-mail address	jlevan@optonline.net
9. Office Held or Trustee	Treasurer
10. Term Expires	June
11. Term Expires - Year (yyyy)	2009
1. Title of Board Member (select one):	Mrs.
2. First Name of Board Member	Esther
3. Last Name of Board Member	Glazer
4. Mailing Address	7 Library Ave
5. City	Westhampton Beach
6. Zip Code (5 digits only)	11978
7. Phone for the Board President only (enter 10 digits only)	N/A
8. E-mail address	estahg@optonline.net
9. Office Held or Trustee	
10. Term Expires	June

11.	Term Expires - Year (yyyy)	2012
1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	Michael
3.	Last Name of Board Member	Lennon
4.	Mailing Address	7 Library Ave
5.	City	Westhampton Beach
6.	Zip Code (5 digits only)	11978
7.	Phone for the Board President only (enter 10 digits only)	(631) 288-5200
8.	E-mail address	mlennon@pinebarrensprinting.com
9.	Office Held or Trustee	President
10.	Term Expires	June
11.	Term Expires - Year (yyyy)	2011
1.	Title of Board Member (select one):	Mrs.
2.	First Name of Board Member	Karen
3.	Last Name of Board Member	Andrews
4.	Mailing Address	7 Library Ave
5.	City	Westhampton Beach
6.	Zip Code (5 digits only)	11978
7.	Phone for the Board President only (enter 10 digits only)	N/A
8.	E-mail address	kvand@optonline.net
9.	Office Held or Trustee	Vice President
10.	Term Expires	June
11.	Term Expires - Year (yyyy)	2011
1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	Hank
3.	Last Name of Board Member	Tucker
4.	Mailing Address	7 Library Ave
5.	City	Westhampton Beach
6.	Zip Code (5 digits only)	11978
7.	Phone for the Board President only (enter 10 digits only)	N/A

8.	E-mail address	hank@holeymosescheesecake.com
9.	Office Held or Trustee	
10.	Term Expires	June
11.	Term Expires - Year (yyyy)	2009
1.	Title of Board Member (select one):	Mrs.
2.	First Name of Board Member	Maria
3.	Last Name of Board Member	Moore
4.	Mailing Address	7 Library Ave
5.	City	Westhampton Beach
6.	Zip Code (5 digits only)	11978
7.	Phone for the Board President only (enter 10 digits only)	
8.	E-mail address	zetesm@emigrant.com
9.	Office Held or Trustee	
10.	Term Expires	June
11.	Term Expires - Year (yyyy)	2012
1.	Title of Board Member (select one):	Mrs.
2.	First Name of Board Member	Jane
3.	Last Name of Board Member	Lapple
4.	Mailing Address	7 Library Ave
5.	City	Westhampton Beach
6.	Zip Code (5 digits only)	11978
7.	Phone for the Board President only (enter 10 digits only)	
8.	E-mail address	janewl@aol.com
9.	Office Held or Trustee	
10.	Term Expires	June
11.	Term Expires - Year (yyyy)	2012

11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

11.1 Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3.

Y

1.	Source of Funds	School District
2.	Name of funding County, Municipality or District	Westhampton Beach UFSD
3.	Amount	\$1,250,000
4.	Subject to Public Vote	Y
5.	Written Contractual Agreement	N/A

1.	Source of Funds	School District
2.	Name of funding County, Municipality or District	East Moriches
3.	Amount	\$22,043
4.	Subject to Public Vote	Y
5.	Written Contractual Agreement	Y

1.	Source of Funds	School District
2.	Name of funding County, Municipality or District	East Quogue
3.	Amount	\$111,733
4.	Subject to Public Vote	Y
5.	Written Contractual Agreement	Y

1.	Source of Funds	School District
2.	Name of funding County, Municipality or District	Eastport/South Manor
3.	Amount	\$81,706
4.	Subject to Public Vote	Y
5.	Written Contractual Agreement	Y

1.	Source of Funds	School District
2.	Name of funding County, Municipality or District	Remsenburg/Speonk
3.	Amount	\$153,638
4.	Subject to Public Vote	Y

5.	Written Contractual Agreement	Y
11.2	TOTAL LOCAL PUBLIC FUNDS	\$1,619,120
SYSTEM CASH GRANTS TO MEMBER LIBRARY		
11.3	Local Library Services Aid (LLSA)	\$1,879
11.4	Central Library Aid (CLDA and/or CBA)	\$0
11.5	Additional State Aid received from the System	\$0
11.6	Federal Aid received from the System	\$0
11.7	Other Cash Grants	\$0
11.8	TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$1,879
OTHER STATE AID		
11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$0
FEDERAL AID FOR LIBRARY OPERATION		
11.10	LSTA	\$0
11.11	Other Federal Aid	\$0
11.12	TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)	\$0
11.13	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$0
OTHER RECEIPTS		
11.14	Gifts and Endowments	\$31,076
11.15	Fund Raising	\$0
11.16	Income from Investments	\$494
11.17	Library Charges	\$5,491
11.18	Other	\$6,633
11.19	TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$43,694
11.20	TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2 , 11.8, 11.9, 11.12, 11.13 and 11.19)	\$1,664,693
11.21	BUDGET LOANS	\$0
TRANSFERS		

11.22 From Capital Fund (Same as Question 14.8)	\$0
11.23 From Other Funds	\$0
11.24 TOTAL TRANSFERS (Add Questions 11.22 and 11.23)	\$0
11.25 BALANCE - Beginning of Fiscal Year Ending 2008 (Same as Question 12.38 of previous year if fiscal year has not changed)	\$113,846
11.26 GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.39)	\$1,778,539

12. OPERATING FUND DISBURSEMENTS

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	\$447,992
12.2	Other Staff	\$271,386
12.3	Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$719,378
12.4	Employee Benefits Expenditures	\$186,598
12.5	Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$905,976

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$143,391
12.7	Electronic Materials Expenditures	\$11,913
12.8	Other Materials Expenditures	\$40,165
12.9	Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$195,469

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$0
12.11	From Other Funds (71OF)	\$0
12.12	Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$0

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	\$0
12.14	From Other Funds (72OF)	\$6,846
12.15	Total Repairs (Add Questions 12.13 and 12.14)	\$6,846
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$101,779
12.17	Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$108,625

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	\$17,492
12.19	Telecommunications	\$17,441

12.20 Binding Expenses	\$0
12.21 Postage and Freight	\$8,712
12.22 Other Miscellaneous	\$158,845
12.23 Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21 and 12.22)	\$202,490
12.24 CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$14,716

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.25 From Local Public Funds (73PF)	\$0
12.26 From Other Funds (73OF)	\$0
12.27 Total (Add Questions 12.25 and 12.26)	\$0
12.28 Budget Loans (Principal and Interest)	\$0
12.29 Short-Term Loans	\$0
12.30 Total Debt Service (Add Questions 12.27, 12.28 and 12.29)	\$0
12.31 TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.23, 12.24 and 12.30)	\$1,427,276

TRANSFERS

Transfers to Capital Fund

12.32 From Local Public Funds (76PF)	\$0
12.33 From Other Funds (76OF)	\$0
12.34 Total Transfers to Capital Fund (Add Questions 12.32 and 12.33; same as Question 13.8)	\$0
12.35 Transfer to Other Funds	\$0
12.36 TOTAL TRANSFERS (Add Questions 12.34 and 12.35)	\$0
12.37 TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.31 and 12.36)	\$1,427,276
12.38 BALANCE IN OPERATING FUND -at the End of Fiscal Year Ending 2008	\$351,263
12.39 GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.37 and 12.38; same as Question 11.26)	\$1,778,539

ASSURANCE

12.40 The Library operated under its plan of service in accordance with the provisions of Education law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy). 01/13/2009

FISCAL AUDIT

12.41 Last audit performed (mm/dd/yyyy) 06/30/2008
12.42 Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy) 07/01/2007 - 06/30/2008
12.43 Indicate type of audit (select one): Private Accounting Firm

CAPITAL FUND

12.44 Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report. Y

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1 of this report
ROUND TO THE NEAREST DOLLAR.

REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	\$7,827,820
13.2	All Other Revenues from Local Sources	\$166,447
13.3	Total Revenues from Local Sources (Add Questions 13.1 and 13.2)	\$7,994,267

STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	\$0
13.5	Other State Aid	\$0
13.6	Total State Aid (Add Questions 13.4 and 13.5)	\$0

FEDERAL AID FOR CAPITAL PROJECTS

13.7	TOTAL FEDERAL AID	\$0
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INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.34)	\$0
13.9	TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$7,994,267

13.10	NON-REVENUE RECEIPTS	\$0
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13.11	TOTAL RECEIPTS (Add Questions 13.9 and 13.10)	\$7,994,267
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13.12	CASH BALANCE - Beginning of Fiscal Year Ending 2008 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$643,415
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13.13	TOTAL RECEIPTS AND BALANCE (Add Questions 13.11 and 13.12; same as Question 14.12)	\$8,637,682
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14. CAPITAL FUNDS DISBURSEMENTS

PROJECT EXPENDITURES

14.1	Construction	\$462,854
14.2	Incidental Construction	\$113,107
Other Disbursements		
14.3	Purchase of Buildings	\$0
14.4	Interest	\$0
14.5	Collection Expenditures	\$0
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$0
14.7	TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6)	\$575,961
14.8	TRANSFER TO OPERATING FUND (Same as Question 11.22)	\$0
14.9	NON-PROJECT EXPENDITURES	\$0
14.10	TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9)	\$575,961
14.11	CASH BALANCE - End Of Fiscal Year ending 2008	\$8,061,721
14.12	TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13)	\$8,637,682

15. FEDERAL TOTALS

Note: See instructions for definitions and calculations of each of these Federal Totals.

Note: All fields in Part 15 are pre-calculated formulas; there is no need to enter data in the section."

15.1	Total ALA-MLS	6.88
15.2	Total Librarians	8.25
15.3	All Other Paid Staff	8.74
15.4	Total Paid Employees	16.99
15.5	State Government Revenue	\$1,879
15.6	Federal Aid Revenue	\$0
15.7	Other Operating Revenue	\$43,694
15.8	Total Operating Revenue	\$1,664,693
15.9	Other Operating Expenditures	\$325,831
15.10	Total Operating Expenditures	\$1,427,276
15.11	Capital Expenditures	\$575,961
15.12	Print Materials	49,926
15.13	Total Registered Borrowers	10,994
15.14	Other Capital Revenue and Receipts	\$0

16. FOR NEW YORK STATE LIBRARY USE ONLY

16.1 <i>LIB ID</i>	8000587040
16.2 <i>Interlibrary Relationship Code</i>	ME
16.3 <i>Legal Basis Code</i>	NP
16.4 <i>Administrative Structure Code</i>	SO
16.5 <i>FSCS Public Library Definition</i>	Y
16.6 <i>Geographic Code</i>	SD1
16.7 <i>FSCS ID</i>	NY0694

SUGGESTED IMPROVEMENTS

Library Name:

Westhampton Free Library

Library System:

Suffolk Cooperative Library System

Name of Person Completing Form:

Matthew Bollerman

Phone Number:

(631) 288-3335

Please share your suggestions for improving the *Annual Report*. Thank you!