

# Westhampton Free Library

## Annual Report For Public And Association Libraries - 2006

### 1. GENERAL LIBRARY INFORMATION

Report all information in Part 1 as of December 31, 2006

1.1	Library ID Number	8000587040
1.2	Library Name	Westhampton Free Library
1.3	Community	Westhampton Beach
1.4	Beginning Fiscal Reporting Year	7/1/2005
1.5	Ending Fiscal Reporting Year	6/30/2006
1.6	Street Address	7 Library Avenue
1.7	City	Westhampton Beach
1.8	Zip Code (5 Digits Only)	11978
1.9	Four-Digit Zip Code Extension (4 digits only; enter N/A if unknown)	2697
1.10	Mailing Address	7 Library Avenue
1.11	City	Westhampton Beach
1.12	Zip Code (5 digits only)	11978
1.13	Four-Digit Zip Code Extension (4 digits only; enter N/A if unknown)	2697
1.14	Telephone Number (enter 10 digits only; enter N/A if no telephone number)	(631) 288-3335
1.15	Fax Number (enter 10 digits only; enter N/A if no fax number)	(631) 288-5715
1.16	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	whamlib@suffolk.lib.ny.us
1.17	Library Home Page URL (Enter N/A if no home page URL)	<a href="http://wham.suffolk.lib.ny.us">http://wham.suffolk.lib.ny.us</a>
1.18	Population Chartered to Serve (per 2000 Census)	5,759
1.19	Indicate the type of library as stated in the library's charter (select one):	ASSOCIATION
1.20	Indicate the area chartered to serve as stated in the library's charter (select one):	School District

1.21	Indicate the type of charter the library currently holds (select one):	ABSOLUTE
1.22	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	7/02/1902
1.23	Date the library was last registered	5021977
1.24	Federal Employer Identification Number	111672825
1.25	County	Suffolk
1.26	School District	Westhampton
1.27	Library System	Suffolk Cooperative Library System
1.28	Title of Library Director/ Manager (select one):	Ms.
1.29	First Name of Library Director/Manager	Kerri
1.30	Last Name of Library Director/Manager	Rosalia
1.31	NYS Public Librarian Certification Number	16282
1.32	E-mail Address of the Director/Manager	krosalia@suffolk.lib.ny.us
1.33	Fax Number of the Director/Manager	(631) 288-5715
1.34	Does the library charge fees for library cards to people residing outside the system's service area?	N
1.35	In the fiscal year that ended in 2006, was all or part of the library's budget subject to a public vote (see instructions)? Enter Y for Yes, N for No. If yes, please complete one record for <u>each</u> vote held. If no, go to question 1.36.	Y
1.	Name of municipality or district holding the vote	Westhampton Beach Union Free School District
2.	Indicate the type of municipality or district holding the vote	School District
3.	Was this a Chapter 414 vote?	N
4.	Dollar amount	\$986,654
5.	Was the vote successful?	Y
6.	Date the vote was held	5/16/2006
1.36	For the fiscal year that ended in 2006, indicate the total percentage of the library's local public funding that was either subject to public vote(s) <u>or</u> that came from a previous appropriation(s) approved by public vote(s) still in effect.	76%

1.37 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for each

1. Name of contracting municipality or district South Manor/Eastport  
 2. Is this a written contractual agreement? Y  
 3. Population of the geographic area served by this contract 6,237  
 4. Dollar amount of contract \$41,987  
 5. Enter the appropriate code for range of services provided (select one): FULL

1. Name of contracting municipality or district East Moriches  
 2. Is this a written contractual agreement? Y  
 3. Population of the geographic area served by this contract 1,941  
 4. Dollar amount of contract \$7,870  
 5. Enter the appropriate code for range of services provided (select one): FULL

1. Name of contracting municipality or district East Quogue  
 2. Is this a written contractual agreement? Y  
 3. Population of the geographic area served by this contract 1,472  
 4. Dollar amount of contract \$90,254  
 5. Enter the appropriate code for range of services provided (select one): FULL

1. Name of contracting municipality or district Remsenburg/Speonk  
 2. Is this a written contractual agreement? Y  
 3. Population of the geographic area served by this contract 1,336  
 4. Dollar amount of contract \$135,321  
 5. Enter the appropriate code for range of services provided (select one): FULL

1.38 During the reporting year, has there been any change to the library's legal service area boundaries? Changes may be the result of a Regents charter action or due to a new contract to provide library services to residents of an area not served by a public library or due to a change to an existing contract Answer Y for Yes, N for No. N

- 1.39 For the reporting year, has the library experienced any usual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the State note; if no, please go to Part 2, Library Collection. N
- 1.40 Structure Status 00 (for no change from previous year)
- 1.41 Name Status 00 (for no change from previous year)
- 1.42 Address Status 00 (for no change from previous year)

## 2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

### PRINT MATERIALS

#### Cataloged Books

2.1 Adult Fiction Books	14,836
2.2 Adult Non-fiction Books	17,792
2.3 Total Adult Books (Total questions 2.1 & 2.2)	32,628
2.4 Children's Fiction Books	9,544
2.5 Children's Non-fiction Books	6,476
2.6 Total Children's Books (Total questions 2.4 & 2.5)	16,020
2.7 Total Cataloged Books (Total questions 2.3 & 2.6)	48,648

#### Other Print Materials

2.8 Total Uncataloged Books	0
2.9 Total Print Serials	2,848
2.10 All Other Print Materials	0
2.11 Total Other Print Materials (Total questions 2.8 through 2.10)	2,848
2.12 Total Print Materials (Total questions 2.7 and 2.11)	51,496

### ELECTRONIC MATERIALS

2.13 Electronic Books	0
2.14 Local Databases	33
2.15 NOVEL Databases	12
2.16 Other Databases	1
2.17 Total Databases (Total questions 2.14, 2.15 and 2.16)	46
2.18 Other Electronic Materials (includes all other materials in digital format such as e-serials, CD-ROMs, government documents, electronic files, reference tools, scores, maps, etc.)	0
2.19 Total Electronic Materials (Total questions 2.13, 2.17 and 2.18)	46

### ALL OTHER MATERIALS

2.20 Audio Recordings (includes audio CDs, tapes, etc.)	2,183
2.21 Video Recordings (includes VHS, DVD, etc.)	4,243

2.22	All Other Materials (includes microform, films, slides, filmstrips, etc.)	0
2.23	Total Other Materials Holdings	6,426
2.24	<b>GRAND TOTAL HOLDINGS</b> (Total questions 2.12, 2.19 and 2.23)	57,968

**CURRENT SERIAL SUBSCRIPTIONS**

2.25	Current Print Serial Subscriptions	184
2.26	Current Electronic Serial Subscriptions	0
2.27	Total Current Subscriptions (Total questions 2.25 and 2.26)	184

**ADDITIONS TO HOLDINGS** - Do not subtract withdrawals or discards.

2.28	Cataloged Books	4,738
2.29	All Other Print Materials	1,548
2.30	Electronic Materials	0
2.31	All Other Materials	1,392
2.32	Total Additions (Total questions 2.28 through 2.31)	7,678

### 3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information as of the end of the fiscal year reported in Part 1.

#### LIBRARY SPONSORED PROGRAMS

3.1	Adult Program Sessions	237
3.2	Young Adult Program Sessions	40
3.3	Children's Program Sessions	1,813
3.4	All Other Program Sessions	341
3.5	Total Number of Program Sessions (Total questions 3.1 through 3.4)	2,431
3.6	Adult Program Attendance	4,980
3.7	Young Adult Program Attendance	282
3.8	Children's Program Attendance	4,484
3.9	All Other Program Attendance	1,705
3.10	Total Program Attendance (Total questions 3.6 through 3.9)	11,451

#### LIBRARY USE

3.11	Library visits (total annual attendance)	175,178
3.12	Registered resident borrowers	9,299
3.13	Registered non-resident borrowers	1,647

#### WRITTEN POLICIES (Answer Y for Yes, N for No)

3.14	Does the library have an open meeting policy?	Y
3.15	Does the library have a policy protecting the confidentiality of library records?	Y
3.16	Does the library have an Internet use policy?	Y
3.17	Does the library have a disaster policy?	Y

#### ACCESSIBILITY (Answer Y for Yes, N for No)/b>

3.18	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y
3.19	Does the library have devices for the deaf and hearing impaired (TTY/TDD)?	N





#### 4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Part I. (Please note: Internal Library usage is not considered part of circulation)

##### CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	34,449
4.2	Adult Non-fiction Books	16,647
4.3	Total Adult Books (Total questions 4.1 & 4.2)	51,096
4.4	Children's Fiction Books	26,607
4.5	Children's Non-fiction Books	5,838
4.6	Total Children's Books (Total questions 4.4 & 4.5)	32,445
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	83,541

##### CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	47,712
4.9	Circulation of Children's Other Materials	19,254
4.10	Total Circulation of Other Materials (Total questions 4.8 & 4.9)	66,966
4.11	Grand Total Circulation Transactions (Total questions 4.7 & 4.10)	150,507
4.12	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	51,699

##### REFERENCE TRANSACTIONS

4.13	Total Reference Transactions	35,065
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##### INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.14	TOTAL MATERIALS RECEIVED	6,861
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##### INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.15	TOTAL MATERIALS PROVIDED	5,805
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## 5. AUTOMATION AND TELECOMMUNICATIONS

Report all information as of December 31, 2006.

### SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y
5.2	Online public access catalog (OPAC)?	Y
5.3	Electronic access to your OPAC from outside the library?	Y
5.4	Does the library use Internet filtering software on any computer?	Y
5.5	Total number of Internet terminals used by the general public.	18
5.6	Number of users (in-library only) of public internet computers per year	17,536

## 6. STAFF INFORMATION

Report all staff information as of the end of the fiscal year reported in Part 1.

### FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1 The number of hours per workweek used to compute FTE 35  
for all paid library personnel in this section.

### BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS - Report positions to two decimal places.

6.2	Library Director (certified)	1.0
6.3	Vacant Library Director (certified)	.00
6.4	Librarian (certified)	5.91
6.5	Vacant Librarian (certified)	.00
6.6	Library Manager (not certified)	.00
6.7	Vacant Library Manager (not certified)	.00
6.8	Library Specialist/Paraprofessional (not certified)	1.00
6.9	Vacant Library Specialist/Paraprofessional (not certified)	.00
6.10	Other Staff	9.10
6.11	Vacant Other Staff	.00
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	17.01
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00

### SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	1
6.15	Salary - Entry Level Librarian (certified)	\$37,000
6.16	FTE - Library Director (certified)	1.00
6.17	Salary - Library Director (certified)	\$88,000
6.18	FTE - Library Manager (not certified)	N/A
6.19	Salary - Library Manager (not certified)	N/A

## 7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2006.

7.1	1. Is governed by board-approved written bylaws.	Y
7.2	2. Has a board-approved written long range plan of service.	Y
7.3	3. Presents an annual report to the community.	Y
7.4	4. Has board-approved written policies.	Y
7.5	5. Presents an annual written budget to appropriate funding agencies.	Y
7.6	6. Periodically evaluates the effectiveness of the collection and services in meeting community needs.	Y
7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	Y
8. Maintains a facility to meet community needs, including adequate:		
7.8	8a. space	Y
7.9	8b. lighting	Y
7.10	8c. shelving	Y
7.11	8d. seating	Y
7.12	8e. restroom (see instructions)	Y
9. Has the equipment and connections necessary to facilitate access to information:		
7.13	9a. telephone	Y
7.14	9b. photocopier (see instructions)	Y
7.15	9c. microcomputer or terminal	Y
7.16	9d. printer	Y
7.17	9e. telefacsimile capability (see instructions)	Y
7.18	10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y
7.19	11. Employs a paid director in accordance with the provisions of section 90.8 of Commissioner's Regulations. (see instructions)	Y

## 8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	0
8.3	Bookmobiles	0
8.4	Other Outlets	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	69.00
8.7	Minimum Weekly Total Hours - Branch Libraries	.00
8.8	Minimum Weekly Total Hours - Bookmobiles	.00
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	69.00
8.10	Annual Total Hours - Main Library	3,588
8.11	Annual Total Hours - Branch Libraries	.00
8.12	Annual Total Hours - Bookmobiles	.00
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	3,588.00

## 9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for each main library, branch or bookmobile.

1. Outlet Name	Westhampton Free Library
2. Outlet Name Status	00 (for no change)
3. Street Address	7 Library Avenue
4. Outlet Street Address Status	00 (for no change)
5. City	Westhampton Beach
6. Zip Code	11978
7. Four-Digit Zip Code Extension	2697
8. Phone (enter 10 digits only)	6312883335
9. Fax Number (enter 10 digits only)	6312885715
10. E-mail Address	whamlib@suffolk.lib.ny.us
11. Outlet URL	http://wham.suffolk.lib.ny.us
12. County	Suffolk
13. Outlet Type Code (select one):	CE
14. Enter the appropriate outlet code (select one):	LRF
15. Indicate the year this outlet was initially constructed	N/A
16. Indicate the year the outlet underwent a major renovation costing \$25,000 or more	1986
17. Square footage of the outlet	8,000
18. Does the outlet have a building entrance that is physically accessible to the person in a wheelchair?	Y
19. Is every public part of the outlet accessible to the person in a wheelchair?	Y
20. LIBID	8000587040
21. FSCSID	NY0694
22. Metropolitan Status Code	NC
23. Number of Bookmobiles in the Bookmobile Outlet Record	0
24. Structure Status	00 (for no change from previous year)



## 10. OFFICERS AND TRUSTEES

Provide information for officers and members of the library board for the 2007 Calendar Year. All public and association libraries are required by Education Law to hold at least four meetings a year.

### BOARD MEETINGS

10.1 Total number of board meetings held during calendar year 17  
(January 1, 2006 to December 31, 2006)

10.2 Number of voting positions on library board. 5

### BOARD MEMBER SELECTION

10.3 Enter Selection Code (select one): A - board members are appointed by municipality(ies)

List Officers and Board Members for the *2007 Calendar Year*. Complete one record for each board member.

1. Title of Board Member (select one):	Mrs.
2. First Name of Board Member	Joan
3. Last Name of Board Member	Levan
4. Mailing Address	17 Oneck Road
5. City	Westhampton Beach
6. Zip Code (5 digits only)	11978
7. Phone for the Board President only (enter 10 digits only)	N/A
8. E-mail address	N/A
9. Office Held	Treasurer
10. Term Expires	July
11. Term Expires - Year (yyyy)	2007

1. Title of Board Member (select one):	Mrs.
2. First Name of Board Member	Esther
3. Last Name of Board Member	Glazer
4. Mailing Address	84 Ballad Ct.
5. City	Eastport
6. Zip Code (5 digits only)	11941
7. Phone for the Board President only (enter 10 digits only)	(631) 325-1357
8. E-mail address	N/A
9. Office Held	President
10. Term Expires	July



11. Term Expires - Year (yyyy)	2007
1. Title of Board Member (select one):	Mr.
2. First Name of Board Member	Michael
3. Last Name of Board Member	Lennon
4. Mailing Address	P.O. Box 424
5. City	Westhampton
6. Zip Code (5 digits only)	11977
7. Phone for the Board President only (enter 10 digits only)	N/A
8. E-mail address	N/A
9. Office Held	Vice President
10. Term Expires	July
11. Term Expires - Year (yyyy)	2007
1. Title of Board Member (select one):	Mrs.
2. First Name of Board Member	Karen
3. Last Name of Board Member	Andrews
4. Mailing Address	35 Baycrest Ave.
5. City	Westhampton
6. Zip Code (5 digits only)	11977
7. Phone for the Board President only (enter 10 digits only)	N/A
8. E-mail address	N/A
9. Office Held	Trustee
10. Term Expires	July
11. Term Expires - Year (yyyy)	2007
1. Title of Board Member (select one):	Mr.
2. First Name of Board Member	Hank
3. Last Name of Board Member	Tucker
4. Mailing Address	17 School Street
5. City	Westhampton Beach
6. Zip Code (5 digits only)	11978

7. Phone for the Board President only (enter 10 digits only) (631) 288-3881
8. E-mail address N/A
9. Office Held
10. Term Expires July
11. Term Expires - Year (yyyy) 2007

## 11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

### LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

11.1 Does the library receive any local public funds? If yes, Y  
complete one record for each funding source; if no, go to  
question 11.3.

1.	Source of Funds	School District
2.	Name of funding County, Municipality or District	Westhampton Beach
3.	Amount	\$695,000
4.	Subject to Public Vote	Y
5.	Written Contractual Agreement	Y
1.	Source of Funds	School District
2.	Name of funding County, Municipality or District	East Moriches
3.	Amount	\$7,870
4.	Subject to Public Vote	N
5.	Written Contractual Agreement	Y
1.	Source of Funds	School District
2.	Name of funding County, Municipality or District	East Quogue
3.	Amount	\$90,254
4.	Subject to Public Vote	N
5.	Written Contractual Agreement	Y
1.	Source of Funds	School District
2.	Name of funding County, Municipality or District	Eastport/South Manor
3.	Amount	\$41,987
4.	Subject to Public Vote	N
5.	Written Contractual Agreement	Y
1.	Source of Funds	School District
2.	Name of funding County, Municipality or District	Remsenburg/Speonk
3.	Amount	\$135,321
4.	Subject to Public Vote	N

5.	Written Contractual Agreement	Y
11.2	<b>TOTAL LOCAL PUBLIC FUNDS</b>	\$970,432
	<b>SYSTEM CASH GRANTS TO MEMBER LIBRARY</b>	
11.3	Local Library Services Aid (LLSA)	\$1,879
11.4	Central Library Aid (CLDA and/or CBA)	\$0
11.5	Additional State Aid received from the System	\$0
11.6	Federal Aid received from the System	\$0
11.7	Other Cash Grants	\$0
11.8	<b>TOTAL SYSTEM CASH GRANTS</b> (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$1,879
	<b>OTHER STATE AID</b>	
11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$0
	<b>FEDERAL AID FOR LIBRARY OPERATION</b>	
11.10	LSTA	\$0
11.11	Other Federal Aid	\$0
11.12	<b>TOTAL FEDERAL AID</b> (Add Questions 11.10 and 11.11)	\$0
11.13	<b>CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</b>	\$0
	<b>OTHER RECEIPTS</b>	
11.14	Gifts and Endowments	\$32,732
11.15	Fund Raising	\$0
11.16	Income from Investments	\$6,917
11.17	Library Charges	\$23,302
11.18	Other	\$4,942
11.19	<b>TOTAL OTHER RECEIPTS</b> (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$67,893
11.20	<b>TOTAL OPERATING FUND RECEIPTS</b> (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$1,040,204

11.21 <b>BUDGET LOANS</b>	\$0
<b>TRANSFERS</b>	
11.22 From Capital Fund (Same as Question 14.8)	\$0
11.23 From Other Funds	\$0
11.24 <b>TOTAL TRANSFERS</b> (Add Questions 11.22 and 11.23)	\$0
11.25 <b>BALANCE</b> - Beginning of Fiscal Year Ending 2006 (Same as Question 12.38 of previous year if fiscal year has not changed)	\$195,296
11.26 <b>GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE</b> (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.39)	\$1,235,500

## 12. OPERATING FUND DISBURSEMENTS

### STAFF EXPENDITURES

#### Salaries & Wages Paid from Library Funds

12.1 Certified Librarians	\$340,380
12.2 Other Staff	\$219,244
12.3 Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$559,624
12.4 Employee Benefits Expenditures	\$130,684
12.5 Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$690,308

### COLLECTION EXPENDITURES

12.6 Print Materials Expenditures	\$89,040
12.7 Electronic Materials Expenditures	\$5,867
12.8 Other Materials Expenditures	\$47,890
12.9 Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$142,797

### CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10 From Local Public Funds (71PF)	\$0
12.11 From Other Funds (71OF)	\$9,967
12.12 Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$9,967

### OPERATION AND MAINTENANCE OF BUILDINGS

#### Repairs to Building & Building Equipment

12.13 From Local Public Funds (72PF)	\$3,300
12.14 From Other Funds (72OF)	\$0
12.15 Total Repairs (Add Questions 12.13 and 12.14)	\$3,300
12.16 Other Disbursements for Operation & Maintenance of Buildings	\$87,700
12.17 Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$91,000

### MISCELLANEOUS EXPENSES

12.18 Office and Library Supplies	\$16,204
12.19 Telecommunications	\$19,251

12.20 Binding Expenses	\$0
12.21 Postage and Freight	\$7,020
12.22 Other Miscellaneous	\$75,181
12.23 <b>Total Miscellaneous Expenses</b> (Add Questions 12.18, 12.19, 12.20, 12.21 and 12.22)	\$117,656

12.24 **CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE** \$12,284

**DEBT SERVICE**

**Capital Purposes Loans (Principal and Interest)**

12.25 From Local Public Funds (73PF)	\$0
12.26 From Other Funds (73OF)	\$0
12.27 <b>Total</b> (Add Questions 12.25 and 12.26)	\$0
12.28 Budget Loans (Principal and Interest)	\$0
12.29 Short-Term Loans	\$0
12.30 <b>Total Debt Service</b> (Add Questions 12.27, 12.28 and 12.29)	\$0
12.31 <b>TOTAL OPERATING FUND DISBURSEMENTS</b> (Add Questions 12.5, 12.9, 12.12, 12.17, 12.23, 12.24 and 12.30)	\$1,064,012

**TRANSFERS**

**Transfers to Capital Fund**

12.32 From Local Public Funds (76PF)	\$0
12.33 From Other Funds (76OF)	\$21,523
12.34 <b>Total Transfers to Capital Fund</b> (Add Questions 12.32 and 12.33; same as Question 13.8)	\$21,523
12.35 <b>Transfer to Other Funds</b>	\$0
12.36 <b>TOTAL TRANSFERS</b> (Add Questions 12.34 and 12.35)	\$21,523
12.37 <b>TOTAL DISBURSEMENTS AND TRANSFERS</b> (Add Questions 12.31 and 12.36)	\$1,085,535
12.38 <b>BALANCE IN OPERATING FUND-at the End of Fiscal Year Ending 2006</b>	\$149,965
12.39 <b>GRAND TOTAL DISBURSEMENTS, TRANSFERS &amp; BALANCE</b> (Add Questions 12.37 and 12.38; same as Question 11.26)	\$1,235,500

**ASSURANCE**

12.40 The Library operated under its plan of service in accordance with the provisions of Education law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy). 02/27/2007

**FISCAL AUDIT**

12.41 Last audit performed (mm/dd/yyyy) 06/30/2006  
12.42 Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy) 07/01/2005-06/30/2006  
12.43 Indicate type of audit (select one): Private Accounting Firm

**CAPITAL FUND**

12.44 Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.



### 13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1 of this report  
*ROUND TO THE NEAREST DOLLAR.*

#### REVENUES FROM LOCAL SOURCES

13.1 Revenues from Local Government Sources	\$0
13.2 All Other Revenues from Local Sources	\$24,706
13.3 Total Revenues from Local Sources	\$24,706

#### STATE AID FOR CAPITAL PROJECTS

13.4 State Aid Received for Construction	\$0
13.5 Other State Aid	\$0
13.6 Total State Aid (Add Questions 13.4 and 13.5)	\$0

#### FEDERAL AID FOR CAPITAL PROJECTS

13.7 TOTAL FEDERAL AID	\$0
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#### INTERFUND REVENUE

13.8 Transfer from Operating Fund (Same as Question 12.34)	\$21,523
13.9 TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$46,229
13.10 NON-REVENUE RECEIPTS	\$0
13.11 TOTAL RECEIPTS (Add Questions 13.9 and 13.10)	\$46,229
13.12 CASH BALANCE - Beginning of Fiscal Year Ending 2006 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$615,916
13.13 TOTAL RECEIPTS AND BALANCE (Add Questions 13.11 and 13.12; same as Question 14.12)	\$662,145

## 14. CAPITAL FUNDS DISBURSEMENTS

### PROJECT EXPENDITURES

14.1 Construction	\$0
14.2 Incidental Construction	\$46,518
<b>Other Disbursements</b>	
14.3 Purchase of Buildings	\$0
14.4 Interest	\$0
14.5 Collection Expenditures	\$0
14.6 Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$0
14.7 TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6)	\$46,518
14.8 TRANSFER TO OPERATING FUND (Same as Question 11.22)	\$0
14.9 NON-PROJECT EXPENDITURES	\$0
14.10 TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9)	\$46,518
14.11 CASH BALANCE - End Of Fiscal Year ending 2006	\$615,627
14.12 TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13)	\$662,145

## 15. FEDERAL TOTALS

*Note: See instructions for definitions and calculations of each of these Federal Totals.*

15.1 Total ALA-MLS	6.05
15.2 Total Librarians	6.93
15.3 All Other Paid Staff	7.96
15.4 Total Paid Employees	14.88
15.5 State Government Revenue	\$1,879
15.6 Federal Aid Revenue	\$0
15.7 Other Operating Revenue	\$67,893
15.8 Total Operating Revenue	\$1,040,204
15.9 Other Operating Expenditures	\$220,940
15.10 Total Operating Expenditures	\$1,054,045
15.11 Capital Expenditures	\$56,485
15.12 Print Materials	51,496
15.13 Total Registered Borrowers	10,946
15.14 Other Capital Revenue and Receipts	\$21,523

16. FOR NEW YORK STATE LIBRARY USE ONLY

16.1	<i>LJB ID</i>	8000587040
16.2	<i>In terlibrary Relationship Code</i>	ME
16.3	<i>Legal Basis Code</i>	NP
16.4	<i>Administrative Structure Code</i>	SO
16.5	<i>FSCS Public Library Definition</i>	Y
16.6	<i>Geographic Code</i>	SD1
16.7	<i>FSCSID</i>	NY0694

## SUGGESTED IMPROVEMENTS

Library Name: Westhampton Free Library  
Library System: Suffolk Cooperative Library System  
Name of Person Completing Form: Matthew Bollerman  
Phone Number: (631) 288-3335

Please share your suggestions for improving the *Annual Report*. Thank you!